

Warwick School District

Lititz, PA 17543

January 15, 2019

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, January 15, 2019 at 7:00 p.m.

Mr. Michael Landis, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Michael R. Landis, Millard P. Eppig, Jr., Matthew Knouse, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Dr. Timothy Quinn, Scott A. Shaub, Debra J. Wenger, and Carson Garland, Student Representative, were present.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Nathan Wertsch; Dr. Ryan Axe; Mark Leidich; Janice Boyer; Fred Griffiths; Kevin Martzall; Jackie Yanchocik; Dr. Kristy Szobocsan; Dr. Ryan Berardi; Amy Lieberman; Jonathan Taylor; Stephanie Taylor and family; Stephanie Baxter; Kristine Castellitto; Paul Castellitto; and Laura Knowles of Lancaster Newspapers/Lititz Record Express.

BOARD RECOGNITION

Dr. Hershey thanked the School Board Members for their countless hours in service to the students, staff, administration, and greater Warwick community. She acknowledged the gifts of appreciation from each of the buildings as part of the National School Directors Recognition Month. Mr. Landis thanked the members of the Board for their dedication and service to the School District.

RECOGNITION OF CITIZENS

None.

APPROVAL OF AGENDA

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the agenda as presented. Motion passed 9-0.

APPROVAL OF MINUTES (Regular meeting of December 18, 2018)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the Regular meeting of December 18, 2018.

Motion passed 9-0.

TREASURERS REPORT

Mr. Wertsch presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,049,699.09
Wire Transfers	\$3,734,490.43
Construction Fund	None
Cafeteria Fund	\$179,384.60
Middle School Fund	\$7,754.40
High School Fund	\$3,561.49

Mr. Eppig moved, Mr. Peters seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Dr. Quinn, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

None

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirement

It was recommended that the Board approve the retirement of the following individual:

Instructional

Jocelyn Toren as an English Teacher at Warwick High School, effective at the end of the 2018/2019 school year.

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Sharlene Garraty-Striebich as a Special Programs Assistant at John Beck Elementary School, effective January 6, 2019.

Virginia Elizabeth Lang as a Student Support Assistant at John R. Bonfield Elementary School, effective January 17, 2019.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the retirement and resignation of the individuals named above.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Dr. Quinn, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Jonathan Taylor as a Secondary Guidance Counselor at Warwick High School, at the annual salary of \$57,717.00, effective January 11, 2019. Mr. Taylor is replacing Shane Martin who resigned.

Instructional - LTS

Eric D. Myers as a Long Term Substitute (LTS) Grade 1 Teacher (2nd semester) at John Beck Elementary School, at the annual salary of \$52,062.00, effective on the first day of the second semester of the 2018/2019 school year. Mr. Myers is replacing Crystal Harnick who will be on a Family and Medical Leave of Absence.

Kristine Castellitto as a Long Term Substitute (LTS) Grade 3 Teacher at John R. Bonfield Elementary School, at the annual salary of \$52,062.00, effective pending receipt of the appropriate paperwork. Ms. Castellitto is replacing Bethany Mueller who received a change of status.

Non-Instructional

Alysha Quillen as an Office Assistant at John R. Bonfield Elementary School, 5.5 hours/day, at the hourly rate of \$11.40, effective January 16, 2019, pending receipt of the appropriate paperwork. Ms. Quillen is replacing Marisa Tocci who received a change of status.

James Weiksner as a Building Services employee at Kissel Hill Elementary School, 8.0 hours/day, at the hourly rate of \$11.95, effective January 16, 2019, pending receipt of the appropriate paperwork. Mr. Weiksner is replacing Justin Ryan who resigned.

Extra Curricular/Extra Duty

Mallory Michel as Assistant Girls Lacrosse Coach at Warwick High School, at the annual salary of \$2,458.00, effective January 16, 2019, pending receipt of the appropriate paperwork. Ms. Michel is replacing India Rao who resigned.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective January 16, 2019, until they submit their resignations or have their active status changed by the district.

Neil Barto	Roseauna Good	Bethany Jenks	Scott Pusey
Brielle Freeman	Doris Hart	Glenn Martin	Rachel Russell
Andrew Germaine	Rachael Haverstick	Paul Mosser	

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Dr. Quinn, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Mr. Taylor thanked the board for their support and trust in him as a school counselor at the High School. He is looking forward to serving the students of Warwick.

Mrs. Castellitto thanked the board for the opportunity to continue to serve as a long-term substitute for Warwick School District.

2. CHANGE OF STATUS/CHANGE OF RATE REQUESTS

It was recommended that the Board approve the change of status/change of rate requests for the following individuals:

Change of Status

Non-Instructional

Melissa Ovrut from a Student Support Assistant at Warwick Middle School, 5.9 hours/day, to a Special Programs Assistant at Warwick Middle School, 5.9 hours/day, at the hourly rate of \$15.30, effective January 2, 2019. Ms. Ovrut is replacing Theresa Sanders who resigned.

Change of Rate

Non-Instructional

Deborah Dietrich from a Special Programs Assistant at Warwick Middle School, 5.5 hours/day, at the hourly rate of \$15.35, to a Special Programs Assistant at Warwick Middle School, 5.5 hours/day, at the hourly rate of \$13.85, effective September 4, 2018. This change of rate reflects the loss of the differential associated with her previous assignment.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the change of status/change of rate requests, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Dr. Quinn, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

3. **LEAVE OF ABSENCE REQUEST**

It was recommended that the Board approve the following leave of absence request:

Instructional

Amy Kopp is requesting a Family and Medical Leave of Absence (FMLA), beginning March 18, 2019, and continuing through June 7, 2019. Mrs. Kopp is anticipating her return to work date as June 10, 2019.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the leave of absence request, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Dr. Quinn, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

4. **TEACHER TENURE**

The following teacher has met the teacher tenure requirements as set forth by the Pennsylvania School Code and was recommended for tenure, effective January 15, 2019.

Warwick Middle School

Kendra Eby

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the teacher tenure, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Dr. Quinn, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey thanked the students and staff for amazing performances this past weekend during the choral, orchestra, and band concerts, which were held at the High School. The turnout for these concerts was tremendous with nearly every seat being filled and standing room only. Warwick is truly blessed. Dr. Hershey also shared that Warwick is reaching out to several other local districts by providing counseling support and other support as those districts navigate similar situations that have occurred recently.

COMMITTEE REPORTS

Student Representative

The student representative, Carson Garland, provided an overview of student activities across the district in January.

Building and Property Committee

The Building & Property Committee did not meet in January and did not have any recommendations for the Board at this time.

Education Committee

The Education Committee met on January 14, 2019. Mrs. Deb Wenger welcomed the committee. Mr. Carson Garland provided a student representative report for the committee. Dr. Ron Hallett previewed the consideration for middle school courses to receive graduation credits when the courses are identical to high school approved curriculum. Finally, Dr. Calender discussed KPETS in Special Programs. The committee had no recommendations for the board at this time.

~~Mrs. Juliet Ashton reviewed the proposed social skills curriculum for middle school. The committee has the following recommendation for board approval:~~

- ~~1. It is recommended that the Board approve the social skills curriculum for Warwick Middle School.~~

The above recommendation was removed from approval, as further discussion is required by the committee.

Finance and Legal Committee

The Finance & Legal Committee did not meet in January, however the committee did review and approve the recommendation of the 2019-2020 Lancaster County Career & Technology Center budget via digital communication:

1. It was recommended that the Board approve the 2019-20 Lancaster County Career & Technology Center budget as presented on [ATTACHMENT #1](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve 2019-20 Lancaster County Career & Technology Center budget, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Dr. Quinn, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Student Activities Committee

The Student Activities Committee met on Thursday, January 10, 2019. The Student Activity Committee meeting began with Carson Garland sharing information of events across the district. Dr. Axe then reviewed a new athletic trainer agreement that will give us more hours of service for our athletes through LG Health. There was also a review of the Parent Group Fiscal Statements for the 2017-2018 school year. The Committee has the following recommendation for Board approval:

1. It was recommended that the Board approve the following out of state/overnight field trip request:

- a. Warwick Boys' Volleyball Team to travel to North Allegheny from Friday, March 22 – Saturday, March 23. The team will take two mini-vans and the hotel stay has been covered by donation from the parents' group.

Mr. Rucci moved, Dr. Quinn seconded, the motion to approve the out of state/overnight field trip request, as presented.

On voice vote:

Ayes: Mr. Landis, Mr. Eppig, Mr. Knouse, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Dr. Quinn, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

It was announced that there would be a meeting immediately following this Board meeting to discuss various personnel matters and safety issues.

Labor and Management Committee

It was reported that no meeting was held in January.

Lititz Recreation Center Representative

It was reported that a meeting was held at 7:00 a.m. on Tuesday, January 15, 2019. The meeting was a normal business meeting.

Legislative Committee

It was reported that Governor Wolf will be sworn in next week, and will give his budget presentation in February of 2019.

IU Representative

It was reported that a meeting will be held on Wednesday, January 16, 2019. No report was given at this time.

Lancaster County Career and Technology Center Representative

It was reported that a meeting will be held on Thursday, January 24, 2019. No report was given at this time.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

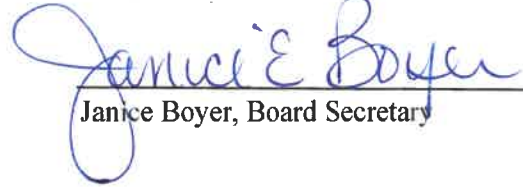
Mr. Knouse asked Dr. Ryan Berardi to introduce some of the guests in attendance at tonight's meeting. They were Amy Lieberman, a student teacher, and Stephanie Baxter, an Intervention Specialist, at Kissel Hill Elementary School.

Mr. Landis thanked everyone for attending tonight's meeting and for their continued support of Warwick School District.

ADJOURNMENT

There being no further business, Carson Garland moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:25 p.m.

Respectfully submitted,



Janice Boyer, Board Secretary