

Warwick School District
Lititz, PA 17543

September 16, 2014

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, September 16, 2014 at 7:00 p.m.

Dr. Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Scott Shaub (via Facetime), Nelson Peters, Debra J. Wenger, Michael R. Landis, Benedict Sahd, Todd Rucci, Darryl L. Miller, and Abigail Weit, Student Representative were present.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Robin Felty, Assistant Superintendent; Mark Leidich; Lori Zimmerman; Melanie Calender; Ryan Berardi; Kevin Martzall; Jennifer Murphy; Ryan Axe; Laurie Knowles of Lancaster Newspapers, Inc.; Barbara Mobley; Grant Hummer; and Sheri Garman.

WEF CHECK PRESENTATION

Members of the Warwick Education Foundation (WEF) presented Warwick School District with a check in the amount of \$37,095.00, for the Innovative Education & Experts in Residence Grants, which involved 22 teachers in the District. Present were Mrs. Barbara Mobley, Mr. Grant Hummer, and Ms. Sheri Garman.

RECOGNITION OF CITIZENS

No Comments.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented.
Motion passed 9-0.

APPROVAL OF MINUTES ([Special Voting Meeting](#) of August 5, 2014 and [Regular Meeting](#) of August 19, 2014)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the Special Voting Meeting of August 5, 2014 and of the Regular Meeting of August 19, 2014.
Motion passed 9-0.

TREASURERS REPORT

Mr. Miller presented the Treasurer's Report. A copy of the report is attached to these minutes.
The Treasurer's Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Miller. A copy of the bills with wire transfer information is attached to these minutes.

General Fund	\$963,113.05
Wire Transfers	\$2,309,131.80
Construction Fund	None
Cafeteria Fund	\$72,794.54
Middle School Fund	\$800.00
High School Fund	\$26,514.26

Mr. Miller moved, Mr. Landis seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

None

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Lonna Knowlton as a Special Needs Assistant at John R. Bonfield Elementary School, effective August 25, 2014.

Chrissy Starner as a Cafeteria Monitor at Lititz Elementary School, effective September 3, 2014.

Non-Instructional – Release

Kathy Sozzi as a Classroom Assistant at John R. Bonfield Elementary School, effective September 2, 2014. Ms. Sozzi is being released as her current position was eliminated due to class size changes.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: None

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks.

Instructional

David Houseknecht as a Music Teacher at Lititz Elementary School, at the annual salary of \$46,202.00, effective pending receipt of the appropriate paperwork. Mr. Houseknecht is replacing Amy Martin who resigned.

Non-Instructional

Roseann Bodden as a Food & Nutrition Services Assistant at Warwick Middle School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.00, effective pending receipt of the appropriate paperwork. Ms. Bodden is replacing Joan Young who resigned.

Selena Caplinger as a Food & Nutrition Services Assistant at Warwick High School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.00, effective pending receipt of the appropriate paperwork. Ms. Caplinger is replacing Gretchen Palmer who resigned.

Lynn Montemurno as a Food & Nutrition Services Assistant at Warwick High School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.00, effective pending receipt of the appropriate paperwork. Ms. Montemurno is replacing Kathy Felpel who resigned.

Elizabeth Stoyer as a Food & Nutrition Services Assistant at Kissel Hill Elementary School, 3.0 hours/day (15.0 hours/week), at the hourly rate of \$9.00, effective pending receipt of the appropriate paperwork. Ms. Stoyer is replacing Nancy Grube who resigned.

Austin Weidler as a Programmer for Warwick School District, at the annual salary of \$60,900.00, effective December 15, 2014. Mr. Weidler is replacing WarwickWare Support Specialist, Kristin Testerman, who resigned. This Programmer position replaces the WarwickWare Support Specialist position.

Substitute Teachers and Assistants

Approved the election of the individuals named below, pending receipt of the appropriate paperwork, effective September 17, 2014, until they submit their resignation or have their active status changed by the district.

Substitute Support Staff

Gail Allen	Marianne Scinta
Sonya Heisey	Marge Wallace
Denise Moyer	Joan Young
Christine Reiste	

Volunteer Coaches

It was recommended that the Board approve the election of the individual listed below as a volunteer coach, effective September 17, 2014, until she submits her resignation or has her active status changed by the district.

Amy Goldstein

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective September 17, 2014, until they submit their resignations or have their active status changed by the district.

Katherine	Abers
Jessica	Brownsberger
Shauna	Filson
Melanie	Hollowell
Elizabeth	Miller

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: None

2. **CHANGE OF STATUS/CHANGE OF RATE/TRANSFER**

It was recommended that the Board approve the change of status/change of rate/transfer requests for the following individuals:

Non-Instructional – Change of Status

Gail Allen from an Office Assistant (5.0 hours/day)/Speech Assistant (0.5 hours/day) at John Beck Elementary School, to an Office Assistant at John Beck Elementary School, 5.5 hours/day, effective September 2, 2014. This change of status is a true reflection of Mrs. Allen's duties.

Deborah Kreider from an Office Assistant (5.0 hours/day)/Speech Assistant (0.5 hours/day) at Lititz Elementary School, to an Office Assistant at Lititz Elementary School, 5.5 hours/day, effective September 2, 2014. This change of status is a true reflection of Mrs. Kreider's duties.

Marisa Tocci from an Office Assistant (5.0 hours/day)/Speech Assistant (0.5 hours/day) at John R. Bonfield Elementary School, to an Office Assistant at John R. Bonfield Elementary School, 5.5 hours/day, effective September 2, 2014. This change of status is a true reflection of Mrs. Tocci's duties.

Cathy Ruth from an Office Assistant (5.0 hours/day)/Speech Assistant (0.5 hours/day) at Kissel Hill Elementary School, to an Office Assistant at Kissel Hill Elementary School, 5.5 hours/day, effective September 2, 2014. This change of status is a true reflection of Mrs. Ruth's duties.

Rebecca Lovett from a Special Needs Assistant at Lititz Elementary School, 27.5 hours/week, to a Special Needs Assistant at Lititz Elementary School, 29.5 hours/week, effective September 17, 2014. This change of status is necessary to accommodate student schedules.

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the change of status/change of rate/transfer requests for the individuals listed above.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: None

3. **LEAVE OF ABSENCE REQUEST**

It was recommended that the Board approve the following leave of absence requests:

Instructional

Jeni Neiles is requesting FMLA to begin approximately December 19, 2014 with concurrent Unpaid Child Rearing Leave continuing through the end of the 3rd Marking Period of the 2014-2015 school year. Mrs. Neiles is anticipating returning to work at the beginning of the 4th Marking Period of the 2014-2015 school year, pending release by her doctor.

Stephanie Taylor is requesting FMLA to begin approximately December 17, 2014 and continuing through March 17, 2015. Mrs. Taylor is anticipating returning to work on March 18, 2014, pending release by her doctor.

Non-Instructional

Kay Kuch is requesting an unpaid leave of absence to begin approximately September 3, 2014 and continuing through September 22, 2014. Ms. Kuch is anticipating returning to work on September 23, 2014, pending release by her doctor.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the Leave of Absence Requests as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: None

4. BOARD POLICY REVISIONS – SECOND READING

It was recommended that the Board approve, as a second reading, the following existing policy revisions, review, and deletion. [ATTACHMENT #1](#) (Copies of the policies may be viewed in their entirety at the Superintendent’s office during normal business hours.)

Revised Policies

- # 000 - Board Policy/Procedure/Administrative Regulations
- # 002 - Authority And Powers
- # 004 - Membership
- # 100 - Comprehensive Planning
- # 101 - Mission Statement/Vision Statement/Shared Values
- # 102 - Academic Standards
- # 105 - Curriculum
- # 105.1 - Review Of Instructional Materials By Parent/Guardians And Students
- # 106 - Guides for Planning Instruction
- # 107 - Adoption of Planned Instruction
- # 108 - Adoption of Textbooks
- # 109 - Resource Materials
- # 112 - Guidance Counseling
- # 113 - Special Education
- # 114 - Gifted Education
- # 119 - Current Events
- # 121 - Field Trips
- # 124 - Alternative Instruction Courses
- # 140 - Charter Schools
- # 146 - Student Services
- # 203.1 - HIV Infection
- # 217 - Graduation
- # 232 - Student Involvement in Decision-Making
- # 235 - Student Rights and Responsibilities
- # 235.1 - Surveys
- # 246 - Student Wellness
- # 249 - Bullying/Cyberbullying
- # 333 - Professional Development
- # 701 - Facilities Planning

Reviewed Policy (no changes)

- # 804 - School Day

Deleted Policy

- #919 - District/School Report Cards

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve, as a Second Reading, the existing policy revisions, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub, Mr. Sahd, and Mr. Miller
Abstain: None
Nays: None
Absent: None

5. NON-RESIDENT TUITION STUDENT APPROVAL

It was recommended that the Board approve the non-resident tuition student request for the 2014-2015 school year as per [ATTACHMENT #2](#).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the non-resident tuition student request, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

- Dr. Hershey welcomed Abigael Weit as the Student Representative to the Board. Abigael is a Junior Warwick swimmer.
- Dr. Hershey indicated that it was a great start to the school year.
- Dr. Hershey is looking forward to all upcoming events, etc. She was very pleased with the September 11th recognition that was held at Warwick High School.

COMMITTEE REPORTS

Student Representative

Dr. Quinn welcomed Abbie. Abbie reported on the following activities in the District:

Bonfield Elementary – September 4 & 5 – Cool Tools Sessions were held which promote school-wide positive behavior; September 8 - Office Wolfe presented Bike Information; September 16 – Back To School Night.

Beck Elementary – September 5 – 1st assembly – Theme – Ready To Learn.

Lititz Elementary – review of the Cool Tool Rules; Storyteller for Grades 4-6

Middle School – September 11 – Back To School Night – had good attendance; September 26 – 1st Dance.

High School – August – Link Crew Orientation – 330/370 in attendance, 9th grade, topics included study halls, Guidance & tech trainings; Shared about the Rally and Tailgate for Homecoming.

Building and Property Committee

The Building and Property Committee met on Monday, September 8, 2014. The committee discussed a Buddy Bench proposal, a Memorial Request from the Class of 2009, the status of the Bonfield renovation, and heard updates on the pole barn and freezer. The committee had the following recommendations for Board action:

1. It was recommended the Board approve the Buddy Bench proposal at Kissel Hill Elementary School as presented on [ATTACHMENT #3](#).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the Buddy Bench proposal at Kissel Hill Elementary School, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: None

2. It was recommended the Board approve the Memorial Request from the Class of 2009 as presented on [ATTACHMENT #4](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the Memorial Request from the Class of 2009, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: None

Education Committee

The Education Committee met on Monday, September 8, 2014. The committee welcomed Mrs. Jean Johns as the new teacher representative. Mrs. Melanie Calender provided an update on the proposed revisions to the elementary report card. Dr. Robin Felty offered an overview of the new district Comprehensive Plan, as well as the secondary level alternative learning programs (Warwick Virtual Academy and Alternative Learning Center). The committee discussed two proposed student presentations for the middle school and high school. Dr. Felty and Mrs. Calender shared information about upcoming focus areas for data review by the committee. The Committee had no recommendations for Board action.

Finance and Legal Committee

The Finance and Legal Committee met on Thursday, September 11, 2014. Mr. Brian Black was welcomed to the Committee. The committee heard a presentation by John Markley from Markley Actuarial on the district's other post-employment benefit costs, discussed the Control Pay platform, the Municipal Advisory rule, and heard updates on the status of the Bonfield renovation. The committee had the following recommendation for Board action:

It was recommended the Board approve the ActiveFunds agreement with Commerce Bank as presented on [ATTACHMENT #5](#).

Mr. Miller moved, Mr. Landis seconded, the motion to approve the ActiveFunds Agreement with Commerce Bank, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: None

Student Activities Committee

The Student Activities Committee met on Thursday, September 11, 2014. Ms. Marie Meeder was welcomed to the Committee. The new student representative, Ms. Abigail Weit, provided an overview of student activities across the district. Mr. Ryan Axe offered information about the freshman transition program, Link Crew. An update on the Wall of Honor and the Hall of Fame was provided by Mr. Ryan Axe. He also shared information about some possible secondary level student awareness presentations during the school year. Mr. Ryan Landis provided a summary of spring athletics and extra curricular awards, along with an overview of future planning in the athletic department. He discussed the established procedures for refunding extracurricular fees. Dr. Felty shared information about the new district Comprehensive Plan, and its connection to the role of the Student Activities Committee. She also presented the requests for facility use. The committee had the following recommendations to make to the Board at this time.

It was recommended that the Board approve the following Sunday use facilities requests:

- a) Lititz LEO Club to use the high school large gym on February 15, 2015 from 1:00 – 7:00 p.m. for Lititz Fire and Ice Festival-Interact Dodgeball.
- b) The Lititz Rec Center to use the middle school parking lot/grounds on October 19, 2014 from 1:00 – 5:00 p.m. for a Pickle Ball Tournament.
- c) Grantham FC to use lighted soccer field 6 on September 28, 2014 and October 5, 2014 for the Eastern PA Amateur Soccer League from 4:30-6:30 p.m.
- d) Grantham FC to use lighted soccer field 6 on October 26, 2014 for the Eastern PA Amateur Soccer League from 3:30-5:30 p.m.
- e) Grantham FC to use lighted soccer field 6 on November 2 & 16, 2014, for the Eastern PA Amateur Soccer League from 2:30-4:30 p.m.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday use facilities requests as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Peters, Mr. Eppig, Mrs. Wenger,
Mr. Landis, Mr. Rucci, Mr. Shaub, Mr. Sahd, and Mr. Miller

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

Dr. Quinn announced that there would be a meeting immediately following this Board meeting.

Labor and Management Committee

It was reported that a meeting is scheduled for October.

Lititz Recreation Center Representative

It was reported that the Annual General Meeting was held on September 15, 2014 at 6:30 p.m. It was the 70th Anniversary of the Lititz Rec Center (established in 1944). During the meeting, officers were re-elected and the expansion project was reviewed.

Legislative Committee

It was reported that the House & Senate were in session. Pensions are on the table at this time. PSBA and Representative Grove are calling for House Bill 2124 on PLANCON. Bill was passed in the House and is waiting on the Senate. Hearings on a variety of topics are ongoing.

IU Representative

It was reported that a meeting was held on September 10, 2014. Information was sent via e-mail to the Board. A presentation was given by Dr. Hudacs on Basic Ed Funding. Jamie Esterbrook presented on SEE/Gifted. Carolyn Hoy from Warwick presented as well.

Lancaster County Career and Technology Center Representative

There was no report at this time.

Lancaster County Academy Representative

It was reported that a meeting was held on August 27, 2014. The Summer School Program was reviewed; Buy 1 Get 1 Free Slots were offered for districts, 4 taking advantage; Reviewed enrollment – 65 students (2 from Warwick School District)

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

- Dr. Quinn thanked everyone for attending the meeting. He also thanked Mr. Shaub for participating from Russia.
- Mr. Miller thanked Mr. Kevin Martzall for fielding questions.
- Dr. Quinn and Mr. Peters thanked Mr. Ryan Landis for the Inaugural Hall of Fame – outstanding choices. Mr. Ryan Axe shared that a rolling screen will display the honorees.

ADJOURNMENT

There being no further business, Miss Abbie Weit moved to adjourn the meeting. Mr. Sahd seconded the motion and the meeting adjourned at 7:48 p.m.

Respectfully submitted,



Dr. April Hershey, Recorder