

Warwick School District

Lititz, PA 17543

October 18, 2016

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, October 18, 2016 at 7:00 p.m.

Dr. Timothy Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Michael R. Landis, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Benedict R. Sahd, Scott A. Shaub, Debra J. Wenger, and Connor Wentworth, Student Representative, were present.

Others attending the meeting: Dr. April Hershey, Superintendent; Melanie Calender, Assistant Superintendent; Nathan Wertsch; Mark Leidich; Dr. Ryan Axe; Fred Griffiths; Lori Zimmerman; Michelle Harris; Kevin Martzall; Laura Knowles of Lancaster Newspapers/Lititz Record Express; Troy Clair; Dr. Daniel Doremus; Grant Hummer; Mike Michael; Katie Peters; Henry Gibbel; Barb Mobley; Joan Bohan; and Cynthia Kensinger.

WEF CHECK PRESENTATION

Grant Hummer and Dr. Daniel Doremus presented a check from the Warwick Education Foundation in the amount of \$79,200.00, which was received through the Earned Income Tax Credit (EITC). Troy Clair, from Clair Global, and Henry R. Gibbel, from Lititz Mutual, spoke about this program and the benefits it provides for local businesses through the Warwick Education Foundation.

RECOGNITION OF CITIZENS

None.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 9-0.

APPROVAL OF MINUTES ([Regular meeting](#) of September 20, 2016 and the [Special Voting Meeting](#) of October 4, 2016)

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the minutes of the Regular meeting of September 20, 2016 and the Special Voting Meeting of October 4, 2016.

Motion passed 9-0.

TREASURERS REPORT

Mr. Landis presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Landis. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,287,987.53
Wire Transfers	\$3,911,992.58
Construction Fund	None
Cafeteria Fund	\$65,665.40
Middle School Fund	None
High School Fund	\$7,453.88

Mr. Landis moved, Mr. Peters seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

None.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Extra Curricular/Extra Duty

Nate Nixdorf as an Assistant Girls Basketball Coach at Warwick High School, effective October 11, 2016.

Jeni Neiles as Head Teacher – Special Ed MS at Warwick Middle School, effective at the end of the 2015/2016 school year.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Non-Instructional

Rose Border as a Food & Nutrition Services Assistant at Warwick Middle School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.00, effective October 19, 2016. Ms. Border is replacing Mary Kay Guthrie who resigned.

Heather Maloney as a Lead Elementary Food & Nutrition employee at John Beck Elementary School, 29.75 hours/week, at the hourly rate of \$12.00, effective October 19, 2016, pending receipt of the appropriate paperwork. Ms. Maloney is replacing Kim Shoenberger who received a change of status.

Diane Miller as a Cafeteria Monitor at John Beck Elementary School, 3.0 hours/day, at the hourly rate of \$9.00, effective October 19, 2016, pending receipt of the appropriate paperwork. Ms. Miller is replacing Leslie Chizever who resigned.

Donna Mumma as a Cafeteria Monitor at John R. Bonfield Elementary School, 3.0 hours/day, at the hourly rate of \$9.00, effective October 19, 2016, pending receipt of the appropriate paperwork. Ms. Mumma is replacing Suzette Gibbs who resigned.

Elaine Enteria as a Special Needs Assistant at Lititz Elementary School, 5.5 hours/day, at the hourly rate of \$11.50, effective October 19, 2016, pending receipt of the appropriate paperwork. This position is necessary to meet student needs.

Extra Curricular/Extra Duty

Lauren Sangrey as Dance Team Head Coach at Warwick High School, at the annual salary of \$1,824.00 (*incorrectly listed on Agenda as \$2,116.00*), effective for the 2016/2017 school year. This is a newly compensated position.

Kristen Matthew as Head Teacher – Special Ed MS at Warwick Middle School, at the annual salary of \$912.00, effective for the 2016/2017 school year. Mrs. Matthew is replacing Jeni Neiles who resigned.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective October 19, 2016, until they submit their resignation or have their active status changed by the district.

Mitchel Billek	Danielle Johnson	Courtney Richie
Shawna Billek	Debra Lefever	Robert Smithson
Kathryn Brandt	Angela Marley	Terri Smithson
Amy Dullinger	Erin Martin	Matthew Sowada
Ashley Frantz	Diane Miller	Allyn Taylor
Erika Georgakis	Jennifer Musser	Trisha Townsley
Michele Golay	Emily Myallis	Kristelle Wagner
Jennifer Hayes	Katie Peters	Keith Wenger
Amy Hensel	Amy Piehl	

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2016-2017 school year, until they submit their resignation or have their active status changed by the district.

Bill Bernstein	Joe Galvin	Bob White
Scott Evans	Mike McDonnell	

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters, Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. **CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Sarah Bromirski from a Special Needs Assistant/Learning Support Assistant at John Beck Elementary School, 1.5 hours/day SNA/1.0 hours/day LSA (2.5 hours/day total), at the hourly rate of \$12.20 (SNA/LSA), to a Special Needs Assistant/Learning Support Assistant/Classroom Assistant at John Beck Elementary School, 1.5 hours/day SNA/1.0 hour/day LSA/3 hours/day CA (5.5 hours/day total), at the hourly rate of \$12.20 (SNA/LSA) and \$10.20 (CA), effective October 19, 2016. This change of status is necessary to meet student needs.

Extra Curricular/Extra Duty

Michael Haines from Choral Concert Stage Craft Supervisor (50%) at Warwick High School, to Choral Concert Stage Craft Supervisor (100%) at Warwick High School, at the annual salary of \$1,683.00, effective October 19, 2016. This change of status is needed for proper position and title correction.

Michael Haines as Holiday Choral Concert Stage Craft Supervisor (50%) at Warwick High School, to Holiday Choral Concert Stage Craft Supervisor (100%) at Warwick High School, at the annual salary of \$1,683.00, effective October 19, 2016. This change of status is needed for proper position and title correction.

Donald Zahn as Choral Concert Stage Craft Supervisor (50%) at Warwick High School, to Choral Concert Stage Craft Engineer (100%), at Warwick High School, at the annual salary of \$1,685.00, effective October 19, 2016. This change of status is needed for proper position and title correction.

Donald Zahn as Holiday Choral Concert Stage Craft Supervisor (50%) at Warwick High School, to Holiday Choral Concert Stage Craft Engineer (100%), at Warwick High School, at the annual salary of \$1,685.00, effective October 19, 2016. This change of status is needed for proper position and title correction.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the change of status requests of the individuals as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

3. LEAVE OF ABSENCE REQUEST

It was recommended that the Board approve the following leave of absence request:

Non-Instructional

Leslie Stein is requesting an Unpaid Leave of Absence to begin November 29, 2016, and continuing through January 1, 2017. Ms. Stein is anticipating her return to work date as January 2, 2017, pending release by her doctor.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the leave of absence request of the individual as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

4. BOARD POLICY REVISIONS – SECOND READING

It was recommended that the Board approve, as a Second Reading, the following policy revisions per [ATTACHMENT #1](#) (Policy No. 817).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the existing board policy revisions, as a second reading, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None
Absent: None

Information from the Superintendent

Dr. Hershey shared the following:

- We are proud of our student athletes and their accomplishments in the fall season.
- There are 14 students going to county chorus.
- Warwick students continue to express altruism.

COMMITTEE REPORTS

Student Representative

The student representative, Mr. Connor Wentworth, provided an overview of student activities across the district at the Student Activities Committee meeting in October.

Building and Property Committee

The Building & Property Committee met on October 10, 2016. The committee heard an update related to baseball field renovations, received information on the feasibility study that will be conducted on the district, discussed the status of the high school chillers, and confirmed the non-repetitive tour this year will again be held during a regularly scheduled evening meeting. The committee did not have any recommendations for the Board at this time.

Education Committee

The Education Committee did not meet in October and did not have any recommendations for the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee met on October 4, 2016. The committee heard a presentation on WarwickWARE, received an update on the 2015-16 audit, reviewed the 2017-18 budget calendar, reviewed the current three year financial forecast, had a preliminary 2017-18 budget discussion, discussed the 2016-17 transportation rates, and reviewed some 2016-17 budget transfers. The committee had the following recommendations for board approval:

1. It was recommended that the Board approve the 2016-17 transportation contracts as presented on [ATTACHMENT #2](#).

Mr. Landis moved, Mr. Peters seconded, the motion to approve 2016-17 transportation contracts, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. It was recommended that the Board approve the 2016-17 budget transfers as presented on [ATTACHMENT #3](#).

Mr. Landis moved, Mr. Peters seconded, the motion to approve the 2016-17 budget transfers, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Student Activities Committee

The Student Activities Committee met on Thursday, October 13, 2016. The meeting began with Connor Wentworth's report about all of the events in our buildings K-12. Mr. Landis then discussed the situation with getting substitute trainers on campus when our trainer is not available. Sunday use requests were reviewed and the committee was told that the LYSC has still not paid for their summer showcase. The Peru trip was then discussed and the committee shared input about allowing students who had the class in the past participate in the trip. The committee also discussed how flexible to be with requests for field use and trips when there are unique circumstances around the request. The committee was very positive about all that we have offered our students over the past month. The committee had the following recommendation to make to the Board at this time.

1. It was recommended that the Board approve the following Sunday use facilities request:
 - a. Michael A. Smith, MS teacher, to use MS classroom 120 on January 15 & 22, 2017 from 1:00 – 4:00 p.m. Students and staff will be preparing for of the Future City competition.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday use facilities request, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

It was announced that there would be a meeting immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that a meeting will be held on Thursday, October 20, 2016.

Lititz Recreation Center Representative

It was reported that no meeting was held in the month of October.

Legislative Committee

It was reported that a PSBA delegate assembly was held on Saturday in Hershey. The following items were also reported:

- State revenue lagging behind projections for this year.
- Pension reform is still on the table with three possible options for future employees and also possible changes for current.
- Other occupational tests being looked at in place of keystone exams.
- Tax provisions also being looked at for potential changes.
- Truancy laws being looked at as well.

IU Representative

It was reported that a meeting was held on October 12, 2016, and the following items were noted from the meeting:

- A presentation from Dr. Hudacs on fair funding was heard.
- Dr. Barnhart was rehired for a new 5-year term.
- General business thereafter.

Lancaster County Career and Technology Center Representative

It was reported that a meeting was held September 22, 2016. The following items were noted from the meeting:

- A held recognition dinner was held.
- Received a presentation on the foundation.
- Received a presentation on welding technology.
- Heard a presentation on bond refunding opportunities.
- General business thereafter.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked everyone for coming out to the October meeting.

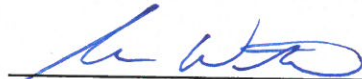
Mike Michael addressed the Board to thank the coaches, trainer, administration, and entire District for their proper handling and support related to a recent football injury and how the District handled the situation. A copy of the statement read by Mr. Michael is attached to these Minutes.

Mr. Peters acknowledged the successes of our students and staff.

ADJOURNMENT

There being no further business, Mr. Wentworth moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:50 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary

10/18/2016

Dear Warwick School District Board:

On Monday September 19, 2016 our son Hilton Michael, a sophomore on the Warwick Football team sustained a serious injury during pre game warm ups. Hilton was attempting to catch a ball and collided with one of his teammates. He made it to the sidelines and was met by coaching assistant Mike Sham who immediately recognized that Hilton's injury may be significant. Mike called Trainer Sheila Hershey who was still in the school taping players and asked her to come to the sidelines to check on Hilton. It was at this time that we showed up and joined them on the sidelines. We transported Hilton to Lancaster General Hospital where it was determined that he had suffered a lacerated spleen. The laceration was significant and he ultimately underwent a procedure to repair an aneurism. Fortunately, the Doctors were able to save his spleen and the recovery process is ongoing. Football season is done and basketball season will not be an option this year. Hilton is sad, but smart and mature enough to realize it could have been worse and that this is just a bump in the road.

My Mother instilled in me the importance of thanking those that go above and beyond. I am here tonight to thank the entire Warwick School District administration and Athletic Department for your support during the last couple of weeks.

- Mike Sham for his initial attention, action and concern.
- Sheila Hershey for her prompt response, professionalism, thorough and complete triage and recognition that the injury was potentially serious.
- Dr. Hershey for reaching out to me immediately upon hearing about his injury.
- Dr. Axe for contacting me and checking in.
- Coach Christensen for reaching out to Hilton.
- Ryan Landis for visit to hospital.
- All the football coaches with special thanks to Coach McKonley and Coach Rucci for their visits to hospital.
- Retired Coach Wagaman for visit to hospital.
- Coach Hummer for visit when he got home.
- Mrs. Szobocsan for staying in constant contact with us.
- Every one of his teachers for the cards and support.

Hilton learned a great deal during his time in the hospital. He learned a lot about the human body, he learned that nurses and doctors are saints, and maybe most importantly, he learned that when you are down, you find out who truly cares about you and your wellbeing. This, in itself, will hopefully encourage him to be that person as he matures and goes through life.

Thank you all for your strong leadership, compassion, and for creating a culture of caring. We are proud to live in the Warwick School District and happy that our Son is being led and mentored by such caring individuals. Thank you for being a very big part of the village.

Sincerely,
Mike and Nicky Michael