

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, December 20, 2011, at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m. He thanked the performers from John Beck Elementary who sang in the lobby prior to the meeting.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Assistant Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Matthew Knouse, Michael R. Landis, Darryl L. Miller, Nelson Peters, Dr. Timothy Quinn, Todd L. Rucci, Scott Shaub, and Debra J. Wenger were present at roll call.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Keith Floyd, Assistant Superintendent for Elementary Education, Dr. Robin Felty, Assistant Superintendent for Secondary Education, David L. Zerbe, Business Manager, Lori Zimmerman, Howard Snoke, Kathleen Snoke, Leslie Morgan, Jim Esterby, and Ryan Esterby.

RECOGNITION OF CITIZENS

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the agenda as presented.
Motion passed unanimously.

APPROVAL OF MINUTES ([Regular meeting](#) of 11/15/11 and [Organization meeting](#) of 12/6/11)

Mr. Eppig moved, Mr. Rucci seconded the motion to approve the minutes of the November 15, 2011, regular meeting and the organization meeting of December 6, 2011 of the Board.
Motion passed unanimously.

TREASURER'S REPORT

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes.
The Treasurer's Report was unanimously accepted by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

Athletic Fund	As per GASB 45, combined with general fund.
General Fund	\$ 1,024,748.87
Wire Transfers	\$ 1,147,689.02
Construction Fund	\$ 0.00
Cafeteria Fund	\$ 174,648.87
Middle School Fund	\$ 210.00
High School Fund	\$ 18,805.95

Mr. Peters moved, Mr. Rucci seconded the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Knouse, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger
Nays: None
Absent: None

COMMUNICATIONS

None

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignation

It was recommended that the Board accept the resignation of the following individual:

Instructional

Lija Stoltzfus as a Language Arts teacher at Warwick Middle School, effective January 26, 2012.

Mr. Eppig moved, Mrs. Wenger seconded the motion to accept the resignation of the above resignation.

On roll call vote:

Ayes: Mr. Eppig, Mr. Knouse, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger

Nays: None

Absent: None

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Non-Instructional

Joseph Kane to a building services position at Lititz Elementary School, effective December 21, 2011, at the rate of \$9.60 per hour for 8.0 hours/day – 40.0 hours/week. Mr. Kane is replacing Sue Zimmerman who resigned.

Rebecca Mohler as a special needs assistant at Lititz Elementary School, effective December 21, 2011, at the rate of \$9.45 per hour for 7.0 hours/day – 35.0 hours/week. This is a new position to meet a new student's requirements.

Extra-Duty

Patricia Mowery as a marching band assistant (50% position) for the 2011/12 school year, at the salary of \$1,370.50

Volunteer Coaches

It is recommended that the Board approve the election of the following individual as a volunteer coach for the 2011/12 school year

Mike Sham	Bowling
Wes Soto	Boys' Basketball

Independent Volunteers

It was recommended that the Board approve the election of the following individuals as independent volunteers for the 2011/12 school year.

Anne Chapman	Sandra Hanna	Amy Iddings
Jeanette Lamson	Lana Makhoulf	Michael Makhoulf
Angela Martin	Rodney Martin	Lisa McNelis
Matthew Segro	Nicole Steiner	Alex Vigilante
Susan Synden		

Substitute Teachers and Assistants

It was recommended that the Board approve the election of the individuals listed below as substitutes, effective December 21, 2011, until they submit their resignation or have their active status changed by the district.

Teachers

Nicole Auker
Janine Graybill
Valerie Nauman
Kerilee Nickles

Nurse

Karen Umble

Guest Teachers

Julie Aeschliman
Carol Eshleman
Courtney Gingrich
Jamie Golden
Mark Flatt
Tamara King
Tara Loew
Dirk R'Kingsley

Support Staff

Josh DeWitt
Lois Garman
Janine Graybill
Anna Magno
Penelope Stork
Maribeth Swarr
Laura Wash

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the elections of the above individuals.

On roll call vote:

Ayes: Mr. Eppig, Mr. Knouse, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger
Nayes: None
Absent: None

2. **CHANGE OF STATUS**

It was recommended that the Board approve the change of status of the following individual.

Non-Instructional Change of Status

Karen Karr, purchasing coordinator for the district, temporarily from 40 hours per week to 12 to 20 hours per week, effective December 16, 2011 through June 30, 2012.

3. **LEAVE OF ABSENCE REQUESTS**

It is recommended that the Board approve the following leave of absence requests.

Kay Kuch is in need of an unpaid leave of absence from 11/28/11 through 12/30/11 due to medical circumstances. Her planned return-to-work date is 1/2/12, pending release from her doctor.

Danielle Bardo is requesting a leave of absence to begin on or about 2/27/12. During the first six weeks of leave, accrued paid time off (sick and personal days) will be applied followed by an unpaid leave of absence for medical reasons. Upon certification of medical recovery from childbirth, an unpaid leave of absence for child rearing is requested through the remainder of the current school year.

Kathleen Derr has been previously approved for FMLA beginning 3/29/11 through 6/20/11 and an unpaid leave of absence from 6/21/11 through 12/16/11. She is requesting an extension of her unpaid leave of absence through 1/2/12 due to not being released by her physician.

Mr. Eppig moved, Mr. Peters seconded the motion to approve the above change of status and leave requests.

On roll call vote:

Ayes: Mr. Eppig, Mr. Knouse, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger
Nays: None
Absent: None

4. BOARD POLICY REVISIONS

It is recommended that the Board approve, as a first reading, the following new policy and existing policy revisions. Copies of the policies may be viewed in their entirety at the Superintendent's office during normal business hours.

New Policy

#252- Dating violence

Revised Policies

#201- Admission of students
#227- Controlled Substances/Paraphernalia
#302- Employment of Superintendent and Assistant Superintendent
#304- Employment of District Staff
#305- Employment of Substitutes
#306- Employment of Summer School Staff
#307- Student teachers/Interns
#309- Assignment and Transfer
#317- Conduct/Disciplinary Procedures
#333- Professional Development
#701- Facilities Planning
#705- Safety
#818- Contracted Services
#916- Volunteers

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the above board new policy and existing policy revisions.

On roll call vote:

Ayes: Mr. Eppig, Mr. Knouse, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger
Nays: None
Absent: None

Information from the Superintendent

Dr. Hershey told the Board there would be an early dismissal for students on Friday, December 23rd.

COMMITTEE REPORTS

Student Representative

No report.

Building and Property Committee

Mr. Shaub reported the Building and Property Committee met on December 12, 2011. Topics of discussion included the McCall house demolition project with a review of cost estimates, the Moore Engineering study of Bonfield Elementary School, and the 2012/13 budget planning. The non-repetitive maintenance tour is scheduled for January 14, 2012. An update on alternative funding was shared. The Committee had no recommendations to bring before the Board at this time.

Education Committee

Mrs. Wenger reported the Education Committee met on December 12, 2011. Miss Abigail Barthe reported on student activities. Dr. Robin Felty reviewed the District Guidance Plan. Dr. Keith Floyd presented updates on the kindergarten report card revision and movie guidelines and lesson planning committees. The budget was also discussed. The Committee made the following recommendations to the Board:

1. It is recommended that the Board approve the Warwick School District Guidance Plan for 2011/12 school year and beyond, as per ATTACHMENT #1.
2. It is recommended that the Board approve the revision of the Kindergarten Report Card for 2011/12 school year and beyond, as per ATTACHMENT #2

Mrs. Wenger moved, Mr. Rucci seconded the motion to approve the Warwick School District Guidance plan as per Attachment #1, and approve the revision of the Kindergarten Report card for the 2011/12 school year and beyond as per Attachment #2.

On roll call vote:

Ayes: Mr. Eppig, Mr. Knouse, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger
Nays: None
Absent: None

Finance and Legal Committee

Dr. Quinn reported that the Finance and Legal Committee met on December 8, 2011. Transportation contracts for 2011/12 were reviewed. The June 30, 2011 audit report was discussed. Planning and review of the 2012/13 budget was discussed including PDE funding, legislative issues, local revenue trends, PSERS rate & fixed costs, and an ERIP update. The Warwick Ware Business Plan was reviewed. The Committee made the following recommendation to the Board:

1. It is recommended that the Board approve the 2011/12 transportation contracts and drivers as presented in ATTACHMENT # 3.

Dr. Quinn moved. Mrs. Wenger seconded the motion to approve the 2011/2012 transportation contracts and drivers as, per Attachment #3.

On roll call vote:

Ayes: Mr. Eppig, Mr. Knouse, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger
Nays: None
Absent: None

Student Activities Committee

Mr. Rucci reported to the Board that the Student Activities Committee met on December 8, 2011. Miss Abigail Barthe reported on student activities. Dr. Robin Felty presented the requests for overnight and/or out-of-state field trips and the Sunday use of facilities. Mrs. Debra Weidler presented information on the 2011/12 transportation contracts. John Kosydar, A.D., updated the participation fees for extracurricular activities issue and the Head Injury Bill (Safety in Youth Sports Act). The Committee made the following recommendations to the Board:

1. It is recommended that the Board approve the following Sunday use of facilities requests:
 - A. The Lititz Youth Soccer Club to use the John Beck Elementary gym/auditorium and a classroom on January 29, 2012, from 1:00-8:00 p.m. for the USSF E-Course Coaching Licensing Class.

B. The Warwick Mat Club to use the high school cafeteria (dining area only) and large group instruction room on March 25, 2012, from 5:00 to 8:30 p.m. for the Junior/Senior Wrestling Banquet.

Mr. Knouse moved and Mr. Miller seconded the motion to approve the Sunday use of facilities requests.

On roll call vote:

Ayes: Mr. Eppig, Mr. Knouse, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger
Nays: None
Absent: None

2. It is recommended that the Board approve the following overnight/out-of-state field trip request:

A. High School students and staff to Northern High School, Dillsburg, PA, on Friday, January 27 and Saturday, January 28, 2012. Students will be participating in the PMEA District 7 Chorus Festival.

Mr. Peters moved and Mrs. Wenger seconded the motion to approve the overnight field trip request.

On roll call vote:

Ayes: Mr. Eppig, Mr. Knouse, Mr. Landis, Mr. Miller, Mr. Peters,
Dr. Quinn, Mr. Rucci, Mr. Shaub, and Mrs. Wenger
Nays: None
Absent: None

Executive Session / Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

Dr. Quinn had nothing to report.

Lititz Community Center Representative

Mr. Peters had nothing to report as there had not been a Board meeting.

Legislative Committee

Mr. Eppig stated that the voucher issue died in-house.

IU Representative

Mr. Landis reported that topics from the December 14 meeting included budget issues, new board members, emailing handouts, and an legislative update about vouchers.

Lancaster County Career and Technology Center Representative

Mr. Eppig reported that at the last meeting held the fact finding report passed. \$485,000 is to be returned to the districts. \$29,000 will be returned to the Warwick School District. The Wycliff property settlement will be held in December.

Lancaster County Academy Representative

Mr. Miller reported that the December 13 meeting was a reorganization meeting and that new officers were installed. There are 80 students enrolled at the Academy. Warwick fills 8-10 slots. Warwick also has 3 adults who pay to attend the Academy. Graduation for the Academy students will be held on January 21, 2012 at 12:00 p.m. at the Conestoga Valley Junior High School.

PRIOR BUSINESS

None

NEW BUSINESS

None

INFORMATION

None

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked those who attended the meeting tonight and encouraged citizens to continue attending the board meeting on the first and third Tuesdays of each month.

Howard Snoke commented that the holiday concert was excellent. He reported that the can recycling program was going well. He wished everyone a Merry Christmas and a Happy New Year.

ADJOURNMENT

There being no further business, Mr. Landis moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:39 p.m.

Respectfully submitted,

David Zerbe, Assistant Secretary/Recorder

Jo Anne McClain, Board Secretary