

Warwick School District

Lititz, PA 17543

August 18, 2015

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, August 18, 2015 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Michael R. Landis, Darryl L. Miller, Nelson Peters, Todd L. Rucci, Benedict R. Sahd, Scott Shaub, and Debra J. Wenger, were present. Abigael Weit, Student Representative, was absent.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Robin Felty, Assistant Superintendent; Nathan Wertsch, Business Manager; Melanie Calender, Assistant to the Superintendent; Mark Leidich; Dr. Doreen Packer; Dr. Ryan Axe; Thomas Becker; Lisa Himes; Kevin Martzall; Lori Zimmerman; Laurie Knowles of Lancaster Newspapers/Lititz Record Express; Laura Gible; and Howard Snoke.

RECOGNITION OF CITIZENS.

None

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented.
Motion passed 9-0.

APPROVAL OF MINUTES ([Regular meeting](#) of July 21, 2015)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the Regular meeting of July 21, 2015.

Motion passed 9-0.

TREASURERS REPORT

Mr. Miller presented the Treasurer’s Report. A copy of the report is attached to these minutes.
The Treasurer’s Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,811,573.82
Wire Transfers	\$1,619,546.34
Construction Fund	None
Cafeteria Fund	\$46,658.38
Middle School Fund	None
High School Fund	\$500.00

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None
Absent: None

COMMUNICATIONS

None

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. **Resignations**

It was recommended that the Board approve the resignation of the following individuals:

Instructional

N. Katherine Deisley as a Language Arts Teacher at Warwick Middle School, effective August 19, 2015.

Michael Terwilliger as a Coordinator of Alternative Learning Programs at Warwick School District, effective August 14, 2015.

Non-Instructional

Lori King as a Food & Nutrition Services Assistant at Warwick Middle School, effective August 10, 2015.

Tammy Mill as a Technology Support Specialist at Warwick School District, effective August 26, 2015.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

B. **Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional-LTS

Angela Campbell as a Long Term Substitute (LTS) Special Education Teacher at Warwick Middle School, at the annual salary of \$47,224.00, effective the first day of the 2015-2016 school year. Ms. Campbell is replacing Jennifer Fields who will be on child care leave for the 1st semester of the 2015-2016 school year.

Non-Instructional

Alverna Brzenski as a Food & Nutrition Services Assistant at John R. Bonfield Elementary School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.00, effective September 2, 2015, pending receipt of the appropriate paperwork. Ms. Brzenski is replacing Elizabeth Collins who resigned.

Beth Wolfe as a Food & Nutrition Services Assistant at Kissel Hill Elementary School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.00, effective September 2, 2015, pending receipt of the appropriate paperwork. Ms. Wolfe is replacing Elizabeth Stoyer who resigned.

Maryanne Diemer as a Food & Nutrition Services Assistant at Warwick Middle School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.05, effective August 19, 2015. Ms. Diemer is replacing Michelle Minney who received a change of status.

Camille Kreiser as a Food & Nutrition Services Assistant at Warwick Middle School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.00, effective August 19, 2015, pending receipt of the appropriate paperwork. Ms. Kreiser is replacing Lori King who resigned.

Colleen Bauer as a Food & Nutrition Services Assistant at Warwick High School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.50, effective August 26, 2015. Ms. Bauer is replacing Tracy Salsgiver who received a change of status.

Christina Smoker as a Learning Support Assistant at Lititz Elementary School, 5.5 hours/day, at the hourly rate of \$11.25, effective September 8, 2015, pending receipt of the appropriate paperwork. Ms. Smoker is replacing Jodi Ruhl who resigned.

Theresa Martin as a Reading Assistant at Kissel Hill Elementary School, 5.5 hours/day, at the hourly rate of \$11.95, effective September 8, 2015, pending receipt of the appropriate paperwork. Ms. Martin is replacing Sarah Brookhart who resigned.

Lindy Fackler as a Special Needs Assistant at Warwick Middle School, 4.0 hours/day, at the hourly rate of \$12.10, effective September 8, 2015, pending receipt of the appropriate paperwork. Ms. Fackler is replacing Lori Rodgers who received a change of status.

Colin Foran as a Special Needs Assistant at Warwick High School, 5.5 hours/day, at the hourly rate of \$11.25, effective September 8, 2015, pending receipt of the appropriate paperwork. This position is required to meet the needs of a newly identified student.

Non-Instructional - Rehire

Cherie Crosby as a Cafeteria Monitor/Breakfast Monitor at Lititz Elementary School, 4.5 hours/day, at the hourly rate of \$9.40, effective September 8, 2015. Ms. Crosby is being rehired for a previously resigned position.

Extra Curricular/Extra Duty

Paul Castellitto as an Assistant Boys Junior High Soccer Coach (50%) at Warwick Middle School, at the annual salary of \$886.00, effective for the 2015-2016 school year. Mr. Castellitto is replacing Michael Gingrich who resigned.

Matthew Wagner as an Assistant Boys Junior High Soccer Coach (50%) at Warwick Middle School, at the annual salary of \$886.00, effective for the 2015-2016 school year. Mr. Wagner is replacing Michael Gingrich who resigned.

Laurel Etter as the Assistant Girls Soccer Coach at Warwick High School, at the annual salary of \$2,363.00, effective August 19, 2015, pending receipt of the appropriate paperwork. Ms. Etter is replacing Lauren Leitzel who resigned.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective August 19, 2015, until they submit their resignation or have their active status changed by the district.

Rodrick Baer	Keith Mitchell
Athena Billis	Ruth Renneberg
Kyle Buckwalter	Brenda Speer
Teresa Goodhart	Phillip Speer
Jennifer Knecht	Rachel Weaver

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2015-2016 school year, until they submit their resignation or have their active status changed by the district.

Leahn Agnew-Karcheski
Lauren Leitzel
Mary Sham

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. **CHANGE OF STATUS/RATE CHANGE/TRANSFER**

It was recommended that the Board approve the change of status/rate change/transfer requests for the following individuals:

Non-Instructional

Karen Graver from an Administrative Assistant, at Warwick School District, at the hourly rate of \$21.83, to an Executive Assistant, at Warwick School District, at the hourly rate of \$22.48, effective July 22, 2015. Mrs. Graver has received this change of status due to the Board approved administrative restructuring.

Michael Turi from a Special Needs Assistant at Lititz Elementary School, 5.0 hours/day, to a Special Needs Assistant at Lititz Elementary School, 4.0 hours/day, effective September 8, 2015. This change of status is the result of changes to the schedule of the student with whom he works.

Tracy Salsgiver from a Food & Nutrition Services Assistant at Warwick High School, 4.0 hours/day, to a Food & Nutrition Services Assistant at John R. Bonfield Elementary School, 3.0 hours/day, effective for the 2015/2016 school year. Ms. Salsgiver is replacing Jennifer Davis who resigned.

Angela Thompson from a Special Needs Assistant at Kissel Hill Elementary School, 5.5 hours/day, to a Special Needs Assistant at Warwick Middle School, 4.0 hours/day, effective September 8, 2015. This change of status is based on changes in student needs.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status/rate change/transfer requests of the individuals as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

3. **LEAVE OF ABSENCE REQUESTS**

It was recommended that the Board approve the following leave of absence requests:

Instructional

Melissa Reifsnyder is requesting an extension of her previously approved Family and Medical Leave of Absence, and the addition of Unpaid Child Rearing Leave of Absence, continuing through November 11, 2015. Mrs. Reifsnyder is anticipating returning to work on November 12, 2015.

Jessica Schieber is requesting a Family and Medical Leave of Absence (FMLA) to begin October 22, 2015 and continue through January 20, 2016. Mrs. Schieber is anticipating her return to work as January 21, 2016.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the leave of absence requests, as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

4. **BOARD COMMITTEE ELECTION**

It was recommended that the Board approve the election of the following individual for the Board Committee listed below, effective August 19, 2015:

Student Activities Committee

Jennifer McMullin

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the election of the individual for the Board Committee, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

5. **NON-RESIDENT TUITION STUDENT APPROVAL**

It was recommended that the Board approve the non-resident tuition student request for the 2015-2016 school year as per [ATTACHMENT #1](#).

Mr. Peters moved, Mrs. Wenger seconded, the motion to approve the Non-Resident Tuition Student, as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

6. **ATHLETIC EVENTS SUPPORT WAGES**

It was recommended that the Board approve the Athletic Events Support Wages for the 2015-2016 school year as per [ATTACHMENT #2](#).

Mr. Rucci moved, Mrs. Wenger seconded, the motion to approve the Athletic Events Support Wages for the 2015-2016 school year, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,

Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey noted the following:

- School district calendar was released.
- An Athletic pass was provided to Board.
- At Sept 1 COW, a special voting session will be held.
- Visits by Dr. Hershey and Dr. Felty at fall sports practices took place today.
- Athletic department/coaches received safe schools recognition.
- Looking forward to having students return to school on September 9th.

COMMITTEE REPORTS

Building and Property Committee

No meeting was held. The Committee had no recommendations for Board action.

Education Committee

No meeting was held. The Committee had no recommendations for Board action.

Finance and Legal Committee

No meeting was held. The Committee had no recommendations for Board action.

Student Activities Committee

The Student Activities Committee did not meet in August. However, the committee provided agreement via email to a Sunday use request. The committee had the following recommendation to make to the Board at this time.

1. It was recommended that the Board approve the following Sunday use request:
 - a. The Lititz Leo Club to use the high school large gym, gym lobby, and indoor concession stand on February 14, 2016 from 1:00 – 5:30 p.m. for the Lititz Fire and Ice Festival.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday use facilities request as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mr. Miller, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

Dr. Quinn announced that there would be an executive session immediately following this Board meeting.

Labor and Management Committee

This Committee did not meet over the summer, however, will begin meeting again in the Fall.

Lititz Recreation Center Representative

It was reported that no meeting was held this month, but that they are getting ready for the final phase of the renovation.

Lancaster County Career and Technology Center Representative

It was reported that no meeting was held in August.

Lancaster County Academy Representative

It was reported that no meeting was held in August.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked everyone for coming to the meeting tonight.

ADJOURNMENT

There being no further business, Mr. Eppig moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:23 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary