



Warwick School District

Committee of the Whole

October 1, 2024

Board Room

7:31 p.m.

The school board's Committee of the Whole meeting on Tuesday, October 1, 2024 will be held in the district office board room. An overflow area will be set up in the lobby should attendance warrant.

Committee of the Whole meetings are not voting sessions. These meetings are held for the board to hear presentations, review policies, evaluate data, and hold discussions. Individuals interested in providing public comments must provide their name, their address, and their topic of comment to the Board Secretary at boardsecretary@warwicksd.org before 3:30 p.m. on the day of the meeting. The board may or may not elect to respond to comments.

This meeting will be held in person as well as virtually using this link:
<https://youtube.com/live/Y21IYwjCKQI?feature=share>

MINUTES

In attendance

- Mrs. Janice Boyer, Mr. Nate Wertsch, Mr. Dan Woolley, Mrs. Amy Martin, Mr. Reggie Weaver, Mrs. Emily Zimmerman, Mr. Scott Landis, Mrs. Angie Lingo, Mr. Michael Brown, Mr. James Koelsch, Dr. Melanie Calendar, Dr. Steve Szobocsan, Dr. Fred Griffiths, Ms. Carolyn Enigk, Ms. Noelle Brossman, Mrs. Melissa Weitzel

Absent

- Mr. Breault, Ms. Wiker

Visitors In Attendance (Utilized Sign-In Sheets)

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Visitors In Attendance (virtually)

- Approximately **30** concurrent users were present and able to observe this meeting via YouTube. No names are available through YouTube.

1. Board Policy Review

- 805.1 – Relations with Law Enforcement Agencies (Operations)
 - Question on verbiage from “shall” to “may”
- 805.2 – School Security Personnel (Operations)
 - Explanation of personnel title language and question on changing policy wording
 - Question on Act 235 Certificate
- 806 – Child Abuse (Operations)
- 815.1 – Use of Generative Artificial Intelligence in Education (Operations)

Next Meeting: **November 5, 2024**

- Comments on continued work and gratitude
- e. 905 – Public Attendance at School Events (Community) with Attachment A
 - Questions on WSD staff attendance (payment) at WSD events
- f. 909 – Municipal Government Relations (Community)

2. Other Relevant Items

None

3. Public Comment

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to any Agenda items. Individual addresses were verified by the school board secretary prior to the meeting, and these individuals spoke following the Committee of the Whole meeting on topics as listed.

Kellye McMillion	Lititz, PA	American History; “our history”
Anais McMillion	WHS student	Diversity & Inclusion
Jason Burkholder	Lititz, PA	Executive Session

The meeting adjourned at approximately **8:05** p.m.

Respectfully submitted by
Melissa Weitzel



Warwick School District
Building and Property Committee

October 14, 2024

Conference Room A

6:00 p.m.

MINUTES

Cancelled

Due to the lack of discussion/agenda items, no meeting was held during the month of October.

Next meeting: **November 11, 2024**

Warwick School District

Education Committee



October 21, 2024

Board Room

6:00 p.m.

MINUTES

IN ATTENDANCE: Megan Anthony, Amy Balsbaugh, Melanie Calender, Shelly Chmil, Ashley Driscoll, Scott Landis, Angie Lingo, Kellye McMillion, Becky Noon, Joyce Stephens, Jonathan Walker, Zoe Wiker, Jacob Williams

ABSENT: Dr. Susan Ciampaglia

COMMUNITY MEMBERS PRESENT: Jody Mateyak, Kimberly Regennas, Melissa Weitzel

1. Welcome - *Mr. Scott Landis, School Board Member & Mrs. Angie Lingo, School Board Member*

The new committee members introduced themselves. New members include Mr. Jacob Williams, Mrs. Megan Anthony, and Mr. Jonathan Walker.

2. Purpose of the Education Committee - *Dr. Melanie Calender, Assistant Superintendent*

Dr. Calender reviewed the purpose of the committee, noting we have various committees in the district. In PA, the Board of Directors make decisions for the district. The Education Committee is a subcommittee of stakeholders that meets monthly to review and refine recommendations made by school staff. The team does not approve or deny the recommendations that are made, but information and feedback received is taken back to the school board for review and final approval. The committee members are asked to provide feedback, serving as a student advocate to create even better opportunities for all students. It is the job of the committee to review and vet items to determine if they warrant being sent to the school board for approval, gaining majority approval. All committee members have equal voice in the discussion. The collective group discusses and uses informal voice to determine if there is a majority of support. Committee recommendation does not guarantee that anything will be accepted. The school board will discuss and make a recommendation in the public meeting.

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3. Student Representative Report - *Ms. Zoe Wiker, Student Representative*

Zoe shared updates from across the district. The Middle School students set goals for themselves during this point in the school year. The high school celebrated real life day where they learned financial literacy skills, gaining a perspective of the future. Elementaries worked with fire prevention month activities, with visits from Lititz firefighters and trucks.

4. Elementary Social, Emotional, and Academic Development (SEAD) Curriculum Resources- *Mrs. Andrea Shertzer, Mr. Eddy Cordero, Dr. Amy Balsbaugh, and Mrs. Megan Demianovich*

Dr. Balsbaugh shared that the SEAD resources have been out for review, with no concerns shared at this point in time. It is requested that after the review period is finalized, the SEAD resources be taken to the board for approval.

5. Title Program Updates- *Dr. Amy Balsbaugh*

Dr. Balsbaugh provided an overview of Titles 1, 2, and 4, sharing how funding is received for each component and how funding may be spent. Non-public partnerships were also reviewed. Qualifications within the district for title 1 were shared. The family engagement policy was discussed and feedback was requested, as well as ideas for continuing to engage in two way communication with families. Budget totals for Title 1, 2, and 4 for the year were also reviewed, with planned spending areas discussed. The floor was opened for feedback or questions on the federal funding programming and funding for the year.

6. Xello Update- *Secondary Counseling Team*

Jody Mateyak and Jon Taylor introduced Xello programming. This programming is already in place at the elementary level. Xello is an online program that helps students build self-knowledge, explore post-secondary options, and create plans for future success. The counselors are requesting that the team approves using Xello lessons rather than our own made lessons to ensure all students complete their career indicators as required by PDE. 8 indicators are required for high school and 6 indicators are required for middle school. This would replace Naviance, is cheaper, includes lessons, is familiar to students, and has ease of usage. The lessons can be completed online for students or counselors can go in to deliver the lessons. The middle school would focus on self advocacy, learning styles, discovering learning pathways and 8th grade would cover biases and career choices, explore career matches, jobs and employers, transition to high school, my individual career plan, and entrepreneurship investigation. 9th grade business courses will use it as a resource for interviewing and resume writing, career searching, post-secondary searching, and Xello personality styles, study skills and habits, workplace skills and attitudes, entrepreneurial skills, and work/life values. 10th graders will complete getting

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experience, defining success, updating their resume, and updating their goals and plans. 11th graders will review/update their resume, goals and plans, and career path choices, and 12th grade will submit transcripts and letters of recommendation as well as researching scholarships. Committee members asked how family members can be more supportive and engaged in the process. The counselors brainstormed doing a demo session for parents at back to school nights next year. Zoe shared about her experience using the account for letters of recommendations for college and noted the program was very helpful. It was reviewed that all students in PA need to complete career indicators prior to graduation. The group discussed looking into a way to export information before students graduate so learned and garnered information is not lost. The Xello request will be taken to the board to expand the usage of the lessons to the secondary level for approval.

7. Unified Enrichment Courses at Warwick Middle School (Physical Education and Family and Consumer Science)- *Mrs. Melissa Weitzel, WMS Principal*

Mrs. Weitzel noted to begin that students from special programs have always been included in electives and enrichment programs at the middle school level. The middle school is asking for approval of 2 classes as unified enrichment courses. The high school has already had success with unified programming. The courses would be Unified Family and Consumer Science (FACS) and Unified Physical Education. FACS is typically for part of a trimester for 30 days. For this course, the unified pilot would reduce some of the expectations, removing the budgeting skills, to allow for more time for cooking and safety lessons. Meeting for a trimester, Unified PE would allow students with and without disabilities the opportunity to experience all forms of sports activities in a modified, recreational, and less competitive environment. Students would be given the choice to elect to take the unified programming, both programming, or just the traditional course. These courses will move to the school board for approval.

8. English 11/12- Resource Update- *Mrs. Ashley Driscoll, WHS LS/English Teacher*

Mrs. Driscoll presented the request for an updated resource. She is requesting the approval of the Great Gatsby as a graphic novel adaptation for Learning Support English 11/12. The book will be available for 30 day review prior to going to the board for approval. The text would be a supplemental resource into the English 11/12 curriculum and it would be utilized in the learning support class. The purpose is to support comprehension for lower level readers. It will allow students to explore different genres of novels and provide higher interest for non-motivated readers.

9. Library Materials Review Committee- *Dr. Steve Szobocsan, Acting Superintendent*

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The library review committee began in December 2021 in response to some concerns related to the content of books within WSD libraries. The purpose of the committee was to review all library books prior to purchase. The committee meets twice a year, including administrative representation, board members, community members, librarians, teachers, and students. The committee established guide rail categories in October 2022, mental health, violence/weapons, sexual content, trauma, drugs/alcohol use, language, gender identity/lgbtqia+, religion. The committee has reviewed 2,129 books to date. Recently a new update has come into place and families can now request notifications when their student checks out a book (began with the 24-25 school year). 71 families have requested to be notified as of 10/17/24, with 3 high school families, 10 families at the middle school, and 43 families at the elementary level. This committee was created as an ad hoc committee and it is time to determine next steps for the committee. Options include formalizing the committee as a standing committee, the committee could be dissolved and move the approval process back to the building librarians, or another option could be considered. Mr. Landis shares he feels the committee doesn't meet the definition of an ad hoc committee because the committee didn't have an end date, but rather might be defined as an advisory committee. Additionally, since the committee was developed, a library policy was adopted. The policy discusses the library review committee, thus to remove the committee would require changes to the policy. The guide rail list developed would need assigned somewhere, whether by maintaining the committee for that purpose or to give the responsibility to the education committee or another committee. It was also noted that the work of this committee is cumbersome for the committee members, reviewing thousands of books. Several Education Committee members recommended moving the duty for this back to building librarians, especially since there is transparent communication available about the books can be elected by families. It was noted the only books that had not been approved to go into the library up to this point in time were books that were donated in the past. Donation of books is no longer permitted to the libraries. The Education Committee recommends the board reviews and looks at the policy as it related to the library review committees and consider altering the policy to give autonomy back to the librarians. It was recommended the content advisory list is maintained by the librarians, who would bring any recommended changes of the guide rail list to the education committee. Dr. Szobocsan will preview the discussion held tonight with the library review committee at their next meeting and more conversation will be held at the board level about this process and the next steps.

10. Old Business

None

11. Public Comment

Mrs. Lingo thanked Zoe for her work and attendance as part of the committee.

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Mrs. Regennas shared some of her thoughts for the library review committee, as a member since the beginning. She supports the sense of returning the roles back to librarians. She noted concerns that the library committee as a whole has always grappled with the 8 topics and how they are applied and what is defined to each person by each guide rail. She noted concern with returning the guide rails to librarians, wondering what the safeguard is for the librarians, based on various definitions of the guide rail themes. She appreciates that the conversation on the library review committee will also be held with the library review committee members. She noted she feels the committee also brought forth some desires of the community to include books on certain topics as well as including student voice. Mr. Landis noted that she shared points that should also be reflected upon.

The meeting was adjourned at approximately **7:45** pm.

Respectfully submitted,
Amy Balsbaugh

Next Meeting: November 11, 2024

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Warwick School District

Finance and Legal Committee

October 1, 2024

Conference Room A

6:00 p.m.

MINUTES

***IN ATTENDANCE:** Mr. Nathan Wertsch, Mr. Kevin Martzall, Mrs. Jenna Louderback, Mr. Daniel Woolley, Mrs. Amy Martin, Mrs. Michelle Helderman, Mr. Stan Freydlin, Mr. Jerry Steinman, Mr. Donald Haverstick, Mrs. Melissa Weitzel*

ABSENT:

COMMUNITY MEMBERS PRESENT: *Mrs. Cindy Wingenroth*

1. Welcome and Public Comment
 - a. No comments
2. New Member Introductions
 - a. Welcome to new members
3. Review Committee Purpose/Role Statement
 - a. Mr. Wertsch read the description aloud
 - b. Committee discussed the document
4. 2025-26 Budget Calendar
 - a. Mr. Wertsch reviewed the Budget Adoption and Action Dates
5. 2023-24 Audit / Fund Balances Update
 - a. Mr. Wertsch reviewed the types of funds held by the school district.
 - b. Mr. Wertsch reviewed the current fund balance and capital reserve fund in conjunction with the 23-24 audit. He explained the structures surrounding the financial standing of the school district.
 - c. Proposing transferring \$2.5 million to the capital reserve fund
 - d. Committee discussed fund balance commitments and Mr. Wersch explained to new members.
 - e. Committee supports the proposal.
6. Obsolete Equipment
7. Other Relevant Items
 - a. Suggestion made to potentially rename the committee to take off the “Legal” aspect of this committee. This will be added to November’s agenda.
8. Board Recommendations Recap
 - a. Two recommendations going to the school board

Next meeting: **November 5, 2024**

1. Fund balance transfer
2. Obsolete Equipment

The meeting was adjourned at approximately **6:43** pm.

Respectfully submitted by
Jenna Louderback

Warwick School District

Student Activities Committee



October 3, 2024

Board Room

6:00 p.m.

MINUTES

Attendance: Dr. Szobocsan, Mr. Brown, Mrs. Medini, Mr. Todd, Mr. Hazel, Mr. Cordero, Mrs. Rossi, Mrs. Wharton, Zoe Wiker

Absent: Mr. Koelsch, Mrs. Hample, Mr. Bernstein

Audience: None

- If you have any questions or considerations before or during the meeting, please email Dr. Szobocsan @ sszobocsan@warwicksd.org
 1. Greetings - *Dr. Steve Szobocsan and Mr. Mike Brown, School Board Members*
 - Elementary Teacher Representative - SC Wharton
 2. Student Representative Report - *Zoe Wiker, Student Representative Discussion of homecoming and how voting occurred for homecoming court.*
 3. Extra-Curricular Report - *Mr. Earl Hazel, Athletic Director Fall teams are doing well, Senior Nights went well, Winter season starting soon, event expectations have gone really well from an event management system.*
 4. Parent Group Fiscal Reports - *Dr. Steve Szobocsan Folder will be available for SAC committee members to review for the next month at the district office in order to give feedback to the parent organizations.*
 5. Out-of-State/Overnight Trip Requests - *Dr. Steve Szobocsan*
 - a. Elementary students and staff from JB, JRB, KHE & LE to Washington, D.C. on May 15, 2025. This trip will cover several subject areas throughout the entire 6th-grade curriculum, and students will experience and witness topics discussed during class in person rather than in a book. *Motion to move to the board for approval.*

Next Meeting: November 7, 2024

6. Old Business

None

7. Additional Considerations

None

8. Public Comment [Is there a template for any parent group to use in order to fill out the budget report.](#)

The meeting was adjourned at approximately **6:24** p.m.

Respectfully submitted by
Heriberto Cordero

*Next Meeting: **November 7, 2024***