

**Warwick School District**  
Lititz, PA 17543

August 6, 2024

A special voting meeting of the Board of School Directors of the Warwick School District convened in the Auditorium located at the Warwick Middle School, 401 Maple Street, Lititz, on Tuesday, August 6, 2024 at 7:00 p.m. The meeting was made available virtually as well.

**CALL TO ORDER**

Mrs. Zimmerman, President, called the meeting to order at approximately 8:46 p.m. A Committee of the Whole meeting was held prior to the start of this special voting meeting.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The Board Secretary called the roll of the Board: Bill Breault, Michael Brown, James Koelsch, Scott Landis, Angie Lingo, Amy Martin, Reggie Weaver, Daniel Woolley, and Emily Zimmerman, were present. Zoe Wiker, Student Representative, was absent

Others attending the meeting in person: Dr. Steve Szobocsan, Acting Superintendent; Dr. Melanie Calender, Assistant Superintendent; Nathan Wertsch, Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Melissa Weitzel; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Polly Gainer  
Lisa Colino  
Veronica Myer

Lisa Hochreiter  
Cindy Wingenroth  
Michelle Helderman

Penny Mason  
Kimberly Regennas  
Megan Nolt

Gail Johnson  
Laura Knowles

An approximately **25** concurrent viewers were present throughout the meeting and able to observe via YouTube. No names are available through YouTube.

**RECOGNITION OF CITIZENS**

*Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).*

*The following individuals contacted the school board secretary and indicated their desire to address the board. Individual addresses were verified by the school board secretary prior to the meeting.*

NONE

**APPROVAL OF AGENDA**

Mr. Koelsch moved, Mr. Weaver seconded, the motion to approve the agenda as presented.  
Motion passed 9-0.

**APPROVAL OF MINUTES**

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the Minutes of the [regular meeting](#) of July 16, 2024, as presented.  
Motion passed 9-0.

**COMMUNICATIONS**

Dr. Szobocsan shared that all communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

**REPORT OF THE SUPERINTENDENT**

August 6, 2024

## 1. PERSONNEL

### A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

#### Education Committee

Sadia Batool as a community representative of this committee, effective July 24, 2024.

#### Student Activities Committee

Crystal Harnick as a teacher representative of this committee, effective August 6, 2024.

#### Non-Instructional

Peter Sheppard as a Security Officer for Warwick School District, effective June 30, 2024.

#### Extra-Curricular/Extra-Duty

Wendy Andrews as National German Honor Society Advisor at Warwick High School, effective August 6, 2024. Mrs. Andrews is resigning this position for the 2024/2025 school year due to her change of status.

Kevin Krause as a Head eSports Coach at Warwick High School, effective July 19, 2024.

Amanda Sprague as a Department Coordinator at Warwick High School and at Warwick Middle School, effective August 6, 2024. Ms. Sprague is resigning this position due to her recent change of status.

Valerie McClain as an Elementary Musical Director at John Beck Elementary School, effective July 31, 2024.

Timothy Thompson as Elementary Orchestra Director at John Beck Elementary School and at Kissel Hill Elementary School, effective August 6, 2024. Mr. Thompson resigned from this position due to his recent change of status.

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the resignation of the individuals named above.

#### **On voice vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

### B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

#### Non-Instructional

Kathryn Leaman as a Student Support Assistant at Warwick Middle School, 6.5 hours/day, 4 days/week, at the hourly rate of \$15.55, effective pending receipt of the appropriate paperwork. Ms. Leaman is filling an open position.

Bryan Kerdeman as a Building Services employee at John Beck Elementary School, 8.0 hours/day, at the hourly rate of \$14.49, effective pending receipt of the appropriate paperwork. Mr. Kerdeman is replacing Luke Beckary who resigned.

August 6, 2024

Jeanne Iser as a Food & Nutrition Services Assistant at Kissel Hill Elementary School, 4.5 hours/day, at the hourly rate of \$13.99, effective pending receipt of the appropriate paperwork. Ms. Iser is replacing Kimberly Newhall who received a change of status. *This was incorrectly listed as due to a resignation.*

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2024/2025 school year, until a resignation is submitted or active status is changed by the district:

<u>Name</u>	<u>Sport</u>	<u>Name</u>	<u>Sport</u>
Angie Borden	Wrestling	Martin Kyper	Girls Volleyball
Steve Carvell	Football	Scott Myers	Boys Soccer
Jackson Corrigan	Boys Soccer	Aaron Schwartz	Boys Soccer
Mitchell Davis	Football	Michael Sham	Football, Bowling
Marisa Flowers	Girls Volleyball	Cameron Shertzer	Football
Zach Fulmer	Football	Jeff Sigle	Football
Pete Gomez	Football	Anthony Smoker	Football
Sonja Haught	Girls Soccer	Christina Smoker	Track, Cross Country
Ashtyn Heisey	Girls Soccer	Andrew Stief	Boys Soccer
Amelia Jeu	Girls Volleyball		

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the election of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

**2. CHANGE OF STATUS REQUESTS**

It was recommended that the Board approve the change of status requests for the following individuals:

Administrative Support *(title corrected to reflect appropriate category)*

Kirstin Loperena from a Multiple Disabilities Support Teacher at John Beck Elementary School, to a Coordinator of Student Services for Warwick School District, 8.0 hours/day, 209 days/year, at the annual salary of \$89,250.00, effective pending release from her current position. This is a new position due to restructuring.

Amanda Sprague from a Learning Support Teacher at Warwick High School, to a Coordinator of Student Services for Warwick School District, 8.0 hours/day, 209 days/year, at the annual salary of \$98,247.00, effective pending release from her current position. Ms. Sprague is replacing Megan Demianovich who received a change of status.

Instructional

Stephanie Taylor from a Kindergarten Teacher at Lititz Elementary School, to a Grade 1 Teacher at Lititz Elementary School, effective on the first day of the 1<sup>st</sup> semester of the 2024/2025 school year. This change of status is necessary due to a change in student enrollment.

Timothy Thompson from a Music Teacher at John Beck Elementary School (25%), at John R. Bonfield Elementary School (25%), at Kissel Hill Elementary School (25%), and at Lititz Elementary School (25%), to a Music Teacher at John Beck Elementary School (17%), at John R. Bonfield Elementary School (25%), at Kissel Hill Elementary School (33%), and at Lititz Elementary School (25%), effective August 7, 2024. This change of status is necessary due to student enrollment.

Non-Instructional

Dana Hess from a Secretary at Warwick High School, 8.0 hours/day, to an Administrative Assistant at Warwick High School, 8.0 hours/day, at the hourly rate of \$17.22, effective August 7, 2024. This is a change of position and rate of pay.

Megan Miller from a Secretary at Warwick High School, 8.0 hours/day, to an Office Assistant at Warwick High School, 8.0 hours/day, at the hourly rate of \$19.70, effective August 7, 2024. This is a change of position and rate of pay.

Extra-Curricular/Extra-Duty

Kyle Farkas from a Marching Band Assistant (50%) at Warwick High School, to a Marching Band Assistant (100%) at Warwick High School, at the annual salary of \$4,001.00, effective August 7, 2024. Mr. Farkas is replacing Eric Rothenberger who resigned this position which moves Mr. Farkas from 50% to 100%.

Katherine Mumma from a Marching Band Assistant (100%) at Warwick High School, to a Marching Band Assistant (50%) at Warwick High School, at the annual salary of \$2,216.50, effective August 7, 2024. This change of status is a correction of her previous election to this position.

Kevin Krause from a Cafeteria Monitor (100%) at Warwick Middle School, to a Cafeteria Monitor (50%) at Warwick Middle School, at the annual salary of \$400.00, effective August 7, 2024. Mr. Krause will be sharing this position with Jeff Oberholtzer.

Jeff Oberholtzer from a Cafeteria Monitor (100%) at Warwick Middle School, to a Cafeteria Monitor (50%) at Warwick Middle School, at the annual salary of \$400.00, effective August 7, 2024. Mr. Oberholtzer will be sharing this position with Kevin Krause.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the change of status requests of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

**3. LEAVE OF ABSENCE REQUEST**

It was recommended that the Board approve the following leave of absence request:

Employee No. 14062 is requesting an Unpaid Leave of Absence (UPLOA), beginning approximately October 23, 2024, and continuing through approximately January 5, 2025. The anticipated return-to-work date is approximately January 6, 2025, pending release by a doctor.

Mrs. Martin moved, Mr. Landis seconded, the motion to approve the leave of absence request of the individual listed above.

**On voice vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

4. **APPROVAL OF UPDATED 2024/2025 SCHOOL CALENDAR**

It was recommended that the Board approve the updated 2024/2025 school calendar, as per [ATTACHMENT #1](#). The updated calendar includes information which pertains specifically to our Pre-K students only.

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the updated 2024/2025 school calendar, as presented above.

**On voice vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

5. **APPROVAL OF LETTER OF AGREEMENT FOR TITLE IIA NONPUBLIC PROGRAMS AND SERVICES**

It was recommended that the Board approve the letter of agreement for Title IIA Nonpublic Programs and Services with the Lancaster-Lebanon Intermediate Unit 13, Lancaster, PA, as set forth on [ATTACHMENT #2](#).

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the letter of agreement for Title IIA Nonpublic Programs and Services, as presented above.

**On roll call vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

6. **APPROVAL OF LETTER OF AGREEMENT FOR TITLE I SERVICES**

It was recommended that the Board approve the letter of agreement for Title I Services with the Lancaster-Lebanon Intermediate Unit 13, Lancaster, PA, as set forth on [ATTACHMENT #3](#).

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the letter of agreement for Title I Services, as presented above.

**On roll call vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

7. **APPROVAL OF CLIENT SERVICES AGREEMENT ADDENDUM**

It was recommended that the Board approve the Client Services Agreement Addendum for Soliant Health, LLC's BlazeWorks Services, as set forth on [ATTACHMENT #4](#).

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the Client Services Agreement Addendum for Soliant Health, LLC's BlazeWorks Services, as presented above.

**On roll call vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

**8. APPROVAL OF SERVICES AGREEMENT**

It was recommended that the Board approve the Services Agreement with The Stepping Stones Group, 123 North Wacker Drive, Suite 1150, Chicago, IL 60606, as set forth on [ATTACHMENT #5](#).

Mr. Weaver moved, Mrs. Martin seconded, the motion to approve the Services Agreement with The Stepping Stones Group, as presented above.

**On roll call vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

**9. APPROVAL OF SERVICE AGREEMENT**

It was recommended that the Board approve the Services Agreement with Chadds Ford Alternacare Inc. (d/b/a CritiCare), 5 Christy Drive, Suite 104, Chadds Ford, PA 19317, as set forth on [ATTACHMENT #6](#).

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the Services Agreement with Chadds Ford Alternacare Inc. (d/b/a CritiCare), as presented above.

**On roll call vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

**10. APPROVAL OF SPECIAL EDUCATION CONSORTIUM SERVICES AGREEMENT**

It was recommended that the Board approve the Special Education Consortium Services Agreement with the IU13 effective July 1, 2024 through June 30, 2025, as presented on [ATTACHMENT #7](#).

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the Special Education Consortium Services Agreement with the IU13, as presented above.

**On roll call vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

**ACTION ITEM #11 WAS REMOVED FROM CONSIDERATION PRIOR TO THIS MEETING.**

~~**11. APPROVAL OF HIGH SCHOOL PROJECT CHANGE ORDER**~~

~~It is recommended that the Board make a motion to approve one of the following change orders for the courtyard renovation on the High School Construction Project:~~

- ~~a. Change Order 41 – complete replacement at a cost of \$87,680.99 as presented on [ATTACHMENT #8](#).~~
- ~~b. Change Order 42 – partial demolition and new concrete slab at cost of \$75,126.47 as presented on [ATTACHMENT #9](#).~~
- ~~c. Change Order 43 – partial demolition and partial new concrete slab at cost of \$57,318.52 as presented on [ATTACHMENT #10](#).~~

**12. APPROVAL OF ADDITIONAL WARWICK SUMMER EMPLOYMENT 2024**

It was recommended that the Board approve the additional Warwick Summer Employment as set forth on [ATTACHMENT #11](#).

Mr. Weaver moved, Mrs. Martin seconded, the motion to approve the additional Warwick Summer Employment, as presented above.

**On voice vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

**13. APPROVAL OF EXTRA-DUTY BARGAINING POSITIONS**

It was recommended that the Board approve the election and salaries of the extra-duty bargaining positions for the 2024-2025 school year, as per [ATTACHMENT #12](#).

Mr. Weaver moved, Mrs. Martin seconded, the motion to approve the election and salaries of the extra-duty bargaining positions for the 2024-2025 school year, as presented above.

**On voice vote:**

**Ayes:** Mr. Breault, Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Woolley, Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

**Information from the Acting Superintendent**

Dr. Szobocsan indicated that he would share items at the August 20, 2024 regular meeting.

**COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

*The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.*

NONE

Mrs. Zimmerman thanked everyone for attending tonight’s meetings. She also noted that the regular meeting of the board will take place on Tuesday, August 20, 2024.

**ADJOURNMENT**

There being no further business, Mr. Weaver moved to adjourn the meeting. Mrs. Martin seconded the motion and the meeting adjourned at 9:01 p.m.

Respectfully submitted,

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Janice Boyer, Board Secretary