

Warwick School District

Lititz, PA 17543

October 17, 2017

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, October 17, 2017 at 7:00 p.m.

Mr. Todd Rucci, Vice-President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Benedict R. Sahd, Scott A. Shaub, Debra J. Wenger, and Paige Bogda, Student Representative, were present. Dr. Timothy Quinn and Michael R. Landis were absent.

Others attending the meeting: Dr. April Hershey, Superintendent; Melanie Calender, Assistant Superintendent; Nathan Wertsch; Mark Leidich; Dr. Ryan Axe; Fred Griffiths; Stacie Bardell; Kristen (K.C.) Testerman; Kevin Martzall; Laura Knowles of Lancaster Newspapers/Lititz Record Express; Dr. Daniel Doremus; Barb Mobley; Grant Hummer; Laura Gible; Lori Kovac; and Kendra Pinkosky.

WEF CHECK PRESENTATION

Mr. Grant Hummer, Dr. Daniel Doremus and Mrs. Barbara Mobley presented a check from the Warwick Education Foundation in the amount of \$95,600.00, which was received through the PA Education Improvement Tax Credit (EITC) program, and represented donations from ten companies.

PSBA HONOR ROLL AWARDS

Dr. Hershey recognized Mrs. Wenger, Mr. Eppig, and Mr. Rucci for their 8 years of service to Warwick School District. Dr. Quinn was recognized for his 12 years of service.

RECOGNITION OF CITIZENS

None.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 7-0.

APPROVAL OF MINUTES ([Regular meeting](#) of September 19, 2017)

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the minutes of the Regular meeting of September 19, 2017.

Motion passed 7-0.

TREASURERS REPORT

Mr. Peters presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 7-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Peters. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$970,036.29
Wire Transfers	\$3,832,728.08
Construction Fund	None
Cafeteria	\$98,480.64

Middle School Fund \$200.00
High School Fund \$1,567.00

Mr. Peters moved, Mr. Eppig seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Eppig, Mrs. Penkunas, Mr. Peters, Mr. Rucci,
Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Dr. Quinn and Mr. Landis

COMMUNICATIONS

Dr. Hershey read a thank you communication from the Lititz RecCenter.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Deborah Marks as a Special Programs Assistant at Warwick High School, effective October 5, 2017.

Lynne Thompson as a Copy Room Office Assistant at Warwick High School, effective October 25, 2017.

Mariah Kearney as a Building Services employee at Kissel Hill Elementary School, effective September 29, 2017.

Extra Curricular/Extra Duty

Terry Lee as Head Cross Country Coach at Warwick High School, effective September 22, 2017.

Tamera Olivieri as Head Teacher – Health & Physical Education at Warwick School District, effective October 6, 2017.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Eppig, Mrs. Penkunas, Mr. Peters, Mr. Rucci,
Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Dr. Quinn and Mr. Landis

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Non-Instructional

Lauren Swartz as an Adult Education Instructor at Warwick School District, at the hourly rate of \$30.00, effective October 18, 2017. Ms. Swartz will serve as a new adult education instructor teaching English As A Second Language.

Jacqueline Yanchocik as Public Relations Coordinator at Warwick School District, 25 office hours/week, at the annual salary of \$44,000.00, effective pending receipt of the appropriate paperwork. Ms. Yanchocik is replacing Lori Zimmerman who resigned.

Cody Zink as a Building Services Employee at Warwick High School, 8.0 hours/day, 2nd shift, at the hourly rate of \$11.25, effective pending receipt of the appropriate paperwork. Mr. Zink is replacing Cory Boas who resigned.

Deborah Dotterer as a Food & Nutrition Services Assistant at John Beck Elementary School, 17.5 hours/week, at the hourly rate of \$9.75, effective October 18, 2017. Ms. Dotterer is replacing Kim Shoenberger who received a change of status.

Stephen Herman as a Building Services Employee at John Beck Elementary School, 8.0 hours/day, 2nd shift, at the hourly rate of \$11.95, effective pending receipt of the appropriate paperwork. Mr. Herman is replacing Mariah Kearney who resigned.

Janet Holdridge as a Food & Nutrition Services Assistant at Kissel Hill Elementary School, 20.5 hours/week, at the hourly rate of \$9.75, effective October 18, 2017. Ms. Holdridge is replacing Linda Johnson who received a change of status.

Stephanie Courchesne as a Student Support Assistant at Lititz Elementary School, 4.5 hours/day, at the hourly rate of \$11.95, effective October 18, 2017. This position is necessary due to restructuring.

Non-Instructional - Rehire

Lisa Sangrey as a Student Support Assistant at John Beck Elementary School, 5.5 hours/day, at the hourly rate of \$12.75, effective October 18, 2017. Ms. Sangrey is resuming this position which remained unfilled after her resignation.

Extra Curricular/Extra Duty

Byron Hamm as Performing Arts Center Technical Assistant at Warwick High School, at the hourly rate of \$30.00, effective for the 2017/2018 school year.

Karah Molesevich as a Bilingual School Psychologist at Warwick School District, per invoice at contracted rates, effective October 18, 2017. Ms. Molesevich is being contracted for bilingual services for Warwick School District.

Diane Shirk as Drama House Manager Fall at Warwick High School, at the annual salary of \$1,040.00, effective for the 2017/2018 school year. Ms. Shirk is replacing Jamie Beyerle who resigned.

Sharon Wilson as Academic Team Assistant (25%) at Warwick High School, at the annual salary of \$357.25, effective for the 2017/2018 school year. Ms. Wilson is filling in for Mrs. Bogner who received a change of status.

Trey Cowher as a Boys Soccer JH Assistant Coach at Warwick Middle School, at the annual salary of \$1,516.00, effective September 6, 2017. Mr. Cowher is replacing Alina Rakiewicz who received a change of status.

Stephan Englehart as Choral Director MS at Warwick Middle School, at the annual salary of \$346.50, effective for the 1st semester of the 2017/2018 school year. Mr. Englehart is replacing David Houseknecht who resigned.

Craig Wagaman as a Boys Basketball JH Assistant Coach at Warwick Middle School, at the annual salary of \$3,835.00, effective October 18, 2017. Mr. Wagaman is replacing Andrew Garrison who received a change of status.

Substitutes and Assistants

It was recommended that the Board approve the election of the individuals listed below, effective October 18, 2017, until they submit their resignation or have their active status changed by the district.

Support Staff - Additions

LuAnn Rohrer
Justin Ryan
Lynne Thompson

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective October 18, 2017, until they submit their resignation or have their active status changed by the district.

Kristie Beatty	Shannon Henry	Diane Perry	NanaSue Walker
Natalie Clair	Derrick Jones	Karen Potter	Susan Wanner
Judith Craver	Gulcin Kalaycikirci	Dawn Rettew	Tiara Webb
Christina Desimone	Lisa Kuhn	Michael Rettew	Susan Weiser
Jennifer Efinger	David Martin	Dana Shenk	Emelene Wenger
Morgan Firestone	Elizabeth Miller	Amelia Smulkteis	Jamie Zeller
Marisa Flowers	Jennifer Muchmore	Deborah Thome	Jennifer Zoccolo
Mindy Gresh	Chad Perry	Amie Venti	

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2017-2018 school year, until they submit their resignation or have their active status changed by the district.

Mary Sham Gordon Young

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Eppig, Mrs. Penkunas, Mr. Peters, Mr. Rucci,
Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Dr. Quinn and Mr. Landis

2. CHANGE OF STATUS REQUESTS

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Theresa Cross from a Food & Nutrition Services Elementary Manager at John R. Bonfield and John Beck Elementary Schools, to a Food & Nutrition Services Elementary Manager at John Beck, John R. Bonfield, Kissel Hill, and Lititz Elementary Schools, at the hourly rate of \$22.50, effective September 22, 2017. Ms. Cross is replacing Amie Mull who resigned.

Extra Curricular/Extra Duty

Matthew Bomberger from Assistant Cross Country Coach at Warwick High School, to Interim Head Cross Country Coach at Warwick High School, at the annual salary of \$4,167.00, effective September 25, 2017. Mr. Bomberger is replacing Terry Lee who resigned.

Carolyn Bogner from Academic Team Assistant (100%) at Warwick High School, to Academic Team Assistant (75%) at Warwick High School, at the annual salary of \$2,374.50, effective for the 2017/2018 school year. This change of status is necessary due to Mrs. Bogner's Leave of Absence. This position will be shared with Sharon Wilson.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status requests of the individuals as presented.

On voice vote:

Ayes: Mr. Eppig, Mrs. Penkunas, Mr. Peters, Mr. Rucci,
Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Dr. Quinn and Mr. Landis

3. **BOARD POLICY REVISION – SECOND READING**

It was recommended that the Board approve, as a Second Reading, the following policy revision per [ATTACHMENT #1](#) (Policy No. 810).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the existing board policy revision, as a second reading, as presented.

On voice vote:

Ayes: Mr. Eppig, Mrs. Penkunas, Mr. Peters, Mr. Rucci,
Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Dr. Quinn and Mr. Landis

4. **APPROVAL OF STUDENT SUPPORT STAFF RESTRUCTURING CHANGES**

It was recommended that the Board approve the Student Support Assistant and Special Programs Assistant hour/schedule changes as a result of and final phase in the restructuring of multiple individual support roles into two primary student support positions, as presented on [ATTACHMENT #2](#).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the Student Support Staff Restructuring changes, as presented.

On voice vote:

Ayes: Mr. Eppig, Mrs. Penkunas, Mr. Peters, Mr. Rucci,
Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Dr. Quinn and Mr. Landis

Information from the Superintendent

Dr. Hershey highlighted the feasibility study public forum from last week, and shared that the video and PowerPoint are available on our website. She also shared we are nearing the end of many fall extra-curricular events. Additionally, Board walkthrough visits are happening in the buildings.

COMMITTEE REPORTS

Student Representative

The student representative, Miss Paige Bogda, provided an overview of student activities across the district at the Student Activities Committee meeting in October.

Building and Property Committee

The Building & Property Committee did not meet in October and did not have any recommendations for the Board at this time.

Education Committee

The Education Committee did not meet in October and did not have any recommendations for the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee met on Tuesday, October 3, 2017. The committee heard an update on and reviewed WarwickWARE products and pricing, reviewed the new board reports, received an update on the 2016-17 audit, reviewed the 2018-19 budget calendar, had a preliminary 2018-19 budget discussion, reviewed the 2017-18 transportation rates, and reviewed obsolete equipment. The committee had the following recommendations for Board approval:

1. It was recommended that the Board approve the 2017-18 transportation contracts as presented on [ATTACHMENT #3](#).

Mr. Peters moved, Mr. Eppig seconded, the motion to approve 2017-18 transportation contracts, as presented.

On voice vote:

Ayes: Mr. Eppig, Mrs. Penkunas, Mr. Peters, Mr. Rucci,
Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Dr. Quinn and Mr. Landis

2. It was recommended that the Board approve the disposal of obsolete equipment as presented on [ATTACHMENT #4](#).

Mr. Peters moved, Mr. Eppig seconded, the motion to approve the disposal of obsolete equipment, as presented.

On voice vote:

Ayes: Mr. Eppig, Mrs. Penkunas, Mr. Peters, Mr. Rucci,
Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Dr. Quinn and Mr. Landis

Student Activities Committee

The Student Activities Committee met on Thursday, October 12, 2017. Mr. Rucci opened the meeting with a welcome and then turned to Paige Bogda for the events of the month. It was another busy and enjoyable month for our students across the district. The committee is still looking for suggestions for an additional community member for the committee. The committee had the following recommendations to make to the Board at this time.

1. It was recommended that the Board approve the following Sunday use facilities requests:
 - a. Five Star Swim Team to use the MS parking lot on January 7, 2018 and February 11, 2018 for the Five Star Carnival/Cup from 1:00 – 5:00 p.m.
 - b. Lancaster-Lebanon PIAA Basketball Officials to use the HS small gym for L-L Basketball Officials Chapter Meetings on November 12 & 19, 2017, December 3, 10, & 17, 2017, and January 7, 14, 21, & 28, 2018 from 6:30 – 8:30 p.m.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday use facilities requests, as presented.

On voice vote:

Ayes: Mr. Eppig, Mrs. Penkunas, Mr. Peters, Mr. Rucci,
Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: Dr. Quinn and Mr. Landis

2. It was recommended that the Board approve the following Out of State/Overnight Trip requests:
 - a. HS students and staff to Altötting, Germany and surrounding areas from June 15, 2018 through July 6, 2018. Students will experience a real life view of the culture and have the opportunity to use their German language skills.
 - b. John Beck Elementary School, John R. Bonfield Elementary School, Kissel Hill Elementary School and Lititz Elementary School to Washington DC on June 5, 2017. Students will tour the mall and museums. This trip corresponds with the 6th grade curriculum.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Out of State/Overnight Trip requests, as presented.

On voice vote:

Ayes: Mrs. Penkunas, Mr. Peters, Mr. Rucci,
Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: Mr. Eppig

Absent: Dr. Quinn and Mr. Landis

Executive Session/Personnel Committee

It was announced that there would be a meeting immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that no meeting was held in the month of October.

Lititz Recreation Center Representative

It was reported that no meeting was held in the month of October.

Legislative Committee

It was reported that things in Harrisburg are still at a standstill while the Governor is taking measures to fund the current situation. All of this is happening while work on the 2018-19 budget is beginning. Other potential house bills were mentioned.

IU Representative

No report was provided.

Lancaster County Career and Technology Center Representative

It was reported that a general business meeting was held September 28, 2017.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Mr. Rucci thanked the Marching Band for performing prior to tonight's meeting, and the Board Members for their years of service.

Mr. Eppig thanked the administration and architects for the feasibility public forum last week and appreciated having the time to explore the options that are both beneficial for students and fiscally responsible to the community.

Mr. Peters thanked the HS administration for the new football cheering section and how well the students handled it.

ADJOURNMENT

There being no further business, Miss Bogda moved to adjourn the meeting. Mrs. Wenger seconded the motion and the meeting adjourned at 7:41 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary