

Warwick School District

Lititz, PA 17543

December 18, 2012

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, December 18, 2012, at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Nelson Peters, Dr. Timothy Quinn, Debra J. Wenger, Michael R. Landis, Scott Shaub, Matthew Knouse, and Abigail Barthe, Student Representative, were present at roll call. Todd L. Rucci and Darryl L. Miller were absent.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, David L. Zerbe, Business Manager, Mark Leidich, Dr. Doreen Packer, Richard Reitz of *Lititz Record Express*, Laurie Knowles of *Lancaster Intelligencer*, Lori Zimmerman, Zachary Fletcher, Penny Mason, Lisa Himes, Tom Becker, Kathy and Howard Snoke, Lyn and Howie Brosnan, Robert Locker, Lee Walter, and Rebecca Spengler Kutz.

Dr. Quinn requested a moment of silence for the victims of Newtown, CT, their families, and the community.

Superintendent Dr. April Hershey read a condolence statement on behalf of the Board and Administration, and continued with a recap of Warwick school communications and safety measures.

RECOGNITION OF CITIZENS

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments. There were no comments.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the agenda as presented. Motion passed 7-0.

APPROVAL OF MINUTES (Regular meeting of [11-20-12](#) and the special organization meeting of [12-4-12](#))

Mr. Eppig moved, Mr. Peters seconded the motion to approve the minutes of the November 20, 2012 and the special organization board meeting of December 4, 2012. Motion passed 7-0.

TREASURERS REPORT

Mr. Landis presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was accepted 7-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Landis. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$16,485,608.56
--------------	-----------------

Wire Transfers	\$989,721.14
Construction Fund	None
Cafeteria Fund	\$219,968.79
Middle School Fund	\$1,442.98
High School Fund	\$10,791.79

Mr. Landis moved, Mr. Eppig seconded the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Knouse, and Mr. Shaub
Nays: None
Absent: Mr. Rucci and Mr. Miller

COMMUNICATIONS

None.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board accept the resignations of the following individuals:

Non-Instructional

Heidi Bushong as a Guidance Assistant at Warwick High School, effective November 30, 2012.

Rebecca Mohler as a Special Needs Assistant at Lititz Elementary School, effective January 25, 2013.

Extra-Duty/Extra-Curricular

Joseph Hallowell as Assistant Varsity Track and Field Coach, effective December 10, 2012.

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the resignation of the individuals named above.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Knouse, and Mr. Shaub
Nays: None
Absent: Mr. Rucci and Mr. Miller

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Instructional

Joseph Lacombe as a LTS English Teacher at Warwick High School, at the annual salary of \$44,538, effective the first day of the second semester of the 2012-2013 school year. Mr. Lacombe is replacing Laura Houghton who is on a semester study sabbatical leave.

Kevin Krause as a LTS Technology Education Teacher at Warwick Middle School at the annual salary of \$44,538, effective the first day of the second semester of the 2012-2013 school year. Mr. Krause is replacing Marty Meier who is on a semester study sabbatical leave.

Lee Walter as a Science Teacher at Warwick Middle School, at the annual salary of \$49,610, effective January 2, 2013. Mr. Walter is replacing Jonathan Wilcox who resigned.

Non-Instructional

Rebecca Lever as a Special Needs Assistant at Kissel Hill Elementary School, 6.0 hours/day at the annual rate of \$10.25/hour, pending receipt of required documents. This is a new position to meet the needs of a newly identified student.

Extra-Duty/Extra-Curricular

Robert Locker as the Head Baseball Coach at Warwick High School, at the salary of \$5,166, effective for the 2012-2013 school year. Mr. Locker is replacing Matt Gale who resigned.

Mark Galway as Varsity Assistant Boys Lacrosse Coach at Warwick High School, at the salary of \$2,741, effective for the 2012-2013 school year. Mr. Galway is replacing Gary Minnich.

Substitutes and Assistants

It was recommended that the Board approve the elections of the following individuals as substitutes in the areas outlined below, effective December 19, 2012, until they submit their resignations or have their active status changed by the district.

Teachers

Elizabeth Becker
Lynn Longridge
Phillip Thomas
Melissa Zimmerman

Support Staff

Victoria Collins
Alice Fox
Robert Harrison
Denita Leach
Christine Miller

Guest Teachers

It was recommended that the Board approve the election of the following individuals named below, effective December 19, 2012, until they submit their resignation or have their active status changed by the district.

Matthew Campbell
Ann Koval

Independent Volunteers

It was recommended that the Board approve the elections of the following individuals listed below, effective December 19, 2012. All necessary clearances are on file.

Christina Handy
Kevin Kahler

Volunteer Coaches

Jeff Bowlby
Megan Hunt

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the election of the above individuals.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Knouse, and Mr. Shaub

Nays: None

Absent: Mr. Rucci and Mr. Miller

2. RATE CHANGE/STIPEND

It was recommended that the Board approve the following rate change/stipend as set forth below:

Dorene Graber, a Health Room Assistant at Warwick High School, shall be provided with a stipend of \$10/day as a differential when assisting students with personal hygiene needs. This is required only on an as needed basis and shall be in effect for the remainder of the 2012-2013 school year.

Mr. Eppig moved, Mr. Knouse seconded the motion to approve the rate change/stipend of the above individual.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Knouse, and Mr. Shaub

Nays: None

Absent: Mr. Rucci and Mr. Miller

3. DONATION OF EQUIPMENT

It was recommended that the Board accept the donation of an iPad for use in the Life Skills classroom as per [ATTACHMENT #1](#).

Mr. Eppig moved, Mr. Peters seconded the motion to accept the donation of an iPad:

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Knouse, and Mr. Shaub

Nays: None

Absent: Mr. Rucci and Mr. Miller

Information from the Superintendent

Dr. Hershey reminded everyone that the holiday break will be from December 21, 2012-January 1, 2013, with school resuming January 2, 2013. She also explained that because of the New Year's holiday, the first Committee of the Whole meeting of the new year will be pushed back a week to Tuesday, January 8, 2013. The regular board meeting will be the following Tuesday, January 15, 2013, focusing on the preliminary budget.

COMMITTEE REPORTS

Student Representative

Building and Property Committee

The Building and Property Committee met on Monday, December 10, 2012. The agenda included a review of the building improvement needs at John R. Bonfield Elementary School (options, time-line, and scope), the Non-Repetitive Maintenance tour scheduled for January 19, 2013, facility use fees related to fields, and the Park Board agreement for the management of the AMBUCS field. The Committee had no recommendations for Board action.

Education Committee

The Education Committee met on Monday, December 10, 2012. Mr. Ron Hallet presented the proposal for five (5) revised/new high school mathematics courses for implementation during the 2013-2014 school year. He also presented information about the proposed textbook for the Honors Pre-Calculus course. The Committee made the following recommendations to the Board:

1. It was recommended that the Board approve the request for the following five (5) revised/new courses and textbook to be implemented at the high school during the 2013-2014 school year:
 - a. Proposed Course: Algebra 1B
 - b. Proposed Course: Honors Pre-Calculus
Proposed Textbook: *Pre-Calculus Graphs and Models* – John W. Coburn & J.D. Herdlick; 2012; McGraw-Hill
 - c. Proposed Course: Honors Calculus
 - d. Proposed Course: AP Calculus AB
 - e. Proposed Course: AP Calculus BC

Mrs. Wenger moved, Mr. Peters seconded the motion to approve the request for the five (5) revised/new courses and textbook to be implemented at the high school during the 2013-2014 school year.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Knouse, and Mr. Shaub
Nays: None
Absent: Mr. Rucci and Mr. Miller

Finance and Legal Committee

The Finance and Legal Committee met on Thursday, December 13, 2012. The agenda included discussion and review of a checking account for on-line ebay sales, 2012-2013 Budget Transfers, Obsolete Equipment, Lancaster County Tax Claim Bureau request (delinquent taxes/assessment review – orphaned properties), 2013-2014 Budget related topics, and the Park Board lease for the AMBUCS field. The Committee made the following recommendations for Board action:

1. The School Board approve the 2012-2013 Budget Transfers (\$22,571) as presented on [ATTACHMENT #2](#).

Mr. Landis moved, Mr. Knouse seconded the motion to approve the 2012-2013 Budget Transfers (\$22,571) as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Knouse, and Mr. Shaub
Nays: None
Absent: Mr. Rucci and Mr. Miller

2. The Board approve the disposal of obsolete IP phone equipment as presented on [ATTACHMENT #3](#).

Mr. Landis moved, Mr. Shaub seconded the motion to approve the disposal of obsolete IP phone equipment.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Knouse, and Mr. Shaub
Nays: None
Absent: Mr. Rucci and Mr. Miller

3. The Board approve the termination of the Site License Agreement (6-months notice required) with Lititz Springs Park, Inc., effective July 1, 2013.

Mr. Landis moved, Mr. Peters seconded the motion to approve the termination of the Site License Agreement with Lititz Springs Park, Inc.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Knouse, and Mr. Shaub
Nays: None
Absent: Mr. Rucci and Mr. Miller

Student Activities Committee

The Student Activities Committee met on Thursday, December 13, 2012. Dr. Felty presented the request for Sunday use of facilities. Mr. Kosydar shared draft guidelines for volunteer athletic coaches. Dr. Felty reviewed the request for a parent to transport his child to/from Warwick High School. The Committee made the following recommendations to the Board.

1. It was recommended that the Board approve the following Sunday use facilities request:
 - a. The Lititz Youth Soccer Club to use the HS small and large gyms for the LYSC Futsal event on January 13 & 27, 2013, February 3, 10, & 24, 2013, and March 3, 2013 from 1:00 - 5:00 p.m.
 - b. The Lititz Youth Soccer Club to use the John Beck Elementary gym/auditorium for a soccer course on January 27, 2013 and February 3, 2013 from 1:00 - 5:00 p.m.
 - c. Str8dnsports to use the Warwick High School small and large gyms, Warwick Middle School gym and the John R. Bonfield Elementary gym/auditorium for the Martin Luther King (MLK) Junior Girls' Volleyball Tournament on January 20, 2013 from 1:30 - 8:30 p.m.
 - d. The Warwick Matt Club to use the HS cafeteria-dining area only from 4:00 - 7:00 p.m. and HS large group instruction room from 4:30 - 9:00 PM for their banquet on April 7, 2013.

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the Sunday use facilities request.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Knouse, and Mr. Shaub
Nays: None
Absent: Mr. Rucci and Mr. Miller

2. It was recommended that the Board approve the request for Mr. Harold Samuels, 36 Skyview Lane, Lititz, to transport his child to/from Warwick High School, effective December 1, 2012. The fees for transportation are as follows:
 - December 2012 - \$.55/mile
 - January 2013 - \$.56/mile

Mr. Knouse moved, Mr. Peters seconded the motion to approve the request for Mr. Harold Samuels to transport his child to/from Warwick High School, effective December 1, 2012.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Mr. Landis
Dr. Quinn, Mrs. Wenger, Mr. Knouse, and Mr. Shaub

Nays: None

Absent: Mr. Rucci and Mr. Miller

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

No Meeting.

Lititz Recreation Center Representative

No Meeting.

Legislative Committee

No Report.

IU Representative

Meeting was held December 12, 2012. Mr. Landis shared their State of the Union and the “OODA” philosophy (Observe, Orient, Decide, and Act).

Lancaster County Career and Technology Center Representative

Meeting held December 10, 2012. Mr. Eppig shared that they are looking for a new principal at the Willow Street location.

Lancaster County Academy Representative

No Report.

Regional Economic Development Committee

Matt Knouse shared that the committee is working on creating bylaws.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn wished everyone a Happy Holiday and a very Happy New Year.

ADJOURNMENT

There being no further business, Ms. Barthe moved to adjourn the meeting. Mr. Shaub seconded the motion and the meeting adjourned at 7:42 p.m.

Respectfully submitted,

David Zerbe, Board Secretary