



Warwick School District

Committee of the Whole

June 3, 2014

Board Room

7:00 p.m.

MINUTES

Members Present: Darryl L. Miler, Michael Landis, Millard Eppig, Timothy Quinn, Debra Wenger, Nelson Peters, Robin Felty, Ben Sahd, Todd Rucci, April Hershey, and Nate Wertsch

Guests: Laura Knowles, Lori Zimmerman, Mark Leidich, Angela Kirby-Wehr, Ryan and Melissa Berardi, Ryan and Michele Berardi, Jennifer Murphy, Stacie Bardell, and Melanie Calender

1. Budget

Mr. Nate Wertsch presented an update of the budget presented in May, prior to it being submitted to the Board for approval at the June 17th Board Meeting. He began with a recap of the 2013-2014 budget and reviewed the major factors impacting the 2014-2015 budget. Tax revenue implications, recent budget developments, and potential deficit reduction opportunities were also shared.

2. Comprehensive Plan

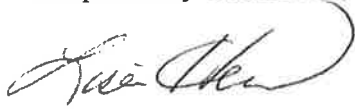
Dr. Felty presented a summary of the Comprehensive Plan recently developed by building and district level teams. Comprehensive Planning teams were comprised of students, teachers, parents, community members, business owners, board members and administration. Comprehensive Planning is a continuous process used to ensure that all students are achieving at high levels. As planning teams go through the Comprehensive Planning process, they look for the following characteristics: a clear and shared focus, high standards and expectations, effective leadership, high levels of collaboration and communication, curriculum, instruction and assessment aligned with standards, frequent monitoring of teaching and learning, focused professional development, a supportive learning environment and high levels of community and parent involvement. A handout outlined the goals developed through this process for each school in the district.

3. Other Relevant Items

None

The committee adjourned at 7:51 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Lisa Himes", with a large, sweeping flourish at the end.

Lisa Himes



Warwick School District

Building and Property Committee

June 9, 2014

Conference Room A

6:00 p.m.

Minutes

Present: Mr. Nate Wertsch, Dr. April Hershey, Mr. Rob Marshall, Mr. Millard Eppig, Mr. Ed Gooch

Guests: Mr. Jonathan Linn and Ms. Donna Snyder, Trane; Mr. Ken Kauffman, Moore Engineering; Mr. Howard Snoke

Absent: Dr. Michael Smith, Mr. Carl Kline, Mr. Scott Shaub

1. Public Comment: None
2. Bonfield Renovation Update: Mr. Linn provided a quick summary of the HVAC options for Bonfield. The three options (detailed in a handout) are:
 - Geo-thermal – projected cost \$3.8 to 4.3 Million
 - Rooftop VAV – projected cost \$3.4 to 3.7 Million
 - 4 Pipe Version – projected cost \$3.0 to 3.3 Million

Geothermal is not an option due to the Wellhead Protection Plan in place with the municipalities. There are also complications with the GPM in the area. Mr. Kauffman indicated that Moore Engineering would not recommend this option.

Mr. Kauffman explained VAV (variable air volume), which includes central rooftop units that serve spaces. There are VAV units in the district. The system works well for HVAC and provides the greatest amount of humidity control, built in redundancy, and has individual room control. The system is also quiet. This system would require ductwork in the ceiling and work in each room. The only unknown is support structures for the roof units. Mr. Linn recommends this system.

The 4-pipe system is similar to the current HS HVAC system. This is less expensive, and is an improvement over our current system, but less efficient than a VAV system. This system would integrate better with our current system.

Mr. Wertsch will send a follow up email for feedback on VAV and 4-pipe options.

3. Pole Barn Bids Review: Mr. Becker presented three bids. Brecknock Builders was the low bid at \$95,785 (50 X 104). This price excludes the concrete and heating, which will be done in house. Bottom Line Contractors (the demolition company) recently graded the area in preparation for the pole barn. The committee affirms moving forward with the low bid for recommendation to the board.
4. Security Upgrades Update: In the original non-repetitive maintenance plan, we were planning to do half of the upgrades for building access (swipe card systems) this year and half next year. The total cost for these software and hardware upgrades is approximately \$80,000. All of the expense will now be pulled into this year.

5. Other Relevant Items: None

6. Board Recommendations Recap

a. Van Purchase off COSTARS from Non-Repetitive Maintenance Process: The committee affirms this recommendation.

b. Pole Barn: The committee affirms the acceptance of the low bid from Brecknock Builders.

Meeting adjourned at 6:37 p.m.

Respectfully Submitted,

Dr. April M. Hershey for Dr. Michael Smith

**Warwick School District
Education Committee**



June 9, 2014

Board Room

6:00 p.m.

MINUTES

No Meeting was held.

Cancelled



Warwick School District

Finance and Legal Committee

June 9, 2014

Conference Room A

6:30 p.m.

AGENDA

Present: Mr. Michael Landis, Mr. Nathan Wertsch, Dr. April Hershey, Mr. Flip Steinour, Mr. C. Edward Browne, Miss Jennifer Murphy

Absent: Mr. Jim Koelsch, Mr. Philip Shirk, Mr. Darryl Miller

Public Comments on Agenda – None

- 1. 2014-15 Warwick School District Final General Fund Budget** – Mr. Wertsch reviewed some key items from the 2014-2015 approved proposed budget that was previously presented to the Board. Recent budget developments include Title I Revenue, Tax Revenue, Interest Earning Revenue, R/E Transfer Tax Revenue and Site Budget Expenses, an update to the State Property Tax Reduction Allocation Revenue and the Health Insurance Expenses with the joining of the Lancaster-Lebanon EHCC consortium. With the 2014-2015 Warwick School District approved proposed budget, the district will have 6.37% of unassigned funds in the fund balance. The final budget notice was posted in today's (6/3/14) newspaper. The formal, final PDE 2028 will come before the Board for approval at the June 17, 2014 meeting.
- 2. 2014-15 Food and Nutrition Services Final Budget and Recommendation** – Mr. Wertsch met with Mrs. Miller and reviewed the previous recommendation for the 2014-2015 Food and Nutrition Services final budget. During their meeting, Mrs. Miller provided an updated current year-end budget as well as survey results from a food and nutrition cost survey that was sent to surrounding districts.

Recommendation – It is recommended that the Board approve the 2014-2015 Food and Nutrition Services budget as presented.

- 3. Student Accident Insurance Policy Renewal** – Mr. Wertsch reviewed the proposed Student Accident Insurance Policy Renewal for the 2014-2015 school year. This would be a flat renewal increase for the Student Accident Insurance Policy Renewal. This is a student accident insurance policy that is back by PSBA.

Recommendation – It is recommended that the Board approve the 2014-2015 Student Accident Insurance Policy renewal as presented.

- 4. Diana M. Reed Associates Audit Preparation Services** — Mr. Wertsch proposed for Diana M. Reed & Associations to provide pre audit prep work to prepare for the full audit that will be occurring the coming months.

Recommendation – It is recommended that the Board approve audit preparation services by Diana M. Reed & Associations.

- 5. Fixed Assets Threshold Increase** – Mr. Wertsch reviewed the current fixed assets threshold that is currently set at \$2500. There is a proposal to increase this threshold amount to \$5000 which falls within the industry standard.

6. Other Relevant Items

- a. Budget Transfers** – Mr. Wertsch reviewed the updated budget transfers for the 2013-2014 school year.

Recommendation – It is recommended that the Board approve the 2013-2014 Budget Transfers as presented.

- b. Committee Openings** – There are a two committee seats open for the Finance and Legal committee. Resumes to run for a committee seat can be sent to Dr. Hershey. Both positions would begin in September, 2014 at the September Finance and Legal meeting.

7. Board Recommendations Recap

Recommendation – It is recommended that the Board approve the 2014-2015 Food and Nutrition Services budget as presented.

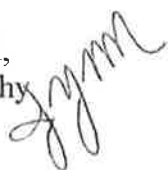
Recommendation – It is recommended that the Board approve the 2014-2015 Student Accident Insurance renewal as presented.

Recommendation – It is recommended that the Board approve audit preparation services by Diana M. Reed & Associations.

Recommendation – It is recommended that the Board approve the 2013-2014 Budget Transfers as presented.

Meeting adjourned at 7:04 pm.

Respectfully submitted,
Miss Jennifer Y. Murphy



Warwick School District
Student Activities Committee



June 12, 2014

Board Room

6:00 p.m.

MINUTES

No Meeting was held.

Cancelled