

Warwick School District

Lititz, PA 17543

June 17, 2014

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, June 17, 2014 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Scott Shaub (via Facetime), Darryl L. Miller, Nelson Peters, Debra J. Wenger, Michael R. Landis, Benedict Sahd, and Mr. Todd Rucci.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, Nate Wertsch, Business Manager, Mark Leidich, Karen Umble, Angela Kirby-Wehr, Lori Zimmerman, Michael Upton of The Lititz Record Express, Laurie Knowles of Lancaster Newspapers, Karen Miller, Melanie Calender, Steve Szobocsan, and Dr. Doreen Packer.

RECOGNITION OF CITIZENS

No Comments.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented.
Motion passed 9-0.

APPROVAL OF MINUTES ([Regular meeting](#) of May 20, 2014)

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the minutes of the Regular meeting of May 20, 2014.
Motion passed 9-0.

TREASURERS REPORT

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes.
The Treasurer's Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$888,250.89
Wire Transfers	\$1,301,557.70
Construction Fund	None
Cafeteria Fund	\$196,214.79
Middle School Fund	\$4,203.89
High School Fund	\$15,591.26

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Rucci and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Shaub lost connectivity on Facetime

COMMUNICATIONS

None.

REPORT OF THE SUPERINTENDENT

1. **PERSONNEL**

A. **Resignation**

It was recommended that the Board approve the resignation of the following individual:

Instructional

Jennifer Kovalchick as a Kindergarten Teacher at John Beck Elementary School, effective the last teacher day of the 2013-2014 school year.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individual named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Rucci and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Shaub lost connectivity on Facetime

B. **Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Extra-Duty/Extra Curricular

Cherie Crosby as a Junior High Assistant Cheering Coach at the Warwick Middle School, at the annual salary of \$1,772.00, effective upon receipt of paperwork. Ms. Crosby is replacing Ashlee Garman who had a change of status.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective June 18, 2014, until they submit their resignations or have their active status changed by the district.

Audrey Caleca
Patricia Gillespie
Alice Niewoehner
Lee Thomas
Beth Wade
Rhonda Whiting

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals listed above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Rucci and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Shaub lost connectivity on Facetime

2. CHANGE OF STATUS/CHANGE OF RATE

It was recommended that the Board approve the change of status/change of rate requests for the following individuals:

Instructional

Lois Class from a Kindergarten Teacher (50%) at John Beck Elementary School to a Kindergarten Teacher (50%)/EDK (50%) at John Beck Elementary School, effective the 1st day of the 2014-15 school year. Ms. Class is replacing Jen Kovalchick who resigned.

Stephanie Baxter from an Emotional Support Teacher at John R. Bonfield Elementary School to an Intervention Specialist at Kissel Hill Elementary School, effective the 1st day of the 2014-15 school year. Ms. Baxter is replacing Susan Barry who resigned.

Megan Cupo-Fisher from a Kindergarten Teacher (50%) at John R. Bonfield Elementary School to a Grade 6 Teacher (100%) at John R. Bonfield Elementary School, effective the 1st day of the 2014-15 school year. Ms. Cupo-Fisher is replacing Bethany Mueller who had a change of status.

Bethany Mueller from a Grade 6 Teacher at John R. Bonfield Elementary School to a Grade 3 Teacher at John R. Bonfield Elementary School, effective the 1st day of of the 2014-15 school year. This change of status is due to increased enrollment.

Shelly Chmil from a Grade 4 Teacher at John R. Bonfield Elementary School to a Grade 5 Teacher at John R. Bonfield Elementary School, effective the 1st day of the 2014-15 school year. This change of status is due to increased enrollment.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status/change of rate requests for the individuals as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

3. LEAVE OF ABSENCE REQUESTS

It was recommended that the Board approve the following leave of absence request:

Meagan Nolt is requesting FMLA to begin approximately August 28, 2014 with concurrent Unpaid Child Rearing Leave continuing through the end of the 1st semester of the 2014-15 school year, pending release by her doctor.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the leave of absence request as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

4. FINAL ADOPTION – 2014-15 WARWICK SCHOOL DISTRICT GENERAL FUND BUDGET

It was recommended that the Board approve the final adoption of the 2014-15 Warwick School District General Fund Budget in the amount of \$66,104,432, as per **ATTACHMENT #1**. The tax increase needed for the final budget equals .4994 mills, a 2.6% increase, which would set the millage rate at 19.7094.

Mr. Miller moved, Mr. Landis seconded, the motion to approve the 2014-15 Warwick School District General Fund Budget as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

5. LEVYING OF TAXES

It is necessary to levy the required taxes to support the 2014-15 budget. It was recommended that the required Tax Resolutions enacting the taxes as listed on **ATTACHMENT #2** be acted upon by the Board.

Mr. Miller moved, Mr. Rucci seconded, the motion to approve the Tax Resolutions as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

6. TEACHER TENURE

The following teachers have met the teacher tenure requirements as set forth by the Pennsylvania School Code and were recommended for tenure, effective June 18, 2014.

High School

Holly Plumb Math

Middle School

Christina Moore Psychologist
Alexxi Spicher Learning Support

Elementary

Crystal Illigasch JB Grade 1
Britnee Mathin Learning Facilitator
Bethany Mueller JRB Grade 6
Jeannine Walker JRB Grade 5

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the tenure of teachers as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

(from the Supplemental Agenda)

7. HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION

It was recommended that the Board approve the 2014 Homestead and Farmstead Exclusion Resolution as presented on [ATTACHMENT #9](#).

Mr. Eppig moved, Mr. Sahd seconded, the motion to approve the Homestead and Farmstead Exclusion Resolution as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

- Dr. Hershey introduced Mr. Michael Terwilliger. Mr. Terwilliger will become the Coordinator of Alternative Education for Warwick School District.
- Dr. Hershey commended the High School Administration Team for their coordination of Graduation.
- Dr. Hershey expressed thanks to all for a successful end of the 2013-14 school year.

COMMITTEE REPORTS

Student Representative

No report.

Building and Property Committee

The Building and Property Committee met on Monday, June 9, 2014. The committee discussed the recent bids on the pole barn that were received, heard updates related to the current status of the security upgrades, discussed the purchase of a van based off the prior approval in the non-repetitive maintenance process, and received a presentation from Trane related to the HVAC upgrade at Bonfield Elementary. The committee had the following items for Board action:

1. The Board approve the purchase of a 2015 Cargo Van off COSTARS as presented on [ATTACHMENT #3](#) from Penske GMC as part of the prior non-repetitive maintenance approval.

Mr. Eppig moved, Mr. Sahd seconded, the motion to approve the purchase of a 2015 Cargo Van off COSTARS from Penske GMC as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

2. The Board approve the low bid as presented on **ATTACHMENT #4** from Brecknock Builders, LLC for the construction of the pole barn.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the bid for the construction of the pole barn by Brecknock Builders, LLC, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

Education Committee

The Committee had no recommendations for Board action.

Finance and Legal Committee

The Finance and Legal Committee met on Monday, June 9, 2014. The committee discussed 2014-15 General Fund Budget updates, 2014-15 Food and Nutrition Services budget updates, the student accident insurance policy renewal, the pre-audit services of Diana M. Reed Associates, the fixed assets threshold, budget transfers, and committee openings. The committee had the following items for Board action:

1. The Board approve the 2014-15 Food and Nutrition Services budget as presented on **ATTACHMENT #5** with recommended lunch price increases:

	<u>13/14</u>	<u>14/15</u>
Elementary	\$2.20	\$2.25 (5 cent increase)
Secondary	\$2.45	\$2.50 (5 cent increase)
Student Salad/Wrap	\$3.00	\$3.25 (25 cent increase)
Ala Carte Meal Deal	\$3.25	\$3.50 (25 cent increase)
Breakfast (Elementary)	\$1.35	\$1.35 (no increase)
Breakfast (Secondary)	\$1.35	\$1.35 (no increase)
Adult Lunch	\$3.75	\$3.75 (no increase)

Mr. Landis moved, Mr. Miller seconded, the motion to approve the 2014-2015 Food and Nutrition Services Budget as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

2. The Board approve the 2014-15 Student Accident Insurance renewal as per **ATTACHMENT #6**.

Mr. Landis moved, Mr. Miller seconded, the motion to approve the 2014-2015 Student Accident Insurance renewal as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

3. The Board approve the audit preparation services by Diana M. Reed & Associates as per [ATTACHMENT #7](#).

Mr. Landis moved, Mr. Miller seconded, the motion to approve the audit preparation services by Diana M. Reed & Associates as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

4. The Board approve 2013-14 Budget Transfers (\$67,798) as per [ATTACHMENT #8](#).

Mr. Landis moved, Mr. Miller seconded, the motion to approve the 2013-2014 Budget Transfers as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

Student Activities Committee

The Committee had no recommendations for Board action.

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

Committee meetings will resume in the Fall of 2014.

Lititz Recreation Center Representative

No update.

Legislative Committee

Mr. Eppig reported that the Governor has signed a bill to look at the Basic Education Funding formula. Other bills being looked at relate to building reimbursement, etc.

IU Representative

An IU meeting is scheduled for Wednesday, June 18, 2014. No update available at this time.

Lancaster County Career and Technology Center Representative

Mr. Eppig reported that winners from CTC who are going to Kansas City presented at the LCCTC meeting. Additionally, discussion was had about partnering with another county for programs, moving the Nursing program back to the Willow Street location, and finishing punch list items on current projects.

Lancaster County Academy Representative

Mr. Miller reviewed disbursements, final budget, and salaries for the 2014-15 school year. He also shared information regarding the possibility of a second commencement.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked those in attendance and noted that the Board will meet over the summer. Committee of the Whole meeting will not be held in July.

Dr. Quinn also commented on Graduation as being flawless.

Mr. Landis shared that the WEA and WSD End of Year Celebration was excellent. He stated that the recognition of Staff was great.

ADJOURNMENT

There being no further business, Mrs. Wenger moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 7:38 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary