

Warwick School District

Lititz, PA 17543

July 16, 2013

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, July 16, 2013 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Substitute Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Nelson Peters, Dr. Timothy Quinn, Debra J. Wenger, Scott Shaub, Todd L. Rucci, Darryl L. Miller, and Matthew Knouse were present at roll call. Michael R. Landis was absent.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, Dr. Mike Smith, Melanie Calender, Lisa Himes, Kristina Szobocsan, Dr. Doreen Packer, Mark Leidich, Elaine Mathias, Laurie Knowles of Lancaster Newspapers, Gary Klinger of The Lititz Record, Lisbeth P. Kelley, Jenna Ciatto, Meg Miller, and Kevin Krause.

RECOGNITION OF CITIZENS

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments. There were no comments.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 8-0.

APPROVAL OF MINUTES (Regular meeting of [June 18, 2013](#))

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the minutes of the June 18, 2013 meeting. Motion passed 8-0.

TREASURER'S REPORT

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was accepted 8-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,202,358.77
Wire Transfers	\$2,073,007.30
Construction Fund	None
Cafeteria Fund	\$81,024.17
Middle School Fund	None
High School Fund	\$24,959.74

Mr. Miller moved, Mr. Eppig seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Miller, Mr. Knouse and Mr. Shaub

Nays: None

Absent: Mr. Landis

COMMUNICATIONS

None.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. **Resignations**

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Gregory Burgess as a Technology Support Specialist, effective July 18, 2013.

Kathleen Vargo as Administrative Assistant at John R. Bonfield Elementary School, effective June 26, 2013.

LuAnn Hain as a Food and Nutrition Services Assistant at John R. Bonfield Elementary School, effective June 11, 2013.

Carlos Vargas as a Groundskeeper at Warwick High School, effective September 27, 2013.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Knouse and Mr. Shaub

Nays: None

Absent: Mr. Landis

B. **Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Instructional

Robert Rhoads as a Science Teacher at Warwick Middle School, at the annual salary of \$45,391, effective the first day of the 2013-2014 school year. Mr. Rhoads is replacing David Mease who retired.

Lisbeth P. Kelley as a Science Teacher at Warwick Middle School, at the annual salary of \$45,391, effective the first day of the 2013-2014 school year. Ms. Kelley is replacing Ron Wanner who retired.

Jenna Ciatto as an Elementary Art Teacher at Lititz Elementary School, at the annual salary of \$45,391, effective the first day of the 2013-2014 school year. Ms. Ciatto is replacing Beth Brunner who retired.

Kevin M. Krause as a Technology Education Teacher at Warwick Middle School, at the annual salary of \$45,391, effective the first day of the 2013-2014 school year. Mr. Krause is replacing Martin Meier who was transferred.

Non-Instructional

Elizabeth Witmer as a Food and Nutrition Services Assistant, 3.0 hours/day, at the hourly rate of \$9.00, effective August 27, 2013. Ms. Witmer is replacing Melissa Kerchusky who was transferred.

Substitutes and Assistants

It was recommended that the Board approve the election of the following individuals as substitutes in the areas outlined below, effective July 17, 2013, until they submit their resignations or have their active status changed by the district.

Substitute Teachers

Beth Brunner
Barbara Charles
Rebecca Seibert

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the election of the individuals named above.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Knouse and Mr. Shaub
Nays: None
Absent: Mr. Landis

2. **CHANGE OF STATUS/TRANSFER**

It was recommended that the Board approve the change of status/transfer requests for the following individuals:

Will Maza from a Grade Five Teacher at Kissel Hill Elementary School to a Learning Facilitator at Kissel Hill Elementary School at the same salary, effective the first day of the 2013-2014 school year. Mr. Maza is replacing Jamie Cascarino who resigned.

Yvonne Engroff from a Reading Specialist at John R. Bonfield Elementary School to a Grade Two Teacher at Kissel Hill Elementary School at the same salary. Mrs. Engroff is replacing Filomena Packer who was transferred.

Mr. Rucci moved, Mrs. Wenger seconded, the motion to approve the change of status/transfer requests of the above individuals.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Knouse and Mr. Shaub
Nays: None
Absent: Mr. Landis

3. **LEAVE OF ABSENCE REQUESTS**

It was recommended that the Board approve the following leave of absence request:

Crista Kimble is requesting an extension of her Unpaid Leave of Absence for medical reasons, from April 24, 2013 through August 2, 2013. Pending release from her doctor, her new return to work date is August 5, 2013.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the leave of absence request as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Knouse and Mr. Shaub
Nays: None
Absent: Mr. Landis

4. **EXTRA-DUTY POSITIONS and PROFESSIONAL CONTRACTS – 2013/2014**

It was recommended that the Board approve the election and salaries of the extra-duty bargaining and non-bargaining positions, and the extra-duty professional contracts as per [ATTACHMENT #1](#).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election and salaries of the extra-duty bargaining and non-bargaining positions, and the extra-duty professional contracts as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Knouse and Mr. Shaub

Nays: None

Absent: Mr. Landis

5. **REVISED BOARD POLICIES SECOND READING**

It was recommended that the Board approve the second reading of the revised Board Policies in [ATTACHMENT #2](#).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the second reading of the revised Board Policies as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Knouse and Mr. Shaub

Nays: None

Absent: Mr. Landis

6. **TEACHER TENURE**

The following teachers met the teacher tenure requirements as set forth by the Pennsylvania School Code and were recommended for tenure, effective July 17, 2013.

High School

Kimberly Marks Family and Consumer Science

Middle School

Jeffrey Becker Mathematics

Elementary

Catherine Dommell JRB Grade 3

Rachel Hilt Physical Education

Kirsten Lefever JRB Music

Mr. Peters moved, Mrs. Wenger seconded, the motion to approve the recommendation for teacher tenure for the above listed teachers:

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Knouse and Mr. Shaub

Nays: None

Absent: Mr. Landis

7. **NON-RESIDENT TUITION STUDENT APPROVAL**

It was recommended that the Board approve the non-resident tuition student request for the 2013-2014 school year as per **ATTACHMENT #3**.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the non-resident tuition student request for the 2013-2014 school year as presented:

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Knouse and Mr. Shaub

Nays: None

Absent: Mr. Landis

8. **BOARD COMMITTEE ELECTION**

It was recommended that the Board approve the election of the following individual for the Board Committee listed below, effective July 17, 2013:

Education Committee

Lisa Miller

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve election of the above named individual for the Board Committee as presented:

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Knouse and Mr. Shaub

Nays: None

Absent: Mr. Landis

Information from the Superintendent

None.

COMMITTEE REPORTS

Student Representative

No Report.

Building and Property Committee

No meeting. The Committee had no recommendations for Board action.

Education Committee

No meeting. The Committee had no recommendations for Board action.

Finance and Legal Committee

No meeting. The Committee had no recommendations for Board action

Student Activities Committee

The Student Activities Committee did not meet in July. However, Committee members did provide agreement for the following Sunday use facilities requests. Therefore, the Committee made the following recommendations to the Board:

1. It was recommended that the Board approve the following Sunday use facilities requests:
 - a. The Wilbur Chocolate Union to use the middle school auditorium for a meeting on July 21, 2013 from 2:00 to 6:00 p.m.
 - b. Groove Production LLC to use the high school auditorium and lobby, cafeteria dining area only, band room M103, orchestra room M101, and small gym for the Groove National Dance Competition on March 23, 2014 from 1:00 to 9:30 p.m.

Mr. Rucci moved, Mrs. Wenger seconded, the motion to approve the Sunday use facilities requests as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Peters, Dr. Quinn, Mrs. Wenger,
Mr. Rucci, Mr. Miller, Mr. Knouse and Mr. Shaub
Nays: None
Absent: Mr. Landis

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

No meeting.

Lititz Recreation Center Representative

A meeting was held July 16, 2013. Mr. Peters shared that they concluded their fiscal year with finances in good shape. They brought in \$1.52 million in revenue and had 120,000 visits by members.

Legislative Committee

Mr. Eppig stated that the state budget was passed, but there is more work to be done.

IU Representative

Mr. Landis forwarded reports from last week's meeting in an email.

Lancaster County Career and Technology Center Representative

Mr. Eppig was unable to attend meeting. They discussed the new teacher contract.

Lancaster County Academy Representative

No meeting.

Lititz Regional CDC

No meeting.

PRIOR BUSINESS

None.

NEW BUSINESS

Board member, Mr. Matthew Knouse, announced that he will be stepping down from his board seat when a replacement can be found, due to personal and business reasons. He stated that he loves working with the board members and administration and loves Warwick School District.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked those in attendance for being at the meeting and encouraged others to attend. He also welcomed the new staff in attendance.

Board member Mr. Rucci also welcomed new staff.

ADJOURNMENT

There being no further business, Mr. Shaub moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Dr. April M. Hershey,
Substitute Board Secretary