

Warwick School District

Lititz, PA 17543

September 18, 2012

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, September 18, 2012, at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Millard P. Eppig, Jr., Darryl L. Miller, Nelson Peters, Dr. Timothy Quinn, Debra J. Wenger, Todd L. Rucci, Michael R. Landis, Scott Shaub, and Abigail Barthe, Student Representative, were present at roll call. Matthew Knouse was absent.

Others attending the meeting: Dr. April Hershey, Superintendent, Dr. Robin Felty, Assistant Superintendent, David L. Zerbe, Business Manager, Mark Leidich, Doreen Packer, Howard Snoke, Michael Upton of *Lititz Record Express*, Laurie Knowles of *Lancaster Intelligencer*, Lori Zimmerman, Scott Galen, Associate HS Principal, and Matthew Redcay.

RECOGNITION OF CITIZENS

Dr. Quinn welcomed those attending the meeting and asked if there were any questions or comments. There were no comments.

APPROVAL OF AGENDA & SUPPLEMENTAL AGENDA

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the agenda and supplemental agenda as presented.

Motion passed 8-0.

APPROVAL OF MINUTES (Regular meeting of [8/21/12](#); and the [Special Voting meeting of 9/4/12](#))

Mr. Peters moved, Mr. Eppig seconded the motion to approve the minutes of the August 21, 2012 meeting of the Board and the Special Voting meeting of 9/4/2012.

Motion passed 8-0.

TREASURERS REPORT

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was accepted 8-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$1,689,742.40
Wire Transfers	\$1,254,825.95
Construction Fund	None
Cafeteria Fund	\$41,381.46
Middle School Fund	\$2,523.50
High School Fund	\$5,421.96

Mr. Miller moved, Mr. Landis seconded the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Eppig, Mr. Miller, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Shaub
Nays: None
Absent: Mr. Knouse

COMMUNICATIONS

None.

REPORT OF THE SUPERINTENDENT

1. **PERSONNEL**

A. **Retirement**

It was recommended that the Board accept the retirement of the following individual:

FROM THE SUPPLEMENTAL AGENDA

Cheryl Large, as Learning Support Assistant at Warwick Middle School, effective September 21, 2012.

B. **Resignations**

It was recommended that the Board accept the resignations of the following individuals.

FROM THE SUPPLEMENTAL AGENDA

Instructional

Denita Leach, as Learning Support Teacher at Lititz Elementary School. Mrs. Leach will be released as soon as a replacement can be found.

Non-Instructional

Tammy Wiggins as Special Needs Assistant at Warwick Middle School, effective August 29, 2012.

S. Michelle Long as a Special Needs Assistant for John R. Bonfield Elementary School, effective September 4, 2012.

Brian Johnson as Junior High Boys Basketball Coach at Warwick Middle School, effective August 23, 2012.

Mr. Eppig moved, Mr. Rucci seconded the motion to approve the retirement and resignations of the above individuals.

On roll call vote:

Ayes: Mr. Eppig, Mr. Miller, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Shaub
Nays: None
Absent: Mr. Knouse

B. **Elections**

It is recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Instructional

Matthew Redcay as (LTS) Health and Physical Education/Driver Education Teacher at Warwick High School, at the salary of \$44,538.00/year, effective September 19, 2012. Mr. Redcay is replacing Matthew Gale who resigned.

Shayna Buchmoyer as Learning Support Teacher at Warwick High School, at the salary of \$49,610/year, effective September 19, 2012. Ms. Buchmoyer is replacing Laurie Carmack who resigned.

Non-Instructional

Rosemary Walsh as Special Needs Assistant for Warwick Middle School, 4.0 hours/day at the hourly rate of \$10.30, effective September 19, 2012. Ms. Walsh is replacing Tammy Wiggins who resigned.

Wendy Kellogg as Computer Assistant at Warwick Middle School, 6.0 hours/day at the hourly rate of \$9.35, effective pending receipt of paperwork. Ms. Kellogg is replacing Phyllis Breitegan who had a change of status.

Melanie Hollingsworth as Cafeteria Monitor at Kissel Hill Elementary School, 3.0 hours/day, 15 hours/week, at the hourly rate of \$9.16, effective September 19, 2012. Ms. Hollingsworth is replacing Molly Harple who resigned.

Extra-Duty/Extra-Curricular

Melodie Fair as the Elementary Drama Director for Kissel Hill Elementary School, at the annual salary of \$1,727, effective for the 2012-2013 school year. Ms. Fair is replacing Sarah Holton who resigned.

S. Tyler Hart as Band Assistant (50%) at Warwick High School, at the annual salary of \$1,181.50, effective for the 2012-2013 school year. Mr. Hart is replacing Gabe Staznik who resigned.

Lucas Mitchell as Varsity Assistant Boys Soccer Coach for Warwick High School, at the annual salary of \$2,363, effective for the 2012-2013 school year. Mr. Mitchell is replacing Mike Neuman who resigned.

Substitutes and Assistants

It is recommended that the Board approve the election of the following individuals as substitutes in the areas outlined below, effective September 18, 2012, until they submit their resignation or have their active status changed by the district:

Teachers

Rachel Clinton
Beth Ann DiNunzio
Melodie Fair
S. Tyler Hart
Rachel Klein
Christin McNaughton
Denise Means
Anna Meyers
Erika Rosado
Emily Sensenig
Amanda Pinkerton

FROM THE SUPPLEMENTAL AGENDA

Matthew Redcay

Nurse

Lois Hess

Support Staff

Valerie Bomberger
Cathleen Maddox
Sharon Weber
Tammy Wiggins
Ruby Woods
Terry Martin

Guest Teachers and Assistants

It is recommended that the Board approve the election of the individuals named on **ATTACHMENT #1**, effective September 18, 2012, until they submit their resignation or have their active status changed by the district.

Independent Volunteers

It is recommended that the Board approve the elections of the following individuals listed below, effective September 18, 2012. All necessary clearances are on file.

Theresa Martin
Jo Anne McClain
Karen Potter
Jessi Sensenig

Mr. Eppig moved, Mr. Peters seconded the motion to approve the elections of the above individuals.

On roll call vote:

Ayes: Mr. Eppig, Mr. Miller, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, and Mr. Shaub

Nays: None

Abstention: Mr. Rucci

Absent: Mr. Knouse

2. TRANSFERS/CHANGE OF STATUS/RATE

It is recommended that the Board approve the transfers and changes of status/rate as set forth below.

Non-Instructional Transfer

Lauri Darling as Special Needs Assistant at Warwick Middle School, 4.0 hours/day to Special Needs Assistant at John R. Bonfield Elementary School, 4.5 hours/day, effective September 4, 2012. Ms. Darling is replacing Michelle Long who resigned.

Non-Instructional Change of Status

Jill Judt as a Special Needs Assistant at Warwick High School, 5.5 hours/day to Special Needs Assistant at Warwick High School, 5.0 hours/day, effective September 4, 2012. The change of status is to accommodate student needs.

Cayla Laughman as Special Needs Assistant at Warwick High School, 5.5 hours/day to Special Needs Assistant at Warwick High School, 6.5 hours/day, effective September 4, 2012. The change of status is to accommodate student needs.

Kimberly Herr as Learning Support Assistant/Recess Monitor at Kissel Hill Elementary School, 4.0 hours/day/2.0 hours/day to Learning Support Assistant/Recess Monitor at Kissel Hill Elementary School, 4.0 hours/day/1.5 hours/day, effective September 4, 2012. The change of status is due to elementary restructuring.

Lisa Sangrey as Learning Support Assistant/Recess Monitor at John Beck Elementary School, 3.0 hours/day/1.0 hours/day to Learning Support Assistant at John Beck Elementary School, 3.0 hours/day, effective September 4, 2012. The change of status is due to elementary restructuring.

Tameron Wagner as Learning Support Assistant/Recess Monitor at Lititz Elementary School, 4.0 hours/day/.75 hours/day to Learning Support Assistant at Lititz Elementary School, 4.0 hours/day, effective September 4, 2012. The change of status is due to elementary restructuring.

Dorothea Kerstetter as Recess Monitor at John Beck Elementary School, 4.0 hours/day to Recess Monitor at John Beck Elementary School, 3.5 hours/day, effective September 4, 2012. The change of status is due to elementary restructuring.

Robin Rudy as Recess Monitor at Lititz Elementary School, 4.0 hours/day to Recess Monitor at Lititz Elementary School, 3.5 hours/day, effective September 4, 2012. The change of status is due to elementary restructuring.

Katherine Esterby as Cafeteria Monitor at John R. Bonfield Elementary School, 3.0 hours/day to Cafeteria Monitor/Classroom Assistant at John R. Bonfield Elementary School, 3.0 hours/day/2.0 hours/day, effective September 4, 2012. The change in status is due to added position related to increase in classroom size.

Vicki Wright as Cafeteria Monitor at John R. Bonfield Elementary School, 3.0 hours/day to Cafeteria Monitor/Classroom Assistant at John R. Bonfield Elementary School, 3.0 hours/day/2.0 hours/day, effective September 4, 2012. The change of status is due to added position related to increase in classroom size.

Jennifer Shreiner as Recess Monitor at John R. Bonfield Elementary School, 5.0 hours/day to Recess Monitor/Classroom Assistant at John R. Bonfield Elementary School, 3.5 hours/day/2.0 hours/day, effective September 4, 2012. The change of status is due to added position related to increase in classroom size.

FROM THE SUPPLEMENTAL AGENDA

Kathy Stewart as a Learning Support Assistant/Speech Assistant at John R. Bonfield Elementary School, 4.0 hours/day/1.0 hours/day to Learning Support Assistant at John R. Bonfield Elementary School, 4.0 hours/day, effective September 4, 2012. The change in status is due to elementary restructuring.

Stephanie Downs as an Office Assistant at John R. Bonfield Elementary School, 5.0 hours/day to Office Assistant/Speech Assistant at John R. Bonfield Elementary School, 5.0 hours/day/1.0 hours/day, effective September 4, 2012. Mrs. Downs is replacing Kathy Stewart who had a change in status.

Mr. Rucci moved, Mr. Eppig seconded the motion to approve the transfers/change of status of the above individuals.

On roll call vote:

Ayes: Mr. Eppig, Mr. Miller, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Shaub
Nays: None
Absent: Mr. Knouse

3. LEAVE REQUESTS

It is recommended that the Board approve the following leave requests.

Maggie Esbenshade is requesting an extension of her previously approved FLMA to include an Unpaid Child Rearing Leave of Absence through the remainder of the 2012-2013 school year.

Kathleen Derr is in need of an extension of her Unpaid Leave of Absence through October 5, 2012, due to not being released by her physician.

Mr. Eppig moved, Mrs. Wenger seconded the motion to approve the leave requests above:

On roll call vote:

Ayes: Mr. Eppig, Mr. Miller, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

4. REVISED BOARD POLICIES FIRST READING

It is recommended that the Board approve the first reading of the revised Board Policies in **ATTACHMENT #2**.

Mr. Eppig moved, Mr. Peters seconded the motion to approve the first reading of the revised Board Policies.

On roll call vote:

Ayes: Mr. Eppig, Mr. Miller, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

Information from the Superintendent

None.

COMMITTEE REPORTS

Student Representative

Building and Property Committee

The Building and Property Committee met on Monday, September 10, 2012. The agenda included the review of a memorial request, the 2012-2013 summer, non-repetitive maintenance projects, and the Grosk Field sinkhole repair cost summary. The committee made the following recommendation to the Board:

1. It is recommended that the Board approve a memorial request by members from the Class of 1980 to install a teak "bench" located at the high school tennis courts in memory of the former High School Principal, Mr. Harold Swisher (1961-1983) according to the District memorial guidelines.

Mr. Eppig moved, Mr. Rucci seconded the motion to install a teak bench honoring Mr. Swisher.

On roll call vote:

Ayes: Mr. Eppig, Mr. Miller, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

Education Committee

The Education Committee met on Monday, September 10, 2012. Mrs. Deb Ulicny and Mrs. Yvette Line-Koller provided information about Special Education programming during the 2011-2012 school year. The discussion also included information about students receiving educational services through Chapter 15 (Protected Handicapped Students Services) and Chapter 16 (Gifted Services). Mrs. Ulicny and Mrs. Line-Koller shared information about the District's 2011-2012 Student Assistance Program (SAP) Report. The Committee had no recommendations for Board action.

Finance and Legal Committee

The Finance & Legal Committee met on Thursday, September 13, 2012. The agenda included the review of the June 30, 2012 audit schedule, progress and selected revenue updates, the WarwickWare business plan, and the Grosh Field sinkhole cost summary and insurance response. The Committee had no recommendations for Board action.

Student Activities Committee

The Student Activities Committee met on Thursday, September 13, 2012. Mr. John Kosydar provided an update on the District's implementation of the extracurricular participation fees for the fall extracurricular events. He reviewed the Committee's discussion in June 2012 about the request for Warwick to enter into an agreement with Veritas Academy for boys and girls' soccer, and asked for a recommendation for Board action on the request. Mr. Kosydar also shared information about the District's compliance with Act 101, the Safety in Youth Sports Act, and Act 59, the Sudden Cardiac Arrest Prevention Act. Dr. Felty presented the requests for Sunday use of facilities. The Committee made the following recommendations to the Board:

1. It is recommended that the Board approve the following Sunday use facilities requests:
 - a. Groove Productions LLC to use the HS Auditorium and lobby, HS band classroom M103, HS orchestra classroom M101, and the HS choral classroom M102 for the Groove National Dance Competition on March 24, 2013 from 12:00 p.m. to 8:00 p.m.
 - b. The Lititz Recreation Center to use the MS parking lot for swim meets on January 6, 2013 from 1:00 p.m. to 9:00 p.m. and February 10, 2013 from 1:00 p.m. to 8:00 p.m.
 - c. The Lititz Youth Soccer Club to use the lighted soccer field 6 for an U14 game on September 30, 2012 from 4:30 p.m. to 7:00 p.m.
 - d. The middle school girls' lacrosse team to use KH practice field 32 for practice from October 14, 2012 through December 2, 2012 from 3:00 p.m. to 4:00 p.m.

Mr. Rucci moved, Mr. Eppig seconded the motion to approve the Sunday use facilities request.

On roll call vote:

Ayes: Mr. Eppig, Mr. Miller, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

2. It is recommended that the Board approve the request to enter into a PIAA cooperative agreement with Veritas Academy for boys' and girls' soccer.

Mr. Rucci moved, Mr. Eppig seconded the motion to approve the PIAA cooperative agreement with Veritas Academy for boys' and girls' soccer.

On roll call vote:

Ayes: Mr. Eppig, Mr. Miller, Mr. Peters, Mr. Landis,
Dr. Quinn, Mrs. Wenger, Mr. Rucci, and Mr. Shaub

Nays: None

Absent: Mr. Knouse

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

The committee may elect to schedule an October meeting.

Lititz Recreation Center Representative

Reorganization meeting held 9/17/12. Mr. Peters shared that the Lititz recCenter has 161 new members as a result of their recent Open House.

Legislative Committee

Mr. Eppig shared a State budget update, with revenue down .9 percent.

IU Representative

Meeting held 9/12/12. Mr. Landis shared that a search to replace the retiring Executive Director, Dr. Cindy Burkhart, is underway.

Lancaster County Career and Technology Center Representative

Meeting held 8/12/12. Mr. Eppig discussed PSBA Legislative Council, Brownstown campus construction, Health Services, and Anti-Bullying projects.

Lancaster County Academy Representative

No Meeting.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Mr. Howard Snoke gave kudos to the district for the swift footbridge repair at John R. Bonfield Elementary School.

ADJOURNMENT

There being no further business, Miss Abigail Barthe moved to adjourn the meeting. Mr. Peters seconded the motion and the meeting adjourned at 7:37 p.m.

Respectfully submitted,

David Zerbe, Board Secretary