

Warwick School District
Lititz, PA 17543

December 5, 2017

A meeting of the Warwick Board of School Directors of the Warwick School District convened for the purpose of reorganization in the District Board Room on Tuesday, December 5, 2017, at 7:00 p.m.

Mr. Todd Rucci called the meeting to order.

PLEDGE OF ALLEGIANCE

ELECTION OF TEMPORARY PRESIDING OFFICER

Mr. Landis nominated Todd Rucci as the temporary presiding officer. Mr. Sahd seconded the nomination. Upon vote, the motion passed unanimously, and Mr. Rucci assumed this duty.

SWEARING IN OF NEW BOARD MEMBERS

Honorable Christopher Hackman administered the oath to all elected Board members. Certificates of Election were rendered and each new board member signed an Oath of Office, which was made a part of these minutes.

ROLL CALL

The substitute for the Board Secretary called the roll of the Board: Michael R. Landis, Matthew Knouse, Nelson L. Peters, Todd L. Rucci, Benedict R. Sahd, and Debra J. Wenger were present at roll call. Millard P. Eppig, Jr.; Leslie Penkunas; Scott A. Shaub; and Miss Paige Bogda, Student representative, were absent.

Others attending the meeting: Dr. April M. Hershey, Superintendent; Dr. Melanie Calender, Assistant Superintendent; Dr. Ryan Axe; Nathan Wertsch; Mark Leidich; Fred Griffiths; Jackie Yanchocik; Laurie Knowles of Lancaster Newspapers/Lititz Record Express; Janice Boyer; Kelly Knouse; Abigayle Knouse; Benjamin Knouse; and an additional member of the Knouse family.

APPROVAL OF AGENDA

Mrs. Wenger moved, Mr. Sahd seconded the motion to approve the agenda as presented. Motion passed unanimously.

ELECTION OF BOARD PRESIDENT

Mr. Rucci stated that nominations were open for the office of Board President.

Mr. Peters nominated Michael Landis as Board President. Mrs. Wenger seconded this nomination.

Mr. Sahd moved that nominations be closed. Mr. Knouse seconded the motion. Motion passed unanimously.

Mr. Rucci called for a vote and instructed the substitute for the Board Secretary to cast a ballot for Michael Landis as President of the Warwick Board of School Directors.

Michael Landis was elected Board President unanimously.

ELECTION OF BOARD VICE-PRESIDENT

Mr. Rucci stated that nominations were open for the office of Board Vice President.

Mr. Sahd nominated Todd Rucci as Board Vice President. Mrs. Wenger seconded this nomination.

Mr. Peters moved that nominations be closed. Mrs. Wenger seconded the motion. Motion passed unanimously.

Mr. Rucci called for a vote and instructed the substitute for the Board Secretary to cast a ballot for Todd Rucci as Vice President of the Warwick Board of School Directors.

Mr. Rucci was elected Board Vice President unanimously.

ELECTION OF BOARD TREASURER

Mr. Rucci stated that nominations were open for the office of Board Treasurer.

Mr. Landis nominated Nathan Wertsch as Board Treasurer. Mrs. Wenger seconded this nomination.

Mr. Sahd moved that nominations be closed. Mr. Peters seconded the motion.
Motion passed unanimously.

Mr. Rucci called for a vote and instructed the substitute for the Board Secretary to cast a ballot for Nathan Wertsch as Treasurer of the Warwick Board of School Directors.

Mr. Wertsch was elected Board Treasurer unanimously.

At this time, Michael Landis assumed the chair as President of the Warwick Board of School Directors. He thanked the board members, stating that they are a great group to work with and he appreciates their vote of confidence and trust.

Mr. Rucci also addressed the board expressing his gratitude for the board's confidence and trust, and stated that he is honored to work with such a great team.

APPOINTMENT OF SOLICITOR

It was recommended that Kegel Kelin Almy & Lord LLP of Lancaster, PA, be appointed as the Solicitor for the school district for 2018.

Mr. Peters moved, Mrs. Wenger seconded the motion to approve Kegel Kelin Almy & Lord LLP as Solicitor for 2018, as presented.

On roll call vote:

Ayes: Mr. Landis, Mr. Knouse, Mr. Peters, Mr. Rucci, Mr. Sahd, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mr. Eppig, Mrs. Penkunas, Mr. Shaub

APPOINTMENT OF SOLICITOR FOR SPECIAL EDUCATION SERVICES

It was recommended that William Zee of Barley Snyder, LLP of Lancaster, PA, be appointed as the Solicitor for special education services only for the school district for 2018.

Mr. Peters moved, Mr. Rucci seconded the motion to approve William Zee of Barley Snyder, LLP as Solicitor for special education services only for 2018, as presented.

On roll call vote:

Ayes: Mr. Landis, Mr. Knouse, Mr. Peters, Mr. Rucci, Mr. Sahd, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mr. Eppig, Mrs. Penkunas, Mr. Shaub

ESTABLISHING TIME AND PLACE OF MEETINGS

It was recommended that the Board approve the 2018 schedule for Board and Committee meetings as per [ATTACHMENT #1](#).

Mr. Rucci moved, Mrs. Wenger seconded the motion to approve the 2018 schedule of meetings, as presented.
Motion passed unanimously.

ADOPTION OF RULES OF ORDER

It was recommended that the Board adopt the Revised Robert's Rules of Order for the Board of School Directors' meetings for the year 2018.

Mrs. Wenger moved, Mr. Peters seconded the motion to approve the adoption of the Revised Robert's Rules of Order for 2018.

Motion passed unanimously.

APPOINTMENT OF REPRESENTATIVES

Committee Assignments

It was recommended that the Board approve the Committee Assignments as set forth on [ATTACHMENT #2](#) for the year 2018.

Mrs. Wenger moved, Mr. Peters seconded the motion to approve the Committee Assignments as presented.

Motion passed unanimously.

Investment Officer for District

It was recommended that the Board appoint Nathan Wertsch, Chief Financial Officer, as the Investment Officer for the district for the year 2018.

Mr. Peters moved, Mrs. Wenger seconded the motion to appoint Nathan Wertsch as the Investment Officer for 2018.

Motion passed unanimously.

REPORT OF SUPERINTENDENT

1. PERSONNEL

A. Retirement

It was recommended that the Board approve the retirement of the following individual:

Instructional

Nicholas DeRosa as a Social Studies Teacher at Warwick High School, effective at the end of the 2017/2018 school year.

Mr. Rucci moved, Mrs. Wenger seconded, the motion to approve the retirement of the individual named above.

On roll call vote:

Ayes: Mr. Landis, Mr. Knouse, Mr. Peters, Mr. Rucci, Mr. Sahd, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mr. Eppig, Mrs. Penkunas, Mr. Shaub

B. Elections

It was recommended that the Board approve the election of the following individuals:

Non-Instructional

Alissa Weinstein as a Special Programs Assistant, at John Beck Elementary School, 5.5 hours/day, at the hourly rate of \$13.90, effective pending receipt of the appropriate paperwork. This position is the result of restructuring.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective December 6, 2017, until they submit their resignation or have their active status changed by the district.

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2017/2018 school year, until they submit their resignation or have their active status changed by the district.

Ben Hershey
Cameron Shertzer

David Jenkins
Ross Stockdale

Brock Lieberman
Josh Witmer

District Approved Photographer

It was recommended that the Board approve the election of the individual listed below as a district approved photographer, effective for the 2017/2018 school year, until she submits her resignation or has her active status changed by the district.

Marni Van Grouw

Mr. Peters moved, Mr. Knouse seconded the motion to approve the election of the above individuals.

On roll call vote:

Ayes: Mr. Landis, Mr. Knouse, Mr. Peters, Mr. Rucci, Mr. Sahd, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mr. Eppig, Mrs. Penkunas, Mr. Shaub

2. LEAVE OF ABSENCE REQUEST

It was recommended that the Board approve the following leave of absence request:

Instructional

Holly Plumb is requesting an extension to her previously approved Child Rearing Leave, which began August 30, 2017, to now continue through the end of the 2017-2018 school year. Mrs. Plumb is anticipating returning to work at the beginning of the 2018-2019 school year.

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the leave of absence request of the individual as presented.

On roll call vote:

Ayes: Mr. Landis, Mr. Knouse, Mr. Peters, Mr. Rucci, Mr. Sahd, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mr. Eppig, Mrs. Penkunas, Mr. Shaub

3. APPROVAL OF SUNDAY FACILITIES USE REQUESTS

It was recommended that the Board approve the following Sunday Facilities Use requests submitted by the Student Activities Committee, who approved through digital communications:

- a. Sunday, December 3 at 6:30 p.m. for LL wrestling officials' to use the HS wrestling room on December 3, 2017 from 6:30 p.m. to 7:30 p.m. for a meeting.
- b. Healthy Kids Running Series to use JRB baseball/MP fields 23 and 24 from April 8, 2018 through May 6, 2018 from 2:30 p.m. to 5:00 p.m.
- c. Warwick Girls' Soccer to use the HS small gym from January 7, 2018 through February 25, 2018 for winter indoor-open gyms from 1:30 p.m. to 4:00 p.m.
- d. Warwick Boys' Soccer to use the HS small gym from January 7, 2018 through March 25, 2018 for soccer indoor futsal from 4:00 p.m. to 6:00 p.m.
- e. Warwick Football to use running track field 12 and multi-purpose Field 3 from March 25, 2018 through April 30, 2018 (excluding April 1) for flag football from 1:00 p.m. to 4:30 p.m.

Mr. Rucci moved, Mr. Sahd seconded the motion to approve the Sunday Facilities Use requests, as presented.

On roll call vote:

Ayes: Mr. Landis, Mr. Knouse, Mr. Peters, Mr. Rucci, Mr. Sahd, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Mr. Eppig, Mrs. Penkunas, Mr. Shaub

4. APPROVAL OF OUT OF STATE/OVERNIGHT TRIP REQUESTS

It was recommended that the Board approve the following Out Of State/Overnight Trip requests submitted by the Student Activities Committee, who approved through digital communications:

- a. HS students and staff to the Bahamas and Florida from March 25, 2018 through April 1, 2018. Students will perform on ship for live audiences and participate in professional onboard workshops and experiences.
- b. HS students and staff to Susquehannock HS to participate in District 7 Chorus from January 25, 2018 to January 27, 2018.

Mr. Rucci moved, Mr. Sahd seconded the motion to approve the Out of State/Overnight Trip requests, as presented.

On roll call vote:

Ayes: Mr. Knouse, Mr. Peters, Mr. Rucci, Mr. Sahd, and Mrs. Wenger

Abstain: None

Nays: Mr. Landis

Absent: Mr. Eppig, Mrs. Penkunas, Mr. Shaub

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Mr. Landis thanked all those in attendance for coming.

ADJOURNMENT

There being no further business, Mr. Sahd moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:16 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary