

**Warwick School District**

Lititz, PA 17543

April 21, 2015

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, April 21, 2015 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Michael R. Landis, Darryl L. Miller, Nelson Peters, Todd L. Rucci, Benedict Sahd, Scott Shaub, and Debra J. Wenger were present. Abigael Weit, Student Representative, was absent.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, Nathan Wertsch, Business Manager, Mark Leidich, Melanie Calender, Lori Zimmerman, Lisa Himes, Steve Szobocsan, Ryan Berardi, Fred Griffiths, Laurie Knowles of Lancaster Newspapers/Lititz Record Express, Austin Schaeffer of Blue Ridge Cable 11, Cathy Gelatka, Christine Landis, Lisa Ballantyne, and Laura Gible.

**RECOGNITION OF CITIZENS.**

None

**APPROVAL OF AGENDA**

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented.  
Motion passed 9-0.

**APPROVAL OF MINUTES** ([Regular meeting](#) of March 17, 2015)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the Regular meeting of March 17, 2015.

Motion passed 9-0.

**TREASURERS REPORT**

Mr. Miller presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 9-0 by the Board.

**PAYMENT OF BILLS**

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,084,641.24
Wire Transfers	\$4,669,322.57
Construction Fund	None
Cafeteria Fund	\$146,181.58
Middle School Fund	\$5,115.00
High School Fund	\$23,905.74

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

**On roll call vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None  
**Absent:** None

## COMMUNICATIONS

All communications were submitted at the last Committee of the Whole meeting.

## REPORT OF THE SUPERINTENDENT

### 1. PERSONNEL

#### A. Retirements

It was recommended that the Board approve the retirement of the following individual:

##### Non-Instructional

Susan Stoler as an Administrative Assistant at John Beck Elementary School, effective September 22, 2015.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the retirement of the individual named above.

##### **On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

#### B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

##### Instructional

Michael Gingrich as a Mathematics Teacher at Warwick High School, effective on the last teacher day of the 2014-2015 school year.

Adrienne Kametz as a Social Studies Teacher at Warwick High School, effective April 3, 2015.

##### Non-Instructional

Rebecca Lovett as a Special Needs Assistant at Lititz Elementary School, effective April 10, 2015.

Glenn Miller as a Building Services employee at Warwick Middle School, effective June 5, 2015.

Carolyn Strohm as an Accountant for Warwick School District, effective April 13, 2015.

##### Extra-Duty/Extra Curricular

Alyson Becker as an Assistant Jr. High Field Hockey Coach (50%) at Warwick Middle School, effective April 14, 2015.

Tammy Evans as an Assistant Jr. High Field Hockey Coach (50%) at Warwick Middle School, effective April 14, 2015.

Nicole Howard as the Head Cheerleading Coach at Warwick High School, effective April 21, 2015.

Jeff Landis as the Head Boys Basketball Coach at Warwick High School, effective March 27, 2015.

Jerry McDonald as the Head Jr. High Wrestling Coach at Warwick Middle School, effective April 1, 2015.

Jeff McClure as the Assistant Jr. High Wrestling Coach at Warwick Middle School, effective April 1, 2015.

Jenny Sassaman as the Head Cross Country Coach at Warwick High School, effective April 14, 2015.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**C. Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional-LTS

Linnea Martin as a Long Term Substitute (LTS) Gifted Teacher at Lititz Elementary School, at the annual salary of \$46,202.00, effective September 26, 2014 through March 2, 2015. Ms. Martin was replacing Erin Smith who was on a Leave of Absence.

Non-Instructional

Christine Snavelly as a Special Needs Assistant at Lititz Elementary School, 29 hours/week, at the hourly rate of \$11.50, effective April 22, 2015. Ms. Snavelly is replacing Mary Fitz who is on a Leave of Absence.

Extra-Duty/Extra Curricular

Janelle Garber as the Head Varsity Girls Basketball Coach at Warwick High School, at the annual salary of \$4,698, effective April 9, 2015. Ms. Garber is replacing Amy Derr who resigned.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective April 22, 2015, until they submit their resignations or have their active status changed by the district.

Dennis Appel

Jennifer Beck

Kelly Beears

Tania Beuke

Kristen Brady

Edna Colon

Alison Dahl

Lauri Darling

Denise Denlinger

Teresa Detz

Karen Eberly

Marieke Erenstein

Kelly Fahrney

Natalie Fleming

Julie Gebhard

Suzanne Geib

John George

Elizabeth Gibble

Todd Harpel

Alisha Henry

Monica Hough

Heather Johnson

Troy Keebler

Virginia Lang

Amanda Ludwig

Katherine Martin

April McGinty

Lauren Nazzaro

Mark Reedy

Jennifer Ridenour

Lisa Ruth

Sarah Snyder

Leslie Spurrier

Christiana Sternberg

April Stewart

Jennifer Ziegler

Volunteer Coach

It was recommended that the Board approve the election of the individual listed below as a volunteer coach, effective April 22, 2015, until he submits his resignation or has his active status changed by the district.

Aaron Schwartz

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the election of the individuals named above.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

2. **TRANSFER/CHANGE OF STATUS**

It was recommended that the Board approve the transfer/change of status requests for the following individuals:

**Transfer**

Instructional

Kathy Steinour from a Reading Specialist at Lititz Elementary School to a Learning Facilitator at John R. Bonfield Elementary School, effective the 1<sup>st</sup> day of the 2015/2016 school year. Mrs. Steinour is replacing Deb McDonald who has retired.

**Change of Status**

Non-Instructional

Melissa Landis from a Food & Nutrition Services Assistant, 5.5 hours/day, at Warwick High School to a Building Services Employee, 8.0 hours/day, at Warwick High School, at the hourly rate of \$12.53, effective April 22, 2015. Ms. Landis is replacing Eric Lindenmuth who resigned.

Jennie Copenhaver from a Food & Nutrition Services Assistant, 3.0 hours/day, at Kissel Hill Elementary School, to a Food & Nutrition Services Assistant, 5.5 hours/day, at Warwick High School, effective April 22, 2015. Ms. Copenhaver is replacing Melissa Landis who received a change of status.

Kathy Sozzi from a Special Needs Assistant at John Beck Elementary School, 2.0 hours/day, to a Special Needs Assistant at Lititz Elementary School, 3.25 hours/day, effective April 22, 2015. This change of status was necessary for partial coverage of hours due to the resignation of Lisa Wentzel Roberts.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the transfer/change of status requests of the individuals as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

3. **LEAVE OF ABSENCE REQUESTS**

It was recommended that the Board approve the following leave of absence requests:

Non-Instructional

Mary Fitz is requesting an extension of her previously approved Unpaid Leave of Absence due to not being released by her doctor. Mrs. Fitz is anticipating returning to work at the beginning of the 2015-2016 school year, pending release by her doctor.

Jayne Hutchison is requesting an Unpaid Leave of Absence for medical reasons to begin March 27, 2015 and continue through April 17, 2015. Mrs. Hutchison is anticipating returning to work on April 20, 2015, pending release by her doctor.

Leslie Stein is requesting an Unpaid Leave of Absence for medical reasons to begin March 31, 2015 and continue through the end of the 2014-2015 school year. Ms. Stein is anticipating returning to work at the beginning of the 2015-2016 school year, pending release by her doctor.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the leave of absence requests as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**4. BOARD POLICY REVISIONS – FIRST READING**

It was recommended that the Board approve, as a First Reading, the following existing policy revisions per [ATTACHMENT #1](#) (Policy: 307 – Student Teachers/Interns [revised] and 609 – Investment of District Funds [new]).

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the Board Policy Revisions, as a first reading, as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**5. BOARD POLICY REVISION – SECOND READING**

It was recommended that the Board approve, as a Second Reading, the following existing policy revision per [ATTACHMENT #2](#) (Policy: 707 – Use of School Facilities).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the Board Policy Revision, as a second reading, as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**6. PROPOSED FINAL 2015-16 SCHOOL BUDGET**

It was recommended the Board approve the adoption of the 2015-16 Warwick School District proposed final budget in the amount of \$68,466,471. The tax increase needed for the proposed final budget equals 0.4533 mills, a 2.3% tax increase, which would set the millage rate at 20.1627, as set forth on [ATTACHMENT #3](#). (Note: The Finance & Legal Committee supports the recommendation to adopt this proposed final budget.)

Mr. Miller moved, Mr. Landis seconded, the motion to approve the proposed Final 2015-16 School Budget, as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**Information from the Superintendent**

Dr. Hershey reported the following:

- Spring athletics in full swing
- Small groups and individual students have received recognition in various events (STEM Team Champs, Gold and Silver Key Winners, etc.)
- Concerts coming up (Jazz Band, Orchestra, etc.)
- NHS ceremony tonight.
- Dr. Ryan Axe successfully completed his dissertation

**COMMITTEE REPORTS**

**Student Representative**

Ms. Abigael Weit offered a summary of student activities occurring throughout the district during the Student Activities Committee Meeting held April 9, 2015.

**Building and Property Committee**

The Building & Property Committee did not meet in April and did not have any recommendations for the Board at this time. The next scheduled meeting is May 11, 2015.

**Education Committee**

The Education Committee met on Monday, April 13, 2015. Mrs. Kara Henke, Mrs. Jenna Yanchocik, and Mrs. Kelle Stork presented the new elementary art curriculum. Mrs. Tamera Olivieri, Ms. Rachel Hilt, and Mr. Steve Berkey shared the new elementary physical education curriculum. Mr. Nick DeRosa and Ms. Sherry Ruggiero presented the proposed high school social studies electives curriculum. And Mrs. Katherine Remaley, Ms. Lisbeth Kelley, Mr. Lee Walter, Mrs. Jessica Gehman, Ms. Diana Griffiths, Mr. Doug Balmer, and Mr. John Mousetis presented the middle school and high school science curriculum proposal. Dr. Felty provided a summary of the available March building level data team discussions. The Committee made the following recommendations to the Board:

1. It was recommended that the Board approve the request for the adoption of the new elementary (Grades 1-6) Art curriculum for the 2015-2016 school year.

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the adoption of the new elementary (Grades 1-6) Art curriculum, as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

2. It was recommended that the Board approve the request for the adoption of the new elementary (Grades 1-6) Physical Education curriculum for the 2015-2016 school year.

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the adoption of the new elementary (K-6) Physical Education curriculum, as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

3. It was recommended that the Board approve the request for the adoption of the new high school Social Studies electives curriculum for the 2015-2016 school year:

- a. AP United States History course
- b. AP World History course
- c. AP Civics and Government course
- d. Social Issues
- e. Sociology
- f. Practical Psychology
- g. Anthropology

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the adoption of the new high school Social Studies electives curriculum, as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

4. It was recommended that the Board approve the request for the adoption of the new middle school and high school Science core and electives curriculum for the 2015-2016 school year:

- a. Grade 7 Life Science course
- b. Grade 8 Physical Science course
- c. Biology/College Prep Biology/Honors Biology courses
- d. AP Biology course
- e. Chemistry/College Prep Chemistry/Honor Chemistry courses
- f. Honors Chemistry II course
- g. Honors Organic Chemistry course
- h. Honors Genetics course
- i. Physics/College Prep Physics/Honors Physics course
- j. Honors Physics II course
- k. Revised Earth Science course: separate expanded units on astronomy, meteorology, oceanography, dynamic earth

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the adoption of the new middle school and high school Science core and electives curriculum, as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

### **Finance and Legal Committee**

The Finance & Legal Committee met on April 7, 2015 and discussed the 2015-16 proposed final budget, the 2015-16 IU13 Core Program of Services and Instructional Media Services budgets, obsolete equipment, and budget transfers. The committee had the following recommendations for Board approval:

1. It was recommended the Board approve the disposal of obsolete equipment as presented on [ATTACHMENT #4](#).

Mr. Miller moved, Mr. Landis seconded, the motion to approve the disposal of obsolete equipment, as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

2. It was recommended the Board approve the budget transfers as presented on [ATTACHMENT #5](#).

Mr. Miller moved, Mr. Landis seconded, the motion to approve the budget transfers, as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

### **Student Activities Committee**

The Student Activities Committee met on Thursday, April 9, 2015. Ms. Abigail Weit offered a summary of student activities occurring throughout the district. Dr. Ryan Axe provided information about the upcoming graduation ceremony and the prom event. He also shared information about the ASAP (Action for Substance Prevention) activities. The committee recognized the achievements of our students in the science fair. Mr. Ryan Landis offered an update on the planning for post-season accommodations, as well as a summary of our student achievements during the winter season extracurricular events. Dr. Felty presented the requests for facility use and overnight/out-of-state fieldtrips. The committee had the following recommendations to make to the Board at this time:

1. It was recommended that the Board approve the following Sunday use facilities requests:
  - a. Lancaster Evangelical Free Church to use the MS and HS parking lot/grounds for Sunday in the Park – held at Lititz Springs on June 7, 2015 from 1:00 – 5:00 p.m.
  - b. Grantham FC to use JB soccer field 20 for Over 50 Men’s’ Soccer from April 26, 2015 through June 7, 2015 from 4:00 – 5:30 p.m.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday use facilities requests as presented.

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None



2. It was recommended that the Board approve the following Out of State Field Trip requests:

- a. John Beck and John R. Bonfield elementary students and staff to Washington, DC on May 5, 2015. This trip is part of the sixth grade curriculum.
- b. High school students and staff to Washington, DC on May 8, 2015. Students will tour the National Gallery of Art and the Hirshhorn Museum.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the out of state field trip requests as presented:

**On voice vote:**

**Ayes:** Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,  
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** None

**Executive Session/Personnel Committee**

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

**Labor and Management Committee**

The following was reported:

- Did meet last week (April 16<sup>th</sup>)
- Minutes will follow
- Will be meeting again in May.

**Lititz Recreation Center Representative**

It was reported that no meeting was held in the month of April.

**Legislative Committee**

The following was reported:

- No budget in place at this time.
- June 30 date up in air.

**IU Representative**

The following was reported:

- IU13 convention was two weeks ago at Donegal HS, toured new school.
- Heard presentation on LinkCrew
- Other program showcased was community mentor program.

**Lancaster County Career and Technology Center Representative**

The following was reported:

- General update including costs next year and textbook cost opportunities, as well as possible new programs – precision metals.
- Reviewed enrollments for next year.
- Brownstown project closed out, Willow St. almost done, and Mt. Joy is 71% done, all with reserves left in place after the projects are completed.
- Fly On The Run on May 13 & 14

**Lancaster County Academy Representative**

It was reported that no meeting was held in April. The next meeting is scheduled for tomorrow, Wednesday April 22, 2015.

**PRIOR BUSINESS**

None.

**NEW BUSINESS**

None.

**INFORMATION**

None.

**COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

Dr. Quinn thanked everyone for attending the April meeting. Lots of great stuff happening within the district, building visits have been awesome with Dr. Hersey and Mr. Rucci.

Mr. Peters thanked the staff during the pressure of PSSAs.

**ADJOURNMENT**

There being no further business, Mr. Shaub moved to adjourn the meeting. Mr. Sahd seconded the motion and the meeting adjourned at 7:40 p.m.

Respectfully submitted,



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Nathan Wertsch, Board Secretary