

Warwick School District

Lititz, PA 17543

March 17, 2015

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, March 17, 2015 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Nelson Peters, Debra J. Wenger, Michael R. Landis, Todd L. Rucci, Benedict Sahd, and Scott Shaub were present. Darryl L. Miller and Abigael Weit, Student Representative, were absent.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, Nathan Wertsch, Business Manager, Mark Leidich, Melanie Calender, Lori Zimmerman, Laurie Knowles of Lancaster Newspapers/Lititz Record Express, Kevin Martzall, Ryan Berardi, Dr. Doreen Packer, Stacie Bardell, Michelle Harris, Tom Becker, Karen Miller, Barb Jones, Adam Bills of Senator Ryan Aument’s Office, Austin Schaeffer of Blue Ridge Cable 11, Leslie Penkunas, Laura Gibble, and Beth Schwartz.

RECOGNITION OF CITIZENS.

None

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 8-0.

APPROVAL OF MINUTES ([Regular meeting](#) of February 17, 2015)

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the minutes of the Regular meeting of February 17, 2015.

Motion passed 8-0.

TREASURERS REPORT

Mr. Landis presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 8-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Landis. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,034,093.54
Wire Transfers	\$3,671,770.65
Construction Fund	None
Cafeteria Fund	\$150,769.97
Middle School Fund	None
High School Fund	\$10,587.61

Mr. Landis moved, Mr. Eppig seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None
Absent: Mr. Miller

COMMUNICATIONS

All communications were submitted last week at the Committee of the Whole meeting.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirements

It was recommended that the Board approve the retirement of the following individuals:

Instructional

Mari Cummins as a Physical Education Teacher at Lititz Elementary School, effective at the end of the 2014-2015 school year.

Joanne Hess as a Family and Consumer Sciences Teacher at Warwick Middle School, effective at the end of the 2014-2015 school year.

David Hoffman as a German Teacher at Warwick High School, effective at the end of the 2014-2015 school year.

Debra McDonald as a Learning Facilitator at John R. Bonfield Elementary School, effective at the end of the 2014-2015 school year.

Kathy Rill as a Language Arts Teacher at Warwick Middle School, effective at the end of the 2014-2015 school year.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the retirement of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Instructional – LTS

Paula Dougherty as a Long Term Substitute (LTS) Learning Support Teacher at Lititz Elementary School, effective February 20, 2015.

Non-Instructional

Eric Lindemuth as a Building Services employee at Warwick High School, effective February 27, 2015.

Laura Shaub as a Building Services employee at Kissel Hill Elementary School, effective February 26, 2015.

Extra-Duty/Extra Curricular

Amy Derr as the Head Girls Basketball Coach at Warwick High School, effective as of March 10, 2015.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

C. **Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Jessica Bigsby as a Learning Support Teacher at Lititz Elementary School, at the annual salary of \$52,968.00, effective April 7, 2015. Ms. Bigsby is replacing Amy Link who resigned.

Non-Instructional

Anne Chapman as a Learning Support Assistant at Warwick High School, 5.5 hours/day, at the hourly rate of \$11.65, effective March 18, 2015 pending receipt of the appropriate paperwork. Ms. Chapman is replacing Tamalin Burkhart who had a change of status.

Angela Thompson as a Special Needs Assistant at Kissel Hill Elementary School, 5.5 hours/day, at the hourly rate of \$11.00, effective pending receipt of the appropriate paperwork. This is position was required to meet the needs of a newly identified student.

Courtney Martin as a Recess Monitor at Kissel Hill Elementary School, 2.0 hours/day at the hourly rate of \$9.25, effective pending receipt of the appropriate paperwork. Ms. Martin is replacing Melissa Aslin who had a change of status.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective March 18, 2015, until they submit their resignations or have their active status changed by the district.

Owen Blevins	James Hovan
Russell Delgiacco	Heather Klazas
Paul Helderman	David Remaley
Elma Hess	Krista Rogers
Bethany Hovan	Toni Thomas

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective March 18, 2015, until they submit their resignation or have their active status changed by the district.

Samantha Derr
Alex Gibbel

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None
Absent: Mr. Miller

2. **CHANGE OF STATUS**

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Tamalin Burkhart from a Special Needs Assistant, 4.75 hours/day, at John R. Bonfield Elementary School to a Special Needs Assistant, 5.25 hours/day, at John R. Bonfield Elementary School, effective January 20, 2015. This change of status reflects a change in hours necessary to meet student needs.

Jennie Copenhaver from a Food & Nutrition Services Assistant, 3.0 hours/day (15.0 hours/week), at Lititz Elementary School, to a Food & Nutrition Services Assistant, 3.0 hours/day (15.0 hours/week), at Kissel Hill Elementary School, effective March 9, 2015. Ms. Copenhaver was previously approved to replace Joan Aregood who resigned from Lititz Elementary School. Due to staffing needs, Ms. Copenhaver will now be replacing Elizabeth Stoyer who resigned from Kissel Hill Elementary School.

Adam Kowalczyk from a Computer Assistant at Warwick High School, 5.5 hours/day, to a Technology Support Specialist, for Elementary at Warwick School District, 8.0 hours/day, at the hourly rate of \$17.80, effective March 18, 2015. Mr. Kowalczyk is replacing Dean Peters who resigned.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the change of status requests of the individuals as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

3. **GRADUATION DATE**

It was recommended that the Board approve Tuesday, June 9, 2015 as the date for Warwick High School commencement exercises, and approve Calvary Church, 1051 Landis Valley Road, Lancaster, PA 17601, as the location site.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the date and location site for commencement exercises as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

4. **BOARD POLICY REVISIONS**

It was recommended that the Board approve, as a First Reading, the following existing policy revision per [ATTACHMENT #1](#) (Policy: 707 – Use of School Facilities).

Mr. Rucci moved, Mr. Eppig seconded, the motion to approve the Board Policy Revision, as a first reading, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None
Absent: Mr. Miller

5. SABBATICAL LEAVE REQUESTS

It was recommended that the Board approve the following Sabbatical Leave requests:

- a. Louise Gerrity is requesting a Sabbatical Leave of Absence for the purpose of study for the first semester of the 2015-2016 school year. Mrs. Gerrity plans to return to work on the first day of the second semester of the 2015-2016 school year.
- b. Robert Sperry is requesting a Sabbatical Leave of Absence for for the purpose of study for the second Semester of the 2015-2016 school year. Mr. Sperry plans to return to work on the first day of the 2016-2017 school year.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the Sabbatical Leave Requests, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, and Mr. Sahn

Abstain: None

Nays: None

Absent: Mr. Miller

6. IU-13 BUDGET APPROVAL

It was recommended that the Board approve the IU-13 Core Program Services & Instructional Materials Services budgets for 2015-2016 as presented on [ATTACHMENT #2](#).

Mr. Landis moved, Mr. Peters seconded, the motion to approve the IU 13 Core Program Services & Instructional Materials Services budgets for 2015-2016, as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, and Mr. Sahn

Abstain: None

Nays: None

Absent: Mr. Miller

Information from the Superintendent

Dr. Hershey reported the following:

- Bonfield renovation has started, no work will interrupt the classrooms while school is in session
- High School musical this weekend
- Spring sports have begun
- March is Read Across America month

COMMITTEE REPORTS

Student Representative

No report was given.

Building and Property Committee

The Building & Property Committee met on March 9, 2015. The committee reviewed a safety netting proposal from the Warwick Boys Lacrosse Club, heard updates on the Bonfield renovation and roof, reviewed the final 2015-16 non-repetitive maintenance list, and discussed the removal of the in-road crosswalk at Lititz Elementary due to continued maintenance issues. The committee had the following recommendations for Board approval:

1. It was recommended the Board approve Option 3 in the proposal from the Warwick Boys Lacrosse Club to install safety netting on the fields, with the netting system provided as a donation from the club without any financial commitment from the district, as presented in **ATTACHMENT #3**.

Mr. Eppig moved, Mr. Shaub seconded, the motion to approve Option 3 of the proposal from Warwick Boys Lacrosse Club, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

2. It was recommended the Board approve the contract with RoofConnect and Gooding Simpson and Mackes Roofing, through the TCPN cooperative purchasing network, to replace the roof at John R. Bonfield Elementary at an estimated total cost of \$817,323.54 as part of the renovation project, as presented in **ATTACHMENT #4**.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the contract with RoofConnect and Gooding Simpson and Mackes Roofing, as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

Education Committee

The Education Committee met on Monday, March 9, 2015. Mr. Marty Meier and Mr. Mike Terwilliger offered a proposal for a new high school course: *Independent Study*. The new elementary (K-6) Vocal Music curriculum was presented by Mrs. Michele Conrad, Mr. Todd Fulginiti, Mr. David Houseknecht and Mrs. Kirsten Lefever. Mrs. Katherine Deisley shared information about the proposed new high school English Language Arts Electives curriculum. Mrs. Lisa Hochreiter presented a proposal for new textbooks for the high school Animal Science and Plant Science courses. Dr. Felty and Mrs. Calender provided a summary of the February/March building level data team discussions. The Committee made the following recommendations to the Board.

1. It was recommended that the Board approve the request for the adoption of the new *Independent Study* (with Sechan Electronics, Inc.) course to be implemented at the high school during the 2015-2016 school year.

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the adoption of the new high school Independent Study course, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci,
Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

2. It was recommended that the Board approve the request for the adoption of the new elementary (K-6) Vocal Music curriculum for the 2015-2016 school year.

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the adoption of the new elementary (K-6) Vocal Music curriculum, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

3. It was recommended that the Board approve the request for the adoption of the new high school English Languages Art electives curriculum for the 2015-2016 school year:
 - a. Honors Composition course
 - b. Creative Writing course
 - c. Speech I course

Mrs. Wenger moved, Mr. Rucci seconded, the motion to approve the adoption of the new high school English Language Art electives curriculum, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

4. It was recommended that the Board approve the request for the adoption of the new textbook to be used in the high school *Animal Science* course curriculum for the 2015-2016 school year:
 - a. *Science of Animal Agriculture*. Ray V. Herren. 4th Edition; Cengage Learning: KY (2012).

Mrs. Wenger moved, Mr. Peters seconded, the motion to approve the adoption of the new textbook, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

5. It was recommended that the Board approve the request for the adoption of the new textbook to be used in the high school *Plant Science* course curriculum for the 2015-2016 school year:
 - a. *Introductory Horticulture*. Carroll Shry, Jr., and H. Edward Reilly. 8th Edition; Cengage Learning: KY (2011).

Mrs. Wenger moved, Mr. Shaub seconded, the motion to approve the adoption of the new textbook, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

Finance and Legal Committee

Due to Mother Nature, the Finance & Legal Committee was unable to hold the scheduled meeting this month. An update, however, was still provided to the committee related to current year financials and 2015-16 budget developments. Current year financials are currently tracking close to budget, with the district

experiencing significantly higher than anticipated healthcare costs. Through January, the district is already \$850K over the same period last year in healthcare costs. For the 2015-16 Budget, the Governor delivered his budget address on March 3. If the education funding built into the initial proposal were to be passed, the district would benefit from an additional \$680,952 in Basic and Special Education funding, relief of \$227,691 in cyber charter funding reform, and district taxpayers could receive a 26.39% residential real estate tax reduction which is a pass thru for the district. All building and administrative budgets have been developed through a transparent approach, and the committee plans to review and bring the proposed final budget to the Board in April. There were no action items for the Board this month.

Student Activities Committee

The Student Activities Committee did not meet in March. However, the committee communicated online about the agenda items, and provided the following recommendations to the Board.

1. It was recommended that the Board approve the following Sunday use requests:
 - a. Warwick Football Team to use turf football stadium 14 on March 15 & 22, 2015 for midget football clinics from 1:00 p.m. to 2:00 p.m.
 - b. Pennsylvania Classics AC to use lighted soccer field 6, varsity soccer field 9 & 10, JV baseball field 11, and turf football stadium 14 for the Challenger Invitational Soccer Tournament on May 10, 2015 from 1:00 – 5:30 p.m.
 - c. Warwick Youth Girls' Softball to use varsity softball field 5, JB baseball field 21, and JRB baseball/MP field 23 for practice from March 22, 2015 (*incorrectly listed as March 15, 2015 on Agenda*) to July 26, 2015 from 1:00 – 8:00 p.m.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday use facilities requests as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

2. It was recommended that the board approve the following Out of State Field Trip Request:

- a. Lititz Elementary students and staff to Washington, DC on May 5, 2015. This trip is part of the sixth grade curriculum.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the out of state field trip request as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger, Mr. Rucci, Mr. Landis, Mr. Shaub, and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Miller

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

The following was reported:

- Did meet last month
- Minutes will follow
- Will be meeting this Thursday again

Lititz Recreation Center Representative

It was reported that construction is moving along quicker now that the weather has shifted, other regular reports

Legislative Committee

The following was reported:

- Legislative breakfast was held at the IU
- Hearings going on in Harrisburg over the budget
- Property tax relief and the associated strings attached with that are being discussed

IU Representative

The following was reported:

- Met last Wednesday.
- Heard presentation from Angela Kirby-Ware (state PATTAN Director)
- Legislative breakfast was well attended

Lancaster County Career and Technology Center Representative

The following was reported:

- Met on February 26
- Planning & Development committee talked about enrollments for 2015-16 – 130 applications over prior year at this time (popular ones over applied for, less popular ones under applied for – one or two programs may have trouble filling)
- Vet tech approval for the fall
- PA Builders association approved programs
- Sports Rehab class to start in the fall for HS students
- 143 FT enrolled in Adult program (120 last year)
- Current short-term enrollment at 591 compared to last meeting of 486.
- Foundation gave teacher grants worth \$46,000
- Teach for Success March 27
- Fly on the Run May 14-15

Lancaster County Academy Representative

No report was given.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked everyone for being here, Spring is here and we're getting ready for graduation.

Beth Schwartz, parent of students at Kissel Hill, works at Lancaster General Health, thanked Dr. Felty and Karen Miller for wellness and food policies related to obesity prevention. Also thanked the Board for the religious release program.

ADJOURNMENT

There being no further business, Mr. Eppig moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:40 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary