

Warwick School District

Lititz, PA 17543

December 20, 2022

A meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, December 20, 2022 at 7:00 p.m. The meeting was made available virtually as well.

Mr. Rucci reviewed the updated meeting participation guidelines as outlined on the Agenda for this meeting.

Mr. Todd L. Rucci, President, called the meeting to order at approximately 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Todd L. Rucci, C. Edward Browne, James Koelsch, Scott Landis, Lisa Miller, Leslie Penkunas, Nelson L. Peters, Daniel Woolley, Emily Zimmerman, and Liam Zee were present.

Others attending the meeting in person: Dr. April Hershey, Superintendent; Dr. Melanie Calender; Nathan Wertsch, Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Carolyn Enigk; Dr. Lindsey Stock; Steven Lin; Justin Welker; Kevin Martzall; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Lisa Hochreiter	Rachael Haverstick	Justin Kratzer	Shirley Showalter
Lynette Meck	Megan Schmidt	Lew Ayers	Matthew Lenahan
Megan Cash	Kayla Cook	Kimberly Regennas	Amy Martin
Kathy Shaffer	Gina Sanguinetti	Christina Smoker	Brian Smoker
Angie Lingo	Ella Lingo	Tannia Carpenter	Joanne Robb
Christina Bracken	Reggie Weaver	Violet Weitzel	Penny Mason
Rachel Wilson-Snyder	Melissa Sabol	Michael Yoder	Arielle Miller
Beth Tomassetti	Mark Tomassetti	Bob Gosling	

64 unique viewers were present and were able to observe this meeting via YouTube. No names are available through YouTube.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

Justin Kratzer

Policy revisions & Committee reports

APPROVAL OF AGENDA

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the agenda as presented. Motion passed 9-0.

APPROVAL OF MINUTES ([Regular meeting](#) of November 15, 2022 and [Reorganization meeting](#) of December 6, 2022)

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the Minutes of the regular meeting of November 15, 2022, and the Minutes of the reorganization meeting of December 6, 2022. Motion passed 9-0.

TREASURERS REPORT

Mr. Wertsch presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was accepted 9-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these Minutes.

General Fund	\$1,816,498.52
Wire Transfers	\$1,956,671.31
Capital Reserve Fund	\$537,901.86
Cafeteria Fund	\$264,328.91
Middle School Fund	\$0.00
High School Fund	\$10,774.29

Mrs. Miller moved, Mr. Peters seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS

Dr. Hershey indicated that all communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

Dr. Hershey acknowledged items which were dropped off for the board from Moms for Liberty.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Retirements

It was recommended that the Board approve the retirement of the following individuals:

Instructional

William Bond as a Science Teacher at Warwick High School, effective on the last day of the 2022/2023 school year.

Scott Yoder as a Technology Education Teacher at Warwick High School, effective on the last day of the 2022/2023 school year.

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the retirement of the individuals named above.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Instructional

Heidi Son as a Speech & Language Pathologist at Kissel Hill Elementary School, effective December 23, 2022.

Non-Instructional

Amanda Misselhorn as a Special Programs Assistant at Warwick High School, effective December 20, 2022.

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Administration

Heriberto Cordero as a Principal at Kissel Hill Elementary School, at the annual salary of \$115,000.00, effective pending release by his current district and receipt of the appropriate paperwork. Mr. Cordero is replacing Dr. Zachary Bauermaster who resigned.

Instructional

Kristie Beatty as a Learning Support Teacher at Warwick High School, at the annual salary of \$85,681.00, effective pending receipt of the appropriate paperwork. Ms. Beatty is replacing Maggie Karstetter who received a change of status.

Holly Winegar as a Grade 1 Teacher at John R. Bonfield Elementary School, at the annual salary of \$57,302.00, effective pending receipt of the appropriate paperwork. Ms. Winegar is replacing Danielle Bowers who resigned.

Alesha Capogna as a Grade 3 Teacher at Lititz Elementary School, at the annual salary of \$67,611.00, effective pending release by her current employer and receipt of the appropriate paperwork. Ms. Capogna is replacing Megan Obetz who received a change of status.

Instructional - LTS

Abigail Rapp as a Long-Term Substitute (LTS) Grade 2 Teacher (2nd semester) at Kissel Hill Elementary School, at the annual salary of \$57,302.00, effective pending receipt of the appropriate paperwork. Ms. Rapp is replacing Yvonne Engroff who received a sabbatical leave of absence.

Isabella Vulopas as a Long-Term Substitute (LTS) Grade 4 Teacher at Kissel Hill Elementary School, at the annual salary of \$57,302.00, effective pending receipt of the appropriate paperwork. Ms. Vulopas is replacing Linda Albert who retired.

Non-Instructional

Donald Robbins as a Technical Support Assistant for Warwick School District, 5.5 hours/day, 10 months/year, at the hourly rate of \$14.95, effective pending receipt of the appropriate paperwork. Mr. Robbins is replacing Huang Glenn who resigned.

Heather McDade as a Special Programs Assistant at Warwick High School, 5.75 hours/day, at the hourly rate of \$14.80, effective pending receipt of the appropriate paperwork. Ms. McDade is replacing Monica Gennace who resigned.

Nichole Dilts as a Student Support Assistant at John Beck Elementary School, 5.75 hours/day, 3 days/week, at the hourly rate of \$13.60, effective pending receipt of the appropriate paperwork. Ms. Dilts is replacing Desteny Rivera who resigned.

Amy Dullinger as a Student Support Assistant at John Beck Elementary School, 5.75 hours/day, 3 days/week, at the hourly rate of \$13.65, effective pending receipt of the appropriate paperwork. Ms. Dullinger is replacing Kelly Bomberger who received a change of status.

Carol Evans as a Student Support Assistant at Lititz Elementary School, 5.75 hours/day, at the hourly rate of \$13.55, effective pending receipt of the appropriate paperwork. Ms. Evans is replacing Angela Thompson who resigned.

Extra-Curricular/Extra Duty

Rebecca Goebel as a Musical Assistant at Warwick High School, at the annual salary of \$738.00, effective December 21, 2022.

Alexis Leonard as an Assistant Softball Coach at Warwick High School, at the annual salary of \$2,608.00, effective pending receipt of the appropriate paperwork. Ms. Leonard is replacing Darrell Brubaker who resigned.

Michael Newman as Musical Set Construction at Warwick High School, at the annual salary of \$1,400.00, effective December 20, 2022.

Dean Sobon as Musical Producer: Drama at Warwick High School, at the annual salary of \$2,862.00, effective pending receipt of the appropriate paperwork. Mr. Sobon is replacing Jill Gagliano who resigned.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective December 21, 2022, until a resignation is submitted or active status is changed by the district:

Kristen Canales
Cassandra Duignan

Leah Miller
Adrienne Stauffer

Christopher Swartz

Michele Wickenheiser

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. CHANGE OF STATUS REQUESTS

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Adam Kowalczyk from a Technology Support Specialist for Warwick School District, to a Building Services employee - Substitute for Warwick School District, effective January 3, 2023. Mr. Kowalczyk will be a substitute for Building Services at each building on an as needed basis.

Constance Meyer from a Special Programs Assistant at Lititz Elementary School, 5.75 hours/day, to a Special Programs Assistant at Lititz Elementary School, 7.0 hours/day, effective December 21, 2022. This change of status is necessary to meet student needs.

Mrs. Penkunas moved, Mr. Peters seconded, the motion to approve the change of status requests, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. BOARD POLICY REVISIONS – SECOND READING

It was recommended that the Board approve, as a second reading, the policy revisions to the policies listed below, and as presented on [ATTACHMENT #1](#).

<u>Policy No.</u>	<u>Title</u>
808	Food Services (with Attachment A)
916	Volunteers

Mr. Peters moved, Mrs. Penkunas seconded, the motion to approve, as a second reading, the policy revisions to the policies listed above, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Information from the Superintendent

Dr. Hershey shared the following:

- The artwork displayed in the board room was created to highlight the district's facility dogs. Several pieces of this artwork were chosen to be made into Christmas cards which were sent out to other school districts and other organizations.
- Friday, December 23rd is an early dismissal. Students will be back in classes on January 2, 2023.
- Thank you to staff for all they do for students in the Warwick School District.
- Wishing the staff, students, and community Happy Holidays, Happy Hanukkah, Merry Christmas

COMMITTEE REPORTS

Student Representative

The student representative, Liam Zee, will provide an overview of student activities across the district in December.

Mr. Zee introduced a motion to amend the school calendar and make January 2, 2023 an Act 80 day for students and staff.

Mr. Peters moved, Mr. Landis seconded, the motion to approve January 2, 2023 as an Act 80 day for staff and students, as presented by Mr. Zee.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Dr. Hershey amended her statement from above about students returning to school from January 2, 2023 to students returning on January 3, 2023.

Building and Property Committee

The Building & Property Committee did not meet in December and did not have any recommendations for the Board at this time.

Education Committee

The Education Committee did not meet in December and did not have any recommendations for the Board at this time.

Finance and Legal Committee

The Finance & Legal Committee did not meet in December and did not have any recommendations for the Board at this time.

Student Activities Committee

The Student Activities Committee met in person on Thursday, December 8, 2022. The meeting was open to the public. Mr. Browne began the meeting by welcoming members of the committee. Mr. Hazel provided an update on the kick-off of the winter sports season. He also provided the committee with information related to two possible digital ticket options that are being explored. The committee sees numerous benefits in this shift for our students and community members who attend events. Dr. Szobocsan shared that there were a few Sunday Use Requests and Out of State/Overnight Trip Requests for review and approval. The committee had the following recommendations for the Board at this time:

1. It was recommended that the board approve the following Sunday Use Facilities requests:
 - a. Warwick Youth Wrestling Club to use the HS Large Gym for their Future Varsity League Match on January 29, 2023 from 1:00 – 7:00 p.m.
 - b. Servant Stage Company to use the HS Auditorium for tech rehearsals and performances for “Big Fish” on September 3, 2023 from 1:00 - 10:00 p.m.; on September 10, 2023 from 1:00 - 7:00 p.m.; on September 17, 2023 from 1:00 - 10:30 p.m.; and September 24, 2023 from 1:00 - 11:00 p.m.

Mr. Browne moved, Mr. Landis seconded, the motion to approve the Sunday Use Facilities requests, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller, Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. It was recommended that the board approve the following overnight/out-of-state trip requests:
 - a. HS students and staff to Quebec City, Quebec, Canada on February 23 - 27, 2023. Students will be able to utilize their french language skills in real life situations, and communicate with native speakers.
 - b. JRB students and staff to Washington, D.C. on April 12, 2023. Students will tour the mall and museums. They will experience and witness topics that have been discussed in class first hand rather than in a book.
 - c. LE students and staff to Washington, D.C. on April 12, 2023. Students will tour the mall and museums. They will experience and witness topics that have been discussed in class first hand rather than in a book.

Mr. Browne moved, Mr. Landis seconded, the motion to approve the overnight/out-of-state trip requests, as presented.

On voice vote:

Ayes: Mr. Rucci, Mr. Browne, Mr. Koelsch, Mr. Landis, Mrs. Miller,
Mrs. Penkunas, Mr. Peters, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Executive Session/Personnel Committee

It was announced that there would be an Executive Session immediately following this Board meeting to discuss various personnel matters.

Labor and Management Committee

It was reported that a brief meeting was held in December.

Lititz Recreation Center Representative

It was reported that a meeting was recently held but there was nothing to report at this time.

Legislative Committee

It was reported that the legislation is not in session at this time. They will reconvene in the beginning of the new year. It was noted that there is still ongoing work to determine the majority party.

IU Representative

It was reported that a meeting was held on Wednesday, December 14, 2022 with normal business activity taking place. Employment struggles are ongoing at the IU just as they are everywhere. It was also noted that Christian Brackbill from Pequea Valley SD entered his resignation from the IU Board. He and his wife are moving out of the area. Mr. Brackbill served 30 years on the IU Board.

Lancaster County Career and Technology Center Representative

It was reported that a meeting was held on Monday, December 12, 2022 at the Willow Street Campus. The meeting was the annual reorganization meeting. During the meeting, Dr. Michael Lausch, Donegal School District, became the new Superintendent of Record. Updates on program participation were heard as well. The next meeting will held in January.

PRIOR BUSINESS

Recent Field House Change Orders - [LINK](#)

Dr. Hershey provided a brief update on hiring in the district and noted that there would be a voting session prior to the January 3rd Committee of the Whole meeting.

NEW BUSINESS

None

INFORMATION

None

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

Rachel Wilson-Snyder
Jean Lynette Meck

Reflections from the year and directions for the new year
Affirming WSD Equity in Education policy as well as the board, admin, and teachers who implement it.

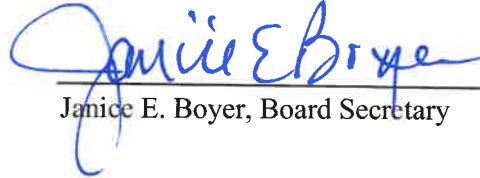
Shirley Showalter
Megan Cash
Bethany Tomassetti
Mark Tomassetti
Bob Gosling
Kathy Shaffer
Rev. Matthew Lenahan
Justin Kratzer

What it means to learn in a democracy.
Aidens Heart event held a few weeks ago
This year's progress
Curriculum
ELA studies and writing covered
The importance of public education in our community and in society at large
Encouragement & support to the school board, administration & faculty
Policy adherence/safety/board responsibility

ADJOURNMENT

There being no further business, Mr. Zee moved to adjourn the meeting. Mrs. Miller seconded the motion and the meeting adjourned at 8:17 p.m.

Respectfully submitted,



Janice E. Boyer, Board Secretary