

**Warwick School District**

Lititz, PA 17543

July 17, 2018

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, July 17, 2018 at 7:00 p.m.

Mr. Todd Rucci, Vice-President, called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Scott A. Shaub, and Debra J. Wenger, were present. Matthew Knouse, Michael Landis and Benedict R. Sahd were absent.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Melanie Calender, Assistant Superintendent; Nathan Wertsch, Board Treasurer; Janice Boyer, Board Secretary; Dr. Ryan Axe; Mark Leidich; Jackie Yanchocik; Scott Kyper; Lisa Bonfield; Amanda Cash; and Laura Knowles of Lancaster Newspapers/Lititz Record Express.

**RECOGNITION OF CITIZENS**

None.

**APPROVAL OF AGENDA**

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the agenda as presented. Motion passed 6-0.

**APPROVAL OF MINUTES** ([Regular meeting](#) of June 19, 2018)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the Regular meeting of June 19, 2018.

Motion passed 6-0.

**TREASURERS REPORT**

Mr. Wertsch presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 6-0 by the Board.

**PAYMENT OF BILLS**

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,025,924.69
Wire Transfers	\$3,758,436.24
Construction Fund	None
Cafeteria Fund	\$146,551.43
Middle School Fund	\$244.95
High School Fund	\$34,069.85

Mr. Eppig moved, Mr. Peters seconded, the motion to approve payment of the bills as presented.

**On roll call vote:**

**Ayes:** Mr. Eppig, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Mr. Knouse, Mr. Landis and Mr. Sahd

## **COMMUNICATIONS**

A letter from Representative Mentzer regarding the state budget was given to several board members. Other members of the board received a copy of the letter electronically.

## **REPORT OF THE SUPERINTENDENT**

### **1. PERSONNEL**

#### **A. Resignations**

It was recommended that the Board approve the resignation of the following individuals:

##### Instructional

Angela Dymond as a Grade 5 Teacher at John R. Bonfield Elementary, effective July 10, 2018.

##### Non-Instructional

Kayla Ziegler as a Building Services – Summer Custodian at Warwick School District, effective July 9, 2018.

Sarah Hess-Bromirski as a Student Support Assistant at John Beck Elementary School, effective July 10, 2018.

Taylor Barto as a Student Support Assistant at John R. Bonfield Elementary School, effective July 9, 2018.

Stacy McSparran as a Special Programs Assistant at John R. Bonfield Elementary School, effective June 25, 2018.

##### Extra-Duty/Extra Curricular

Wayne Hummer as Head Boys Lacrosse Coach at Warwick High School, effective June 18, 2018.

Sarah Miller as Head Girls Lacrosse Coach at Warwick High School, effective July 2, 2018.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

#### **On voice vote:**

**Ayes:** Mr. Eppig, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Mr. Knouse, Mr. Landis and Mr. Sahd

#### **B. Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

##### Instructional

Amanda Cash as a Behavior Specialist for Warwick School District, at the annual salary of \$69,794.00, effective on the first day of the 2018/2019 school year. This position is new for the 2018/2019 school year.

Mallory Carcia as a School Psychologist at John R. Bonfield Elementary School, at the annual salary of \$64,718.00, effective on the first day of the 2018/2019 school year. Ms. Carcia is replacing Amy Kopp who received a transfer.

Extra-Duty/Extra Curricular

Becca Goebel as a Band Assistant (50%) at Warwick High School, at the annual salary of \$1,229.00, effective July 18, 2018, pending receipt of the appropriate paperwork. Ms. Goebel is filling an open position.

Elefteria Zerefos as a Band Assistant (50%) at Warwick High School, at the annual salary of \$1,229.00, effective July 18, 2018, pending receipt of the appropriate paperwork. Ms. Zerefos is replacing Kaitlin Vargo who resigned.

Angela Weiler as a JH Girls Assistant Soccer Coach at Warwick Middle School, at the annual salary of \$1,843.00, effective July 18, 2018, pending receipt of the appropriate paperwork. Ms. Weiler is replacing Randall Geissler who resigned.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective July 18, 2018, until they submit their resignations or have their active status changed by the district.

Rosa Conigliaro	Brian Evans	Mary Beth Hoelscher	Ashley Jones
Jonathan Taylor	Stephanie Taylor		

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2018/2019 school year, until they submit their resignation or have their active status changed by the district.

Kelly Bollinger	Randall Geissler	Austin Maguire	Chris Schaffer
Hannah Bomberger	Pete Gomez	Christina Madara	Aaron Schwartz
Joseph Brenner	Bethany Han	John Martin	Michael Sham
Steve Carvell	Jason Harris	Gary Ross	Jennie Streich
Tom Devenney	Robert Longenecker	Todd Rucci	Ashley Turton
Pam Dickow			

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Eppig, Mrs. Penkunas, Mr. Peters,  
Mr. Schaub, and Mrs. Wenger

**Abstain:** Mr. Rucci

**Nays:** None

**Absent:** Mr. Knouse, Mr. Landis and Mr. Sahd

*Amanda Cash thanked the Board for their approval and the opportunity to serve the students of Warwick School District.*

**2. TRANSFER REQUEST**

It was recommended that the Board approve the transfer request for the following individual:

Instructional

Amy Kopp from a School Psychologist at John R. Bonfield Elementary School, to a School Psychologist at Kissel Hill Elementary School, effective on the first day of the 2018/2019 school year. Mrs. Kopp is replacing Kate Parker who resigned.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the transfer request, as presented.

**On voice vote:**

**Ayes:** Mr. Eppig, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Mr. Knouse, Mr. Landis and Mr. Sahd

**3. LEAVE OF ABSENCE REQUESTS**

It was recommended that the Board approve the following leave of absence requests:

Instructional

Lauren Leitzel is requesting an extension of her previously approved Family and Medical Leave of Absence (FMLA) to add unpaid Child Rearing Leave, to begin on the first day of the 2018/2019 school year, and continue through the last day of the first semester of the 2018/2019 school year. Mrs. Leitzel is anticipating returning to work date as the first day of the second semester of the 2018/2019 school year.

Debra Ulicny is requesting an extension of her previously approved Unpaid Leave of Absence due to medical reasons beginning July 1, 2018 and continuing through January 1, 2019. Mrs. Ulicny is anticipating her return to work as January 2, 2019, pending release from her doctor.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the leave of absence requests, as presented.

**On voice vote:**

**Ayes:** Mr. Eppig, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Mr. Knouse, Mr. Landis and Mr. Sahd

**4. SCHOOL BOARD MEMBER RESIGNATION**

It was recommended that the Board approve the resignation of the following member of the Warwick Board of School Directors, effective June 20, 2018.

Benedict R. Sahd

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation, as presented.

**On voice vote:**

**Ayes:** Mr. Eppig, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Mr. Knouse, Mr. Landis and Mr. Sahd

*This resignation is accepted with deep regret, but we are thankful for Mr. Sahd's service to Warwick School District. He began his service by filling a vacancy on the board. Best wishes to him. ~ Dr. April Hershey*

*Dr. Hershey announced that individuals interested in fulfilling the term of Mr. Sahd through December 2019 should send a letter of interest to Dr. April Hershey, superintendent at 301 W. Orange St., Lititz, PA 17543 or to the email address of board secretary, Janice Boyer at [jboyer@warwickisd.org](mailto:jboyer@warwickisd.org). Letters of interest will be accepted through July 31, 2018. The board of school directors will review the interest and invite candidates to interview with the board at the public board meeting on Tuesday, August 21, 2018. A candidate will be selected that evening. The new candidate will be sworn into office in September.*

5. **PSBA PRINCIPLES FOR GOVERNANCE AND LEADERSHIP**

It was recommended that the Board reaffirm the previous approval of the PSBA Principles for Governance and Leadership, as set forth in Board Policy #011-Principles of Governance and Leadership and on [ATTACHMENT #1](#).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to reaffirm the PSBA Principles for Governance and Leadership, as presented.

**On voice vote:**

**Ayes:** Mr. Eppig, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Mr. Knouse, Mr. Landis and Mr. Sahn

6. **ATHLETIC EVENTS SUPPORT WAGES**

It was recommended that the Board approve the Athletic Events Support Wages for the 2018/2019 school year as per [ATTACHMENT #2](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the Athletic Events Support Wages, as presented.

**On voice vote:**

**Ayes:** Mr. Eppig, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Mr. Knouse, Mr. Landis and Mr. Sahn

7. **EXTRA-CURRICULAR BARGAINING POSITIONS – 2018/2019**

It was recommended that the Board approve the election and salaries of the extra-curricular bargaining positions, as per [ATTACHMENT #3](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the election and salaries of the extra-curricular bargaining positions, as presented.

**On voice vote:**

**Ayes:** Mr. Eppig, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Mr. Knouse, Mr. Landis and Mr. Sahn

8. **EXTRA-DUTY NON-BARGAINING POSITION RATES AND PROFESSIONAL CONTRACTS – 2018/2019**

It was recommended that the Board approve the extra-duty non-bargaining position rates and professional contracts, as per [ATTACHMENT #4](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the extra-duty non-bargaining position rates and professional contracts, as presented.

**On voice vote:**

**Ayes:** Mr. Eppig, Mrs. Penkunas, Mr. Peters,  
Mr. Rucci, Mr. Shaub, and Mrs. Wenger

**Abstain:** None

**Nays:** None

**Absent:** Mr. Knouse, Mr. Landis and Mr. Sahn

### **Information from the Superintendent**

Dr. Hershey shared the following items:

- Last week the Leadership Team Retreat was held. It is a yearly time for the team to get together and share. This year's topics included implicit bias and school safety, as well as the sharing of beliefs about leadership.
- Best wishes to Mr. Sahd. Letters of Interest will be accepted until July 31, 2018.

### **COMMITTEE REPORTS**

#### **Student Representative**

No report was given for the month of July.

#### **Building and Property Committee**

The Building & Property Committee did not meet in July and did not have any recommendations for the Board at this time.

#### **Education Committee**

The Education Committee did not meet in July and did not have any recommendations for the Board at this time.

#### **Finance and Legal Committee**

The Finance & Legal Committee did not meet in July and did not have any recommendations for the Board at this time.

#### **Student Activities Committee**

The Student Activities Committee did not meet in July and did not have any recommendations for the Board at this time.

#### **Executive Session/Personnel Committee**

It was announced that a meeting would be held immediately following this Board meeting to discuss various personnel matters.

#### **Labor and Management Committee**

It was reported that no meeting was held in July. Meetings will resume on an as needed basis in the 2018/2019 school year.

#### **Lititz Recreation Center Representative**

It was reported that no meeting was held in July due to a lack of agenda items, and there was no report at this time.

#### **Legislative Committee**

It was reported that not much is happening in Harrisburg at this time.

#### **IU Representative**

No report was given.

#### **Lancaster County Career and Technology Center Representative**

It was reported that a general meeting was held on June 28, 2018, and included regular business as well as committee reports. One point of interest to note – the contract with Worley & Obetz was picked up by another company who stepped in to provide diesel for the CTC.

### **PRIOR BUSINESS**

It was reported that there will not be a Committee of the Whole meeting in August.

### **NEW BUSINESS**

Dr. Melanie Calender shared that she is looking to expand the school-based counseling program currently provided by TeamCare to allow other/additional agencies to provide services for our students.

**INFORMATION**

None.

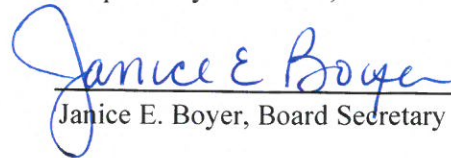
**COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

Mr. Rucci shared that it is just a few short weeks until students return for the start of school.

**ADJOURNMENT**

There being no further business, Mr. Eppig moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 7:20 p.m.

Respectfully submitted,

  
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Janice E. Boyer, Board Secretary