



# Warwick School District Human Resources Prospective Employee Referral Form

Date: \_\_\_\_\_

Applicant name: \_\_\_\_\_ Your name: \_\_\_\_\_

Your relationship to the applicant is: (Check all that apply)

Personal Friend  Professional  Former/current co-worker  Former/current supervisor

How many years have you known this applicant? \_\_\_\_\_

Current employment of applicant: \_\_\_\_\_

Prospective position in which you are recommending consideration of this candidate: \_\_\_\_\_

Please describe this person's skills that you have observed and understand relate to the position.

*If you have completed a professional reference letter for this candidate, please attach as this would be customarily recognized.*

*If you have not completed a professional reference letter for this candidate, is there a particular reason why you have not?*

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Your signature: \_\_\_\_\_

Thank you for your input.

All applicants remain subject to screening relative to meeting minimal requirements and are compared to the entire applicant pool. Suitability for potential selection for an interview is also subject to comparison of any value added attributes that may enhance the effectiveness of the District.

The Warwick School District is an Equal Opportunity Employer.