

Warwick School District
Lititz, PA 17543

May 20, 2014

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, May 20, 2014 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Scott Shaub, Darryl L. Miller, Nelson Peters, Debra J. Wenger, Michael R. Landis, Benedict Sahd, and student representative, Rebecca Goebel, were all present. Mr. Todd Rucci arrived late, at 7:39 p.m.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, Nate Wertsch, Business Manager, Mark Leidich, Angela Kirby, Fred Griffiths, Lori Zimmerman, Michael Upton of The Lititz Record Express, Laurie Knowles of Lancaster Newspapers, Kevin Martzall, Collin Heckman, Colleen Heckman, Donald Gallagher, Wendy Creamer, Megan Klinger, Richard Gochnauer, Gary P. Chirico, and Bryan D. Class.

RECOGNITION OF CITIZENS

Mr. Donald Gallagher reiterated his 2011 position on the Warwick Warrior Mascot and reminded the Board that this year marks the 3rd anniversary of the student presentation to the Board on the same topic.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented.
Motion passed 8-0.

APPROVAL OF MINUTES ([Regular meeting](#) of April 15, 2014)

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the minutes of the Regular meeting and Supplemental Agenda of April 15, 2014.
Motion passed 8-0.

TREASURERS REPORT

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes.
The Treasurer's Report was accepted 8-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$818,739.26
Wire Transfers	\$1,426,258.23
Construction Fund	None
Cafeteria Fund	\$179,973.59
Middle School Fund	\$975.00
High School Fund	\$48,689.33

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Rucci

COMMUNICATIONS

None.

REPORT OF THE SUPERINTENDENT

1. **PERSONNEL**

A. **Retirement**

It is recommended that the Board approve the retirement of the following individual:

Instructional

Alice Niewoehner as a Reading Specialist at John R. Bonfield Elementary School, effective at the end of the 2013-2014 school year.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the retirement of the individual named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Rucci

B. **Resignations**

It is recommended that the Board approve the resignation of the following individuals:

Instructional

Susan Barry as an Intervention Specialist at Kissel Hill Elementary School, effective the last day of the 2013-2014.

Non-Instructional

Rebecca Garrett as a Special Needs Assistant at Lititz Elementary School, effective May 8, 2014.

Jennifer Davis as a Food and Nutrition Services Assistant at John Beck Elementary School, effective April 25, 2014.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals listed above.

On voice vote:

Ayes: Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub and Mr. Sahd

Abstain: Dr. Quinn

Nays: None

Absent: Mr. Rucci

C. **Elections**

It is recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Lauren Leitzel as a Reading Specialist at Kissel Hill Elementary School, at the annual salary of \$46,202.00, effective August 27, 2014. Ms. Leitzel is replacing Betty Narkiewicz who retired.

Steven Berkey as an Elementary Physical Education Teacher at Kissel Hill Elementary School, at the annual salary of \$50,280.00, effective August 27, 2014. Mr. Berkey is replacing Mary Ann Seitz who retired.

Megan Klinger as a Speech and Language Teacher at John Beck Elementary School, at the annual salary of \$52,968.00, effective August 27, 2014. Ms. Klinger is replacing Marji Huffman who retired.

Emily Craig as a Reading Specialist at John R. Bonfield Elementary School, at the annual salary of \$52,968.00, effective August 27, 2014. Ms. Craig is replacing Alice Niewoehner who retired.

Kelly Lutz as a Learning Support Teacher at Warwick Middle School, at the annual salary of \$56,790.00, effective August 27, 2014. Ms. Lutz is replacing Deb Herr who retired.

Non-Instructional

Curtis Weaver as a Building Services Employee at John R. Bonfield Elementary School, 8 hours/day, 40 hours/week, at the hourly rate of \$10.90, effective June 2, 2014, pending receipt of paperwork. Mr. Weaver is replacing Melvin Miller who retired.

Stephen Bodden as a Building Services Employee at John Beck and John R. Bonfield elementary schools, 8.0 hours/day, (4.0 hours/day at each building) 40 hours/week, at the hourly rate of \$11.10, effective June 2, 2014. Mr. Bodden is replacing Kathy Royer who had a change of status.

Extra-Duty/Extra Curricular

Scott Barnhart as a Junior High Head Girls Basketball Coach at the Warwick Middle School, at the annual salary of \$3,038, effective upon receipt of paperwork. Mr. Barnhart is replacing Carl Keener who resigned.

Summer Custodial Work Crew

Board approval is recommended for the election of the following individual to the Summer Custodial Work Crew for work to be performed between June 23, 2014 and August 26, 2014, 10 hours/day, 40 hours/week unless otherwise indicated:

Noah Kauffman \$7.25

Substitutes and Assistants

It is recommended that the Board approve the election of the individuals listed below, pending receipt of paperwork, effective May 21, 2014, until they submit their resignations or have their active status changed by the district.

Teacher

Nancy Baum

Substitute Support Staff

Shelley Davis

Laura Shinn
Linda Strubel
Patricia Weachter

Guest Teachers
Harry Breneman
Jessica Manchak
Brooke Martin
Jason Mossburg
Leonard Pundt
Jennifer Reeck
Nancy Schwabe-Fry
Kimberly Shultz

Independent Volunteers

It is recommended that the Board approve the election of the individuals listed below as independent volunteers, effective May 21, 2014, until they submit their resignations or have their active status changed by the district.

Blanche Breznak
Lana Brown
Christine Brumer
Billie Jo Coblenz
Tammy Gantz
Esther Grace
Penn Ketchum
Tammy Kramer
Gregory Lenhart
Constance Meyer
Jared Miller
Brian Pipkin
Judy Rusnock
April Shasky
Thomas Singer
Brandy Smith
Karen Waltz

Volunteer Coaches

It is recommended that the Board approve the election of the individual listed below as a volunteer coach, effective May 21, 2014, until he submits his resignation or has his active status changed by the district.

John Martin

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals listed above.

On voice vote:

Ayes: Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub and Mr. Sahd

Abstain: Dr. Quinn

Nays: None

Absent: Mr. Rucci

2. **CHANGE OF STATUS/CHANGE OF RATE**

It was recommended that the Board approve the change of status/change of rate requests for the following individuals:

Administrative

Melissa Vulopas from an Elementary Principal at Kissel Hill Elementary School at the annual salary of \$87,152.00 to a Learning Facilitator at John Beck Elementary School at the annual salary of \$77,138.00, effective June 30, 2014. Mrs. Vulopas is replacing Kathy Shoff who retired.

Non-Instructional

Dennis Shelly from a Building Services Employee at Lititz Elementary School, 8.0 hours/day at the hourly rate of \$10.06, to a Lead Building Services Employee at John R. Bonfield Elementary School, 8.0 hours/day at the hourly rate of \$11.50, effective June 2, 2014. Mr. Shelly's change in status is due to Doug Miller's retirement.

Kathy Royer from a Building Services Employee at John Beck/John R. Bonfield elementary schools, 8.0 hours/day (4.0 hours at each building) to a Building Services Employee at Lititz Elementary School, 8 hours/day, effective June 2, 2014. Ms. Royer is replacing Dennis Shelly who had a change in status.

Kathy Sozzi from a Classroom Assistant at John R. Bonfield Elementary School, 2.0 hours/day at the hourly rate of \$9.50 to a Classroom Assistant/Special Needs Assistant 3.0 hours/day (CA) .5 hours/day (SNA) at the hourly rate of \$9.50/\$10.50, effective April 14, 2014. The change in time and rate is to meet student needs.

Jennifer Shreiner from a Recess Monitor/Classroom Assistant at John R. Bonfield Elementary School, 3.5 hours/day (RM), 2.0 hours/day (CA) at the hourly rate of \$9.32 to a Recess Monitor/Classroom Assistant/Special Needs Assistant at John R. Bonfield Elementary School, 3.5 hours/day (RM), 1.0 hours/day (CA), 1.0 hours/day at the hourly rate of \$10.32 (SNA), effective April 14, 2014. The change is to meet the needs of a newly identified student needs.

Renee Billow from a Learning Support Assistant at Warwick Middle School, 6.5 hours/day to a Learning Support Assistant/Office Assistant at Warwick Middle School, 6.5 hours/day (LSA) and 1.0 hour/day (OA) at the same rate of pay, effective May 21, 2014. The additional time is to assist with coverage in the Warwick Middle School Office.

Rebecca Spatz as a Special Needs Assistant at Warwick High School, 5.5 hours/day at the hourly rate of \$10.69 to the hourly rate of \$12.19, effective March 28, 2014. The change in rate reflects a differential associated with her current assignment.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the change of status/change of rate requests for the individuals as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Rucci

3. **LEAVE OF ABSENCE REQUESTS**

It was recommended that the Board approve the following leave of absence request:

Kay Kuch is requesting an extension of her Unpaid Leave of Absence through the remainder of the 2013-2014 school year, due to medical reasons. Her anticipated return to work date is the beginning of the 2014-2015 school year, pending release by her doctor.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the leave of absence request as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Rucci

4. **2014 SUMMER ACADEMY STAFFING**

It was recommended that the Board approve the individuals and rates as set forth on **ATTACHMENT #1** for the 2014 Summer Academy at Warwick.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the individuals and rates for the 2014 Summer Academy at Warwick as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Rucci

5. **2014 PRE-K READINESS ACADEMY**

It was recommended that the Board approve the individuals and rates as set forth on **ATTACHMENT #2** for staff members of the 2014 Pre-K Readiness Academy at Warwick.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the individuals and rates for the 2014 Pre-K Readiness Academy at Warwick as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Rucci

6. **ELECTION OF BOARD TREASURER**

It was recommended that the Board elect a Treasurer for the Warwick Board of School Directors effective July 1, 2014, through June 30, 2015.

Mr. Landis moved to nominate Darryl Miller; Mrs. Wenger seconded the motion.

Mr. Eppig moved that the nominations be closed; Mrs. Wenger seconded the motion.

Mr. Darryl Miller was elected as Treasurer 8-0, effective July 1, 2014, through June 30, 2015.

7. SPECIAL EDUCATION SERVICES CONTRACT

It was recommended that the Board approve the Projected 2014-2015 District Consortium Contract with the IU13, as presented on [ATTACHMENT #3](#).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the projected 2014-2015 District Consortium Contract with IU13 as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Rucci

Information from the Superintendent

- Dr. Hershey thanked and recognized the following community/teacher representatives who gave of their time and completed their term(s) as Board Committee members: Dave Pegg, Linda Sullivan, Howard Snoko, Stephanie Taylor (teacher rep). She also thanked student representative, Rebecca Goebel for her volunteer participation on the School Board.
- Dr. Hershey also commended and thanked WWII Veteran, Mr. Bruce B. Wike, who was awarded a Warwick High School Diploma this week. Mr. Wike would have been a 1947 graduate, but went into military service prior to graduation.
- Dr. Hershey informed the public that there will be a Special Voting Session prior to the upcoming June 3, 2014 Committee of the Whole Meeting due to personnel needs.

COMMITTEE REPORTS

Student Representative

Miss Rebecca Goebel read her report detailing student activities across the district, including: NHS's very busy 2014, Challenge 24 competition, elementary vocabulary parade, senior prom and assembly, miniTHON, which raised \$30,000, and the HS Art Show.

Building and Property Committee

The Building and Property Committee did not need to meet this month due to the timing of current district initiatives. The committee did, however, have the following item for board approval, based upon the previous non-repetitive maintenance prioritization process:

1. It was recommended that the Board approve the contract with Triangle Communications for the security access upgrades as presented on [ATTACHMENT #4](#).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the contract with Triangle Communications for the security access upgrades, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Rucci

Education Committee

The Education Committee met on Monday, April 12, 2014. Ms. Rebecca Goebel offered a summary of student activities occurring throughout the district. The committee heard information from Mrs. Melanie Calender about the proposed summer reading pilot project for students in Grade 5. Ms. Jennifer Murphy and Mrs. Stacie Bardell offered a presentation on the planned Summer Academy programs for students at the elementary level. Mrs. Calender provided an overview of the plans for implementing a full-day kindergarten program at the elementary level in upcoming years. The Committee had no recommendations for Board action.

Finance and Legal Committee

The Finance and Legal Committee met on Thursday, May 8, 2014. The committee discussed the 2014-2015 Lancaster County Academy budget, heard updates on and discussed the 2014-2015 Warwick General Fund budget, learned of health insurance consortium cost savings opportunities, and discussed the property tax reform bill that is in the Senate. The committee had the following item for Board action:

1. It was recommended that the Board approve the 2014-15 Lancaster County Academy budget as presented on **ATTACHMENT #5**.

Mr. Miller moved, Mr. Landis seconded, the motion to approve the 2014-2015 Lancaster County Academy budget as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Shaub and Mr. Sahd

Abstain: None

Nays: None

Absent: Mr. Rucci

Student Activities Committee

The Student Activities Committee met on Thursday, May 8, 2014. Mrs. Karen Miller provided a presentation on the Healthy Hunger Free Kids Act. Mr. Ryan Landis offered updates on the Senior Athletic Awards ceremony, the extracurricular fees parent letter, and the extended athletic season guidelines. The committee reviewed a second section of the Athletic Handbook. Mr. Sid Harrison reviewed a letter from the mini-thon committee and a proposal for a new after school club. Dr. Robin Felty provided the requests for Sunday Use of Facilities and the request for an overnight field trip. The committee had the following items for Board action:

1. It was recommended that the board approve the following Overnight Field Trip Request:
 - a. HS students and staff to Susquehanna University to participate in the PA State Envirothon from May 20, 2014 – May 21, 2014.

Mr. Sahd moved, Mr. Rucci seconded, the motion to approve the Overnight Field Trip request as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger, Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

2. It was recommended that the board approve the following Sunday Use Request:
 - a. Post 56 American Legion Baseball team to use varsity baseball field 13 for games on June 8, 2014, and June 19, 2014 from 2:00 p.m. – 4:00 p.m. They will also use the field on June 15, 2014 from 6:00 – 8:00 p.m.

Mr. Sahd moved, Mr. Rucci seconded, the motion to approve the Sunday Use request as presented:

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mr. Miller, Mrs. Wenger,
Mr. Landis, Mr. Shaub, Mr. Rucci, and Mr. Sahd

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

Final meeting of the year was held on May 15, 2014.

Lititz Recreation Center Representative

Meeting was held this morning, May 20, 2014. Budget of \$2.9 M passed, physical plant expansion moving along, candidate for WRRC secured; taking over Lititz Springs Pool.

Legislative Committee

Mr. Eppig discussed several bills in the works, including HB 434, SB31, SB76 and State Budget.

IU Representative

No Meeting. Mr. Landis shared that Warwick IU teacher, Mrs. Heidi Gardner, was awarded the prestigious Annie Sullivan Award of excellence.

Lancaster County Career and Technology Center Representative

No Meeting, however their successful fundraising event “Fly on the Run” was held recently.

Lancaster County Academy Representative

Mr. Miller shared that the 2014-2015 calendar was approved, Pequea Valley School District joined – Hempfield left the Academy, and the preliminary budget was reviewed.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked those in attendance and said it is a great time to be part of Warwick School District.

Mr. Gary Chirico read a letter detailing his concerns with WMS.

ADJOURNMENT

There being no further business, Miss Rebecca Goebel moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 7:56 p.m.

Respectfully submitted,

Nathan Wertsch, Board Secretary