

Warwick School District

Lititz, PA 17543

September 19, 2017

A meeting of the Warwick Board of School Directors of the Warwick School District convened in the District Board room on Tuesday, September 19, 2017 at 7:00 p.m.

Dr. Timothy Quinn, President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Dr. Timothy Quinn, Millard P. Eppig, Jr., Michael R. Landis, Leslie Penkunas, Nelson L. Peters, Todd L. Rucci, Benedict R. Sahd, Scott A. Shaub, Debra J. Wenger, and Paige Bogda, Student Representative, were present.

Others attending the meeting: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Nathan Wertsch; Dr. Ryan Axe; Mark Leidich; Lori Zimmerman; Kevin Martzall; Fred Griffiths; Dr. Jennifer Murphy; Dr. Michelle Harris; Laura Knowles of Lancaster Newspapers/Lititz Record Express; Marilyn Thompson; Dr. Daniel Doremus; Grant Hummer; and Barbara Mobley.

WEF CHECK PRESENTATION

Mr. Grant Hummer, Dr. Daniel Doremus, and Mrs. Barbara Mobley presented a check from the Warwick Education Foundation in the amount of \$33,167.00, which was awarded for Innovative Education Grants and Expert in Residence programs.

RECOGNITION OF CITIZENS

None.

APPROVAL OF AGENDA

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the agenda as presented. Motion passed 9-0.

APPROVAL OF MINUTES ([Regular meeting](#) of August 15, 2017 and [Special Voting Meeting](#) of September 5, 2017)

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the minutes of the Regular meeting of August 15, 2017 and Special Voting Meeting of September 5, 2017.

Motion passed 9-0.

TREASURERS REPORT

Mr. Landis presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Landis. A copy of the bills with wire transfer information is attached to these minutes.

| | |
|--------------------|----------------|
| General Fund | \$1,860,822.08 |
| Wire Transfers | \$2,152,345.69 |
| Construction Fund | None |
| Cafeteria Fund | \$42,622.39 |
| Middle School Fund | None |
| High School Fund | \$700.59 |

Mr. Landis moved, Mr. Peters seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

None

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Lori Zimmerman as Public Relations Coordinator at Warwick School District, effective September 22, 2017.

Colleen Bauer as a Food & Nutrition Services Assistant at Warwick High School, effective August 31, 2017.

Cory Boas as a Building Services employee at Warwick High School, effective September 11, 2017.

Lisa Sangrey as a Student Support Assistant at John Beck Elementary School, effective September 5, 2017.

Colleen Strauss as a Food & Nutrition Services Assistant at Kissel Hill Elementary School, effective September 8, 2017.

Amie Mull as an Elementary Food Services Manager at Lititz Elementary School and Kissel Hill Elementary School, effective September 21, 2017.

Lisa Zipko as a Student Services Assistant at Lititz Elementary School, effective September 5, 2017.

Extra Curricular/Extra Duty

Paul Castellitto as Head Boys JH Soccer Coach at Warwick Middle School, effective August 30, 2017.

Matt Harris as JH Assistant/Floater Boys Basketball Coach at Warwick Middle School, effective September 6, 2017.

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Linnea Martin as a Gifted Teacher at John Beck Elementary School and Kissel Hill Elementary School, at the annual salary of \$50,595.00, effective on the first day of the 2017/2018 school year. Ms. Martin is replacing Erin Smith who resigned.

(From Supplemental Agenda)

Non-Instructional - rehire

Valerie Dorosz as a Student Support Assistant at Lititz Elementary School, 5.5 hours/day, at the hourly rate of \$12.74, effective pending receipt of the appropriate paperwork. Ms. Dorosz is being rehired due to support staff restructuring.

Substitutes and Assistants

It was recommended that the Board approve the election of the individuals named on **ATTACHMENT #1**, and the individuals listed below, effective September 19, 2017, until they submit their resignation or have their active status changed by the district.

Support Staff

Colleen Bauer
Marry Winn

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective September 20, 2017, until they submit their resignation or have their active status changed by the district.

| | | | |
|-----------------|-----------------|----------------|-----------------------|
| Georgia Bishop | Heather Gearh | Julie Lipisko | Jodi Russell |
| Joseph Bishop | Rodney Huber | Leah Martin | Kendall Ruth |
| Katherine Davis | Deborah Kreider | Florence Ramin | Courtney Schoenberger |
| Lindsay Elliott | | | |

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2017/2018 school year, until they submit their resignation or have their active status changed by the district.

Rebecca Cetkowski

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. CHANGE OF STATUS REQUESTS

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Lisa Fegley from a Food & Nutrition Services Assistant at Warwick High School, 3.0 hours/day, to a Food & Nutrition Services Assistant at Warwick High School, 4.0 hours/day, effective September 6, 2017. Ms. Fegley is replacing Wendy Zimmerman who resigned.

Blanca DePouli from a Food & Nutrition Services Assistant at John Beck Elementary School, 3.0 hours/day, to a Food & Nutrition Services Assistant at John Beck Elementary School, 4.0 hours/day, effective September 6, 2017. Ms. DePouli is replacing Kim Shoenberger who received a change of status.

Mariah Kearney from a Building Services/Custodian at John Beck Elementary School, 40.0 hours/week, to a Building Services/Custodian at Kissel Hill Elementary School, 40.0 hours/week, effective September 8, 2017. This change of status is a result of restructuring.

Kelly Rossi from a Special Programs Assistant at John Beck Elementary School, 5.5 hours/day, to a Special Programs Assistant at Lititz Elementary School, 5.5 hours/day, effective September 6, 2017. This change of status is due to enrollment changes.

India Rao from a Student Support Assistant at Kissel Hill Elementary School and Warwick Middle School, 3.75 hours/day, to a Student Support Assistant at Kissel Hill Elementary School, 5.5 hours/day, effective September 6, 2017. This change of status is necessary to accommodate student needs.

Eli Saylor from a Building Services/Custodian at Kissel Hill Elementary School, 40.0 hours/week, to a Building Services/Custodian at John Beck Elementary School, 40.0 hours/week, effective September 8, 2017. This change of status is a result of restructuring.

Angela Thompson from a Special Programs Assistant at Lititz Elementary School, 5.5 hours/day, to a Special Programs Assistant at John Beck Elementary School, 5.5 hours/day, effective September 6, 2017. This change of status is necessary to accommodate student needs.

Extra Curricular/Extra Duty

Connie Hilliar from Assistant Drama Director HS Fall at Warwick High School, to Drama Director HS Fall, at the annual salary of \$2,735.00, effective for the 2017/2018 school year. Ms. Hilliar is replacing Dean Sobon who resigned.

Alina Rakiewicz from a JH Assistant Boys Soccer Coach at Warwick Middle School, to a JH Head Boys Soccer Coach at Warwick Middle School, at the annual salary of \$2,814.00, effective September 6, 2017. Miss Rakiewicz is replacing Paul Castellito who resigned.

Mr. Eppig moved, Mr. Rucci seconded, the motion to approve the change of status requests, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

3. PSBA OFFICERS AND PSBA INSURANCE TRUST ELECTION VOTES APPROVAL

It was recommended that the Board approve the PSBA Officers and PSBA Insurance Trust election votes as presented on [ATTACHMENT #2](#).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve the PSBA Officers and PSBA Insurance Trust election votes, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

4. MEMORANDUM OF AGREEMENT

It was recommended that the Board approve the following Memorandum of Agreement (MOA) between the Warwick Education Association (WEA) and Warwick School District, as it pertains the hiring of Linnea Martin as Gifted Education Teacher, as set forth on [ATTACHMENT #3](#).

Mr. Eppig moved, Mrs. Wenger seconded, the motion to approve the Memorandum of Agreement (MOA), as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

5. BOARD POLICY REVISION – FIRST READING

It was recommended that the Board approve, as a first reading, the following policy as per [ATTACHMENT #4](#) (Policy No. 810 – Transportation).

Mr. Eppig moved, Mr. Peters seconded, the motion to approve, as a first reading, the above policy, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

6. TRANSPORTATION CONTRACT APPROVAL

It was recommended that the Board approve the contract with Faithful Transportation for supplemental transportation services as presented on [ATTACHMENT #5](#).

Mr. Eppig moved, Mr. Shaub seconded, the motion to approve the contract with Faithful Transportation for supplemental transportation services, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey shared the following items:

- We had a great start this year.
- Right now we're in the middle of back to school nights.

- There's a plethora of athletic and extra-curricular events going on now.
- Last year, we endeavored on a feasibility study in conjunction with RLPS, and RLPS will present preliminary information in a public forum at the Middle School on October 11 at 6:30pm.

COMMITTEE REPORTS

Student Representative

The student representative, Paige Bogda, provided an overview of student activities across the district at the Education Committee and Student Activities Committee meetings in September.

Building and Property Committee

The Building & Property Committee met on Monday, September 11, 2017. The committee heard an update on the proposed press box for softball, discussed the measurement & verification report from the Bonfield renovation, discussed radon testing in the buildings, heard general updates, and ended the meeting with a safety review at the Middle School. The committee did not have any recommendations for Board approval at this time.

Education Committee

The Education Committee met on Monday, September 14, 2017. Mrs. Deb Wenger welcomed the committee to the 2017/2018 school year and welcomed our new members. Miss Paige Bogda provided her student representative report. Dr. Hallett provided an update on the GPA credit opportunity through Harrisburg University. The team heard about three online textbooks written by Warwick staff. The Committee had the following recommendations for the Board at this time:

1. It was recommended that the Board approve the online textbook for pilot this year for the course 7th Grade Science class.

Mrs. Wenger moved, Mrs. Penkunas seconded, the motion to approve the online textbook for pilot this year for the course 7th Grade Science class, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. It was recommended that the Board approve the online textbook for pilot this year for the course Genetics.

Mrs. Wenger moved, Mrs. Penkunas seconded, the motion to approve the online textbook for pilot this year for the course Genetics, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

3. It was recommended that the Board approve the online textbook for pilot this year for the course Oceanography.

Mrs. Wenger moved, Mrs. Penkunas seconded, the motion to approve the online textbook for pilot this year for the course Oceanography, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Finance and Legal Committee

The Finance & Legal Committee did not meet in September and did not have any recommendations for the Board at this time.

Student Activities Committee

The Student Activities Committee met on Thursday, September 14, 2017. Mr. Rucci opened the meeting welcoming everyone back and thanking Paige Bogda (student rep) Leslie Swan (community rep) and Crystal Harnick (teacher rep) to the committee. Paige Bogda then shared information about all of the events our schools held to begin the school year. The committee then discussed continuing to be flexible when scheduling facilities when it benefits Warwick students. Mr. Landis shared the athletic updates for the fall and there was also discussion about adding an additional community representative since Jennifer McMullin had to step down due to moving out of the area. The SAC publically thanked Jennifer for her service. The committee had the following recommendations for the Board at this time:

1. It was recommended that the board approve the following Sunday Use facilities Request.
 - a. Dance Dynamics to use the HS auditorium on June 10, 2018 for the End of Year Showcase of Talent from 1:30 – 6:30 p.m.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Sunday Use facilities request, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

2. It was recommended that the board approve the following Out of State/Overnight Trip Requests:
 - a. HS students and staff to the Sam Rhine Genetics Update Conference at Arch Bishop Curley HS, Baltimore MD on October 5, 2017. Students will gain knowledge of current scientific breakthroughs in genetics.
 - b. HS FBLA students and staff to the Kalahari Resort in the Poconos from 11/5-11/6. Students will attend career workshops and breakout sessions.

Mr. Rucci moved, Mr. Sahd seconded, the motion to approve the Out of State/Overnight Trip requests, as presented.

On voice vote:

Ayes: Dr. Quinn, Mr. Eppig, Mr. Landis, Mrs. Penkunas, Mr. Peters,
Mr. Rucci, Mr. Sahd, Mr. Shaub, and Mrs. Wenger

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

It was announced that there will be a meeting immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that a meeting is scheduled in October.

Lititz Recreation Center Representative

It was reported that a meeting was held last evening, and included the re-election of the same leadership team, along with general updates.

Legislative Committee

The following was reported:

- 80 days have now passed without a financial package to fund the budget.
- The state will default on future payments at this rate although we should be OK at Warwick.

IU Representative

It was reported that a meeting was held on September 13. General updates were provided.

Lancaster County Career and Technology Center Representative

It was reported that a meeting was held on August 27. General program and policy updates were provided.

PRIOR BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

None.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Dr. Quinn thanked everyone for coming out to the meeting, and reminded everyone of our meeting schedule.

Marilyn Thompson addressed the Board as a crossing guard with safety concerns at Kissel Hill Elementary School.

Mr. Rucci commended the Warwick High School staff on Link Crew Orientation and Back-To-School Night.

ADJOURNMENT

There being no further business, Miss Bogda moved to adjourn the meeting. Mr. Sahd seconded the motion and the meeting adjourned at 7:48 p.m.

Respectfully submitted,



Nathan Wertsch, Board Secretary