

Warwick School District

Lititz, PA 17543

July 17, 2012

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, July 17, 2012, at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Darryl L. Miller, Nelson Peters, Dr. Timothy Quinn, Debra J. Wenger, Todd L. Rucci, Matthew Knouse, and Scott Shaub, were present at roll call. Michael R. Landis and Abigail Barthe, Student Representative, was absent.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, David L. Zerbe, Business Manager, Mark Leidich, Doreen Packer, Troy Price, Howard and Kathy Snoke, Michael Upton of *Lititz Record Express*, Jill Maquire, Brad Boyer, Sue Witmyer, Cheri McCormick, Jennifer Murphy, Mark and Sheri Sell, Mark and Linda Galway, Karen Polett, Zak Polett, Greg and Maria Gruett, Troy and Barb Galbreath, Jeff and Barbara Watson, and Shaun McCormick.

RECOGNITION OF CITIZENS

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments. No Comments at this time.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the agenda as presented. Motion passed unanimously.

APPROVAL OF MINUTES (Regular meetings of [6/19/2012](#) and [6/26/2012](#))

Mr. Eppig moved, Mr. Peters seconded the motion to approve the minutes of the June 19, 2012 and the Special June 26, 2012 meeting of the Board. Motion passed unanimously.

TREASURERS REPORT

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was unanimously accepted by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,615,205.82
Wire Transfers	\$1,128,387.80
Construction Fund	None
Cafeteria Fund	\$98,286.11
Middle School Fund	None
High School Fund	\$19,893.80

Mr. Miller moved, Mr. Eppig seconded the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Miller, Mr. Peters,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, Mr. Shaub, and Mr. Knouse

Nays: None

Absent: Mr. Landis

COMMUNICATIONS

Dr. Hershey reported that she received correspondence and a petition from Mr. Mark Sell on behalf of the Warwick Boys Lacrosse Parents Association.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

Instructional

Danielle Bardo as part-time Gifted Teacher at Lititz Elementary School, effective July 6, 2012.

Non-Instructional

Virginia Birmingham as Substitute Teacher Call Service for Elementary, effective July 17, 2012.

Cheryl Tompkinson as Learning Support Assistant at John Beck Elementary School, effective June 26, 2012.

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the resignations of the above individuals.

On roll call vote:

Ayes: Mr. Eppig, Mr. Shaub, Mr. Miller, Mr. Peters,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Knouse

Nays: None

Absent: Mr. Landis

B. Elections

It is recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Non-Instructional

Amie Mull as Lead Elementary Food and Nutrition Services for Lititz Elementary School, 6.5 hours/day – 32.5 hours/week, at an hourly rate of \$11.50, effective August 20, 2012. Mrs. Mull is replacing Barb Oehme who retired.

Tracy Salsgiver as a Food and Nutrition Services Assistant for Warwick High School, 3.0 hours/day – 15.0 hours/week, at an hourly rate of \$9.00, effective September 1, 2012. Ms. Salsgiver is replacing Deborah Magill who resigned.

Extra-Duty/Extra-Curricular

Fred Gerfin as the Senior High Assistant Girls Basketball Coach for Warwick High School, at a salary of \$4,982, effective for the 2012-2013 school year. Mr. Gerfin is replacing Allison Butler who resigned.

Substitute Teachers and Assistants

It is recommended that the Board approve the election of the following individual as a substitute building services employee, effective July 17, 2012, until he submits his resignation or has his active status changed by the district:

Steven Studholm

Mr. Eppig moved, Mr. Rucci seconded the motion to approve the elections of the above individuals.

On roll call vote:

Ayes: Mr. Eppig, Mr. Shaub, Mr. Miller, Mr. Peters,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Knouse

Nays: None

Absent: Mr. Landis

2. TRANSFERS/CHANGE OF STATUS

It is recommended that the Board approve the transfers and changes of status as set forth below.

Transfer

Valerie Metzler, from Computer Assistant at Warwick Middle School to Computer Assistant at Warwick High School, effective September 5, 2012. Ms. Metzler is replacing Sandra Weber who resigned.

Non-Instructional Change of Status

Theresa Cross, from Food Services Coordinator at John Beck Elementary School to Food and Nutrition Services Elementary Manager at John Beck Elementary School and Lititz Elementary School, effective August 20, 2012. Mrs. Cross is taking on the responsibilities previously held by two full-time managers, Barb Oehme and Faye Frey who retired. Her rate changes from \$11.75 to \$13.25/hour.

Kimberly Shoenberger, from Food Services Assistant at John Beck Elementary School to Lead Elementary Food and Nutrition Services at John Beck Elementary School, effective August 20, 2012. Ms. Shoenberger is replacing Theresa Cross, who is moving to the Food and Nutrition Services Elementary Manager position. Ms. Shoenberger was 4.0 hours/day as an assistant, and will now work 6.5 hours/day as the Lead Elementary Food Services employee. Her rate changes from \$11.15 to \$11.60/hour.

Mr. Eppig moved, Mr. Peters seconded the motion to approve the transfers/change of status/rate change of the above individuals.

On roll call vote:

Ayes: Mr. Eppig, Mr. Shaub, Mr. Miller, Mr. Peters,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Knouse

Nays: None

Absent: Mr. Landis

3. LEAVE OF ABSENCE REQUESTS

It is recommended that the Board approve the following leave of absence requests.

Sarah Holton is requesting FMLA, starting approximately October 22, 2012 through January 18, 2013. Her return to work date is planned for January 22, 2013.

Kathleen Derr continues to be in need of an extension of her Unpaid Leave of Absence through August 31, 2012, due to not being released by her physician.

Mr. Eppig moved, Mr. Rucci seconded the motion to approve the leave of absence requests of the above individuals.

On roll call vote:

Ayes: Mr. Eppig, Mr. Shaub, Mr. Miller, Mr. Peters,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Knouse

Nays: None

Absent: Mr. Landis

4. EXTRA-DUTY POSITIONS and PROFESSIONAL CONTRACTS – 2012/2013

It is recommended that the Board approve the election and salaries of the extra-duty bargaining and non-bargaining positions, and the extra-duty professional contracts as per [ATTACHMENT #1](#).

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the extra-duty positions and professional contracts for 2012-2013.

On roll call vote:

Ayes: Mr. Eppig, Mr. Shaub, Mr. Miller, Mr. Peters,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Knouse

Nays: None

Absent: Mr. Landis

5. REVISED BOARD POLICY SECOND READING

It is recommended that the Board approve the second reading of the revised Board Policies in [ATTACHMENT #2](#).

Mr. Eppig moved, Mr. Peters seconded the motion to approve the second reading of the revised Board Policies.

On roll call vote:

Ayes: Mr. Eppig, Mr. Shaub, Mr. Miller, Mr. Peters,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Knouse

Nays: None

Absent: Mr. Landis

6. TUITION STUDENT APPROVAL

It is recommended that the Board approve the student identified on [ATTACHMENT #3](#) to attend the vocational-agricultural program at Manheim Central School District during the 2012/2013 school year. The district will be responsible for the tuition of the student while continuing to receive reimbursement for the student as a Warwick enrollee, and the parents will be responsible for transportation.

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the tuition student to attend Manheim Central High School for the 2012-2013 school year.

On roll call vote:

Ayes: Mr. Eppig, Mr. Shaub, Mr. Miller, Mr. Peters,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Knouse

Nays: None

Absent: Mr. Landis

7. LANCASTER COUNTY ACADEMY (LCA) ARTICLES OF AGREEMENT

It is recommended that the Board approve the LCA Articles of Agreement to allow LCA to set a (District) withdrawal process.

Mr. Eppig moved, Mr. Miller seconded the motion to approve the LCA Articles of Agreement.

On roll call vote:

Ayes: Mr. Eppig, Mr. Shaub, Mr. Miller, Mr. Peters,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Knouse

Nays: None

Absent: Mr. Landis

Information from the Superintendent

- PSBA – voting delegate (Mr. Eppig)
- Sinkhole update – completed by July 20-24, 2012. Thank you to the Building and Grounds Department and the others who worked diligently to complete this project.
- District is saddened at the death of Warwick Class of 2012 Graduate – Dylan Dieffenbach

COMMITTEE REPORTS

Student Representative

None.

Building and Property Committee

No Meeting.

Education Committee

No Meeting.

Finance and Legal Committee

No Meeting.

Student Activities Committee

No Meeting.

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

No Meeting.

Lititz Recreation Center Representative

Mr. Peters reported that the Lititz RecCenter 2012/2013 Budget passed..

Legislative Committee

Mr. Eppig reported that the State Budget for 2012/2013 passed quietly.

IU Representative

No Report.

Lancaster County Career and Technology Center Representative

Mr. Eppig reported that the 2012/2013 Budget passed at their June meeting. They also discussed Director evaluations.

Lancaster County Academy Representative

No Meeting.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Mr. Sell, president of the Warwick Boys Lacrosse Parents Association, spoke in support of renewing the contracts of lacrosse coaches Chris Schmehl and Gary Minnich. He referenced a letter of support and a petition that had been given to the Board. Dr. Quinn stated that the Board could not dialogue on this personnel matter.

ADJOURNMENT

There being no further business, Mr. Shaub moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:37 p.m.

Respectfully submitted,

David Zerbe, Board Secretary