

Warwick School District

Lititz, PA 17543

December 17, 2013

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, December 17, 2013 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Nelson Peters, Dr. Timothy Quinn, Debra J. Wenger, Michael R. Landis, Todd L. Rucci, Benadict Sahd, and Scott Shaub were present. Darryl L. Miller was absent.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, David L. Zerbe, Business Manager, Mark Leidich, Melanie Calender, Ryan Landis, Dave Davies, Jennifer Murphy, Lori Zimmerman, Michael Upton of the Lititz Record, Laurie Knowles of Lancaster Newspapers, Nate Wertsch, Kevin Martzall, Charles Hample, Lisa Gleason, Tina and Brian Barnhart, and Howard Snoke,

RECOGNITION OF CITIZENS

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented.
Motion passed 8-0.

APPROVAL OF MINUTES ([Regular meeting](#) of November 19, 2013 and [Reorganization meeting](#) of December 3, 2013.)

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the minutes of the Regular meeting of November 19 and Reorganization meeting of December 3, 2013 meeting.
Motion passed 8-0.

TREASURERS REPORT

Mr. Landis presented the Treasurer's Report. A copy of the report is attached to these minutes.
The Treasurer's Report was accepted 8-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Landis. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,593,518.92
Wire Transfers	\$1,304,143.99
Construction Fund	None
Cafeteria Fund	\$95,790.82
Middle School Fund	\$9,141.72
High School Fund	\$11,580.69

Mr. Landis moved, Mr. Rucci seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Peters, Mr. Eppig, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None
Nays: None
Absent: Mr. Miller

COMMUNICATIONS

Mr. Zerbe shared that we are in receipt of PDE approval of PLANCON Part K 2006 and the (2013) Bond Issue Refinancing.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. **Resignations**

It was recommended that the Board approve the resignation of the following individuals:

Instructional

Titina Brown as School Psychologist for Warwick School District, effective January 3, 2014.

Non-Instructional

Misty Plank Peters as Cafeteria Monitor at John R. Bonfield Elementary School, effective December 6, 2013.

Extra- Duty/Extra Curricular

Nicole Aufer as an Assistant Girls Lacrosse Coach at Warwick High School, effective December 1, 2013.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Peters, Mr. Eppig, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

B. **Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Instructional

Christel Briggs as LTS Grade Two Teacher at John Beck Elementary School, at the annual salary of \$43,391, effective January 2, 2014. Ms. Briggs is replacing Erica Rohrer who is on Childcare Leave.

Tina Barnhart as an ESL Teacher at John Beck Elementary and Lititz Elementary schools, at the annual salary of \$58,765, effective January 2, 2014. Ms. Barnhart is replacing Jean Rarig who retired.

Non-Instructional

Berna Haas as a Learning Support Assistant at Warwick Middle School, 5.5 hours/day at the hourly rate of \$10.40, effective December 18, 2013. Mrs. Haas is replacing Phyllis Breitegan who resigned.

Extra-Duty/Extra Curricular

Jill Gagliano as Musical Drama Director at Warwick High School, at the annual salary of \$2,952, effective for the 2013-2014 school year. Ms. Gagliano is replacing Craig Smith and Theresa Walker who resigned.

Tammy Mill as Musical House Manager for Warwick High School, at the annual salary of \$1,661, effective for the 2013-2014 school year. Ms. Mill is replacing Linda Brown who resigned.

Alyson Kernion as an Assistant Softball Coach for Warwick High School, at the annual salary of \$2,363, effective for the 2013-2014 school year. Ms. Kernion is replacing Mark Hough who had a change of status.

Kristen Holweger as an Assistant Softball Coach for Warwick High School, at the annual salary of \$2,363, effective for the 2013-2014 school year, pending receipt of paperwork. Ms. Holweger is replacing Carl Keener who resigned.

Substitutes and Assistants

It is recommended that the Board approve the election of the individuals listed below, pending receipt of paperwork, effective December 18, 2013, until they submit their resignations or have their active status changed by the district.

Substitute Teachers

Kristen Holweger
Suzanne Kennedy
Alyson Kernion
Paula Dougherty

Substitute Nurse

Judy Robinson

Substitute Support Staff

Dale Fink
Denise Moyer
Kathy Sozzi

Guest Teachers

Haydn Mclean
Mitchell Tyree
Meixian Payne

Independent Volunteers

It is recommended that the Board approve the election of the individuals listed below as independent volunteers, effective December 18, 2013, until they submit their resignations or have their active status changed by the district.

Tammy Bollinger
Jason Burkholder
Kristina Miller
Neva Shaughnessy
Carol Welch

Volunteer Coaches

It is recommended that the Board approve the election of the individuals listed below as new volunteer coaches and returning volunteer coaches, effective December 18, 2013, until they submit their resignations or have their active status changed by the district.

<u>New</u>	
Tyler Stief	Boys Basketball
Kathryn Byler	Softball
David Lucas	Independent Indoor Track
Susanne Lucas	Independent Indoor Track

<u>Returning</u>	
Aaron Leeking	Wrestling
Ron Stief	Field Hockey/Basketball
Jayne Stief	Field Hockey

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the election of the above individuals subject to all pre-employment requirements and clearance checks.

On voice vote:

Ayes: Mr. Peters, Mr. Eppig, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

2. CHANGE OF STATUS/TRANSFER/RATE

It was recommended that the Board approve the change of status/transfer requests for the following individuals:

Non-Instructional

Renee Billow from a Learning Support Assistant at Warwick Middle School, 6.0 hours/day, to a Learning Support Assistant at Warwick Middle School, 6.5 hours/day, effective November 20, 2013. This change of status is due to increased student needs at the Warwick Middle School.

Hope Hershey from a Food and Nutrition Services Assistant at Warwick High School, 3.0 hours/day to a Food and Nutrition Services Assistant at Warwick High School, 5.5 hours/day, effective November 20, 2013. The change of status is due to Linda Owen's change of status.

Jacqueline Malec from a Learning Support Assistant at Warwick Middle School, 6.0 hours/day, to a Learning Support Assistant at Warwick Middle School, 6.5 hours/day, effective November 20, 2013. This change of status is due to increased student needs at the Warwick Middle School.

Kevin Martzall from Census and Tax Assistant to Assistant to the Business Manager at the District Office, 8.0 hours/day at the annual salary of \$51,500, effective October 29, 2013. Mr. Martzall is replacing Elaine Mathias who resigned.

Julie Miller from a Learning Support Assistant at Warwick Middle School, 6.0 hours/day, to a Learning Support Assistant at Warwick Middle School, 6.5 hours/day, effective November 20, 2013. This change of status is due to increased student needs at the Warwick Middle School.

Linda Owens from a Food and Nutrition Services Assistant at Warwick High School to a Building Services Custodian at Kissel Hill Elementary School/Warwick Middle School, effective November 20, 2013. Ms. Owens is replacing Kathy Royer who had a change of status.

Kathy Royer from a Building Services Custodian at Kissel Hill Elementary School/Warwick Middle School to a Building Services Custodian at John Beck/John R. Bonfield Elementary schools, effective November 20, 2013. Ms. Royer is replacing Claude Young who had a change in status.

Claude Young from a Building Services Custodian at John Beck/John R. Bonfield Elementary schools, to a Building Services Custodian at John Beck Elementary School, effective November 20, 2013. Mr. Young is replacing Carin Miller who resigned.

Extra-Curricular/Extra Duty

Ashlee Garman from JH Assistant Cheerleading Coach at the annual salary of \$1,722, to JH Head Cheerleading Coach, at the prorated salary of \$1,417.18 (annual salary of \$2,363), effective October 2, 2013. This change of status is due to the resignation of Nancy Hertzog.

Connie Hilliar from a Sophomore Class Advisor at Warwick High School, 50%, at the annual salary of \$594, to a Sophomore Class Advisor at Warwick High School, 100% at the annual salary of \$1,186, effective the first day of the 2013-2014 school year. The change of status is due to the resignation of Joanna Lynch.

Mark Hough from Assistant Softball Coach at Warwick High School, at the annual salary of \$4,111, to Head Softball Coach at Warwick High School, at the annual salary of \$4,662, effective for the 2013-2014 school year. This change of status is due to the resignation of Donald Miller.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status/transfer/rate requests for the individuals as presented:

On voice vote:

Ayes: Mr. Peters, Mr. Eppig, Dr. Quinn, Mrs. Wenger,

Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

2. LEAVE OF ABSENCE REQUESTS

It was recommended that the Board approve the following leave of absence request:

Amy Link is requesting Child Rearing Leave through the end of the first semester of the 2013-2014 school year. She is also requesting an extension of Unpaid Child Rearing Leave through the end of the 2013-2014 school year.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the leave of absence requests as presented.

On voice vote:

Ayes: Mr. Peters, Mr. Eppig, Dr. Quinn, Mrs. Wenger,

Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

3. ASSISTANT SUPERINTENDENT CONTRACT RENEWAL RESOLUTION

It is recommended that the Board approve to extend the contract of Dr. Robin Felty, effective July 1, 2014 through June 30, 2019, as per **ATTACHMENT #1**:

"I hereby move that, pursuant to 1073 (b) of the Public School Code of 1949, as amended, that the Board of School Directors notify Assistant Superintendent Dr. Robin Felty that the Board intends to retain her for a further term of five years."

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve to extend the contract of Dr. Robin Felty, effective July 1, 2014 through June 30, 2019, as presented.

On voice vote:

Ayes: Mr. Peters, Mr. Eppig, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

4. POLICY SECOND READING

It is recommended that the Board approve the Second Reading of Policy No. 201 as set forth on [ATTACHMENT #2](#).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the Second Reading of Policy No. 201 as presented.

On voice vote:

Ayes: Mr. Peters, Mr. Eppig, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

Information from the Superintendent

Dr. Hershey stated that Winter sports have begun and the WHS Holiday Concert was held. She wished everyone a Merry Christmas and Happy Holidays.

COMMITTEE REPORTS

Student Representative

Miss Rebecca Goebel discussed that many NHS events were held, including a blood drive, food baskets for needy families, Mr. Pillion scholarship t-shirt sale, and work on the mini-THON dance. She also talked about the PMEA Youth Honor Band, John Beck's Red Ribbon Week, National Portfolio Day, the start of HS Winter Sports and the Holiday Concert.

Building and Property Committee

The Building and Property Committee met on December 9, 2013. The agenda included an update on the RFQ proposal received for a PA ACT 39 guaranteed performance contract regarding the John R. Bonfield Elementary School, follow up discussion regarding the Buch property farmhouse, a reminder of the Non-Repetitive Maintenance Tour on January 18, 2014, and updates on the Moravian Manor Woodlands and the Lititz Rec Center projects. The committee had no recommendations for Board action.

Education Committee

No meeting.

Finance and Legal Committee

The Finance and Legal Committee met on Thursday, December 12, 2013. The agenda included the 2007 Bond Issue Refinancing, 2014-2015 Budget Calendar, 2013-2014 budget transfers and obsolete equipment:

The committee made the following recommendations for Board action:

1. The School Board adopt the ACT 1 Accelerated Budget Opt Out Resolution, by which the School Board will not increase real estate taxes (or any other taxes) for the next fiscal year greater than 2.6% (ACT 1 Index – 2014-2015) as per [ATTACHMENT #3](#).

Mr. Landis moved, Mr. Eppig seconded, the motion to adopt the ACT 1 Accelerated Budget Opt Out Resolution as presented:

On voice vote:

Ayes: Mr. Peters, Mr. Eppig, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

2. The School Board approve disposal of Obsolete Tech and Other Equipment as per [ATTACHMENT #4](#).

Mr. Landis moved, Mr. Eppig seconded, the motion to approve disposal of Obsolete Tech and Other Equipment as presented:

On voice vote:

Ayes: Mr. Peters, Mr. Eppig, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

3. The School Board approve the 2013-2014 Budget Transfers as per [ATTACHMENT #5](#).

Mr. Landis moved, Mr. Eppig seconded, the motion to approve the 2013-2014 Budget Transfers as presented:

On voice vote:

Ayes: Mr. Peters, Mr. Eppig, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

Student Activities Committee

The Student Activities Committee did not meet during the month of December. However, the committee communicated and offered recommendation for the following items to be approved by the Board.

It was recommended that the Board approve the following overnight and out of state field trip requests:

- a. HS students and staff to Central Dauphin HS to participate in District Chorus from January 10, 2014 to January 11, 2014.
- b. HS students and staff to Gettysburg HS to participate in PMEA District 7 Orchestra Festival from January 24, 2014 to January 25, 2014.
- c. HS student and staff to Nassau, Bahamas from April 21, 2014 through April 25, 2014. Students will participate in an instructional opportunity as well as performance related activities aboard ship.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the following overnight and out of state field trip requests as presented:

Ayes: Mr. Peters, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: Mr. Eppig

Absent: Mr. Miller

Absent: None

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

No meeting.

Lititz Recreation Center Representative

No meeting.

Legislative Committee

Mr. Eppig talked about several bills: HB 903, HB 810, EPA Pension, among other that will be coming up for votes.

IU Representative

Mr. Landis shared that there the topics of Goals, Finance, and Communication were discussed at their meeting on December 11, 2013.

Lancaster County Career and Technology Center Representative

Mr. Eppig said that officers were elected at their December 9, 2013 meeting.

Lancaster County Academy Representative

No report.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked those in attendance for being at the meeting and gave a big thank you to all staff, wishing them a Merry and safe holiday.

Mr. Howard Snoke said Merry Christmas to all and asked for prayers for Mr. Dale Weller who had fallen and broken his pelvis. He also discussed Mr. Fulmer's website.

Mr. Charlie Hample read a letter of thanks for the 2013 School Performance Profile results and the dedication of the Board and district to maintain "specials" while other schools were cutting these programs. He wished everyone Happy Holidays.

ADJOURNMENT

There being no further business, Miss Rebecca Goebel moved to adjourn the meeting. Mr. Eppgi seconded the motion and the meeting adjourned at 7:40 p.m.

Respectfully submitted,

David Zerbe, Board Secretary