

Warwick School District

Lititz, PA 17543

October 15, 2024

A meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, October 15, 2024 at 7:00 p.m. The meeting was made available virtually as well.

Mrs. Zimmerman shared that the board met in executive session prior to the start of this meeting. The board met with Tom Templeton (virtually) to discuss the feedback received from the focus group sessions which were held. Additionally, Mrs. Zimmerman shared that a resignation letter was received from Mr. Bill Breault. He will be stepping down from the Board of School Directors. As this letter was received today, the board is unable to take action on the resignation today, but will do so at the November 5th meeting of the board. Information will be posted regarding this opening as soon as possible.

CALL TO ORDER

Mrs. Emily Zimmerman, President, called the meeting to order at approximately 7:02 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Michael Brown, James Koelsch, Scott Landis, Angie Lingo, Reggie Weaver, Daniel Woolley, Emily Zimmerman, and Zoe Wiker were present. Bill Breault and Amy Martin were absent

Others attending the meeting in person: Dr. Steve Szobocsan, Acting Superintendent; Dr. Melanie Calender, Assistant Superintendent; Nathan Wertsch, Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Jason Balsbaugh; Melissa Weitzel; Dr. Michelle Harris; Carolyn Enigk; Kevin Martzall; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Lisa Hochreiter	Annie Wiker	Penny Mason	Jerry Steinman
Shirley Showalter	Lynette Meck	Cindy Wingenroth	Kimberly Regennas
Lynn Brubaker	Allen Correll		

Up to **73** unique viewers were present and were able to observe this meeting via YouTube. No names are available through YouTube.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

APPROVAL OF AGENDA

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the agenda as presented.
Motion passed 7-0.

APPROVAL OF MINUTES ([Special Voting meeting](#) of October 1, 2024)

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the Minutes of the special voting meeting of October 1, 2024.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

TREASURERS REPORT

Mr. Wertsch presented the Treasurer’s Report. A copy of the report is attached to these minutes. The Treasurer’s Report was accepted 7-0 by the Board.

PAYMENT OF BILLS

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these Minutes.

General Fund	\$1,740,297.29
Wire Transfers	\$5,476,124.05
Capital Reserve Fund	None
Capital Projects Fund	\$4,686,080.45
Cafeteria Fund	\$122,208.72
Middle School Fund	\$1,047.00
High School Fund	\$9,343.47

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve payment of the bills as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

COMMUNICATIONS

All communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

REPORT OF THE SUPERINTENDENT

1. PERSONNEL

A. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Jessica Hartman as a Food & Nutrition Services Head Cook at Lititz Elementary School, effective September 29, 2024.

Extra-Curricular/Extra Duty

Scott Yoder as extra-duty School Printing staff at Warwick High School, effective September 23, 2024.

Mr. Koelsch moved, Mr. Weaver seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None
Absent: Mr. Breault, Mrs. Martin

B. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Non-Instructional

Jacqueline Bennett as a Behavior Support Assistant at Warwick High School, 7.5 hours/day, at the hourly rate of \$19.67*, effective pending receipt of the appropriate paperwork. Ms. Bennett is filling an open position.

Alicia Altenbach as a Food & Nutrition Services Assistant at Warwick Middle School, 5.5 hours/day, at the hourly rate of \$13.99, effective pending receipt of the appropriate paperwork. Ms. Altenbach is filling an open position.

Jeremy Yellets as a Lead Building Services employee at John Beck Elementary School, 8.0 hours/day, at the hourly rate of \$16.71, effective pending receipt of the appropriate paperwork. Mr. Yellets is replacing James Fisher who received a change of status.

Nyasia Brown as a Special Programs Assistant at Lititz Elementary School, 5.75 hours/day, at the hourly rate of \$16.61, effective pending receipt of the appropriate paperwork. Ms. Brown is replacing Marilyn Turner who resigned.

Jamie Fisher as a Building Services employee at Lititz Elementary School, 8.0 hours/day, at the hourly rate of \$14.59, effective pending receipt of the appropriate paperwork. Mr. Fisher is replacing Sara Wolf who resigned.

Jeanine Miller as a Behavior Support Assistant at Lititz Elementary School, 6.33 hours/day, at the hourly rate of \$18.32, effective October 16, 2024. This is a new position due to student enrollment.

Kersten Wisniewski as a Student Support Assistant at Lititz Elementary School, 5.75 hours/day, at the hourly rate of \$15.65, effective pending receipt of the appropriate paperwork. Ms. Wisniewski is replacing Sharon Kready who resigned.

**includes a toileting differential*

Extra-Curricular/Extra Duty

Ashley Driscoll as an Interact Advisor at Warwick High School, at the annual salary of \$360.00, effective October 16, 2024. Ms. Driscoll is replacing Amanda Sprague and Jamie Weiler who had shared this position.

Olivia Gregory as an Aevium Advisor (50%) at Warwick Middle School, at the annual salary of \$180.00, effective October 16, 2024. Ms. Gregory is replacing Lisa Smith and will be sharing this position with Alyssa Mills.

District Approved Photographers

It was recommended that the Board approve the election of the individuals listed below as district approved photographers, effective for the 2024/2025 school year, until a resignation is submitted or active status is changed by the district:

Becca Graham Paul Roy

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective October 16, 2024, until a resignation is submitted or active status is changed by the district:

Karen Andreadis	Michelle Hoyer	Claire Messimer	Lisa Simmons
Nicholas Buckwalter	Kristin Jens	Danelle Michael	Elisabeth Stuckey
Sarah Butz	Amelia Jeu	Amanda Mize	Robert Tannenbaum
Michelle Damiano	Jillian Keath	Sammy Jo Ortiz	Chelsey Texter
Charles Dixon III	Lilliya Kirpichev	Cristina Pickel	Joseph Wersler
Yasmin Dixon	Kerianne Kuebler	Kathryn Rasmussen	Sarah Williamson
Travis Harrison	Kyle Mason	Dalia Salas	

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2024/2025 school year, until a resignation is submitted or active status is changed by the district:

<u>Name</u>	<u>Sport</u>	<u>Name</u>	<u>Sport</u>
Austin Barto	Boys Lacrosse	Kerry Lichty	Unified Track
Chris Christensen, Sr.	Boys Basketball	Tyler Newhook	Track
Rick Dissinger	Boys Basketball	Nate Owinski	Boys Lacrosse
Lisa Gleason	Unified Track	Todd Shertzer	Baseball
Joseph Hallowell	Track	Madison Vaughen	Unified Track
Allison Hausman	Unified Track	Wanda Weachter	Track
Robert Joiner	Unified Track	Tyler Wentzel	Baseball
Jeff Landis	Boys Basketball		

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

C. Retirement

It was recommended that the Board approve the retirement of the following individual:

Non-Instructional

Dorothy Bisking as a Building Services employee at Kissel Hill Elementary School, effective January 28, 2025.

Mr. Koelsch moved, Mr. Weaver seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

2. CHANGE OF STATUS REQUESTS

It was recommended that the Board approve the change of status requests for the following individuals:

Non-Instructional

Laurie Sceski from a Food & Nutrition Services Assistant at John Beck Elementary School, 5.5 hours/day, to Food & Nutrition Services Assistant at John R. Bonfield Elementary School, 5.5 hours/day, effective September 23, 2024. Ms. Sceski is filling a vacant position.

Debra Taylor from a Food & Nutrition Services Assistant at Kissel Hill Elementary School, 4.0 hours/day, 4 days/week, to a Food & Nutrition Services Assistant at Lititz Elementary School, 4.0 hours/day, 4 days/week, effective September 30, 2024. Ms. Taylor is filling an open position.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the change of status requests, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

3. LEAVE OF ABSENCE REQUESTS

It was recommended that the Board approve the following leave of absence requests:

Employee No. 13531 is requesting a Family and Medical Leave of Absence (FMLA), beginning approximately January 13, 2025 and continuing through April 6, 2025. The anticipated return-to-work date is approximately April 7, 2025.

Employee No. 13601 is requesting a Family and Medical Leave of Absence (FMLA), with Concurrent Child Rearing Leave, beginning approximately December 14, 2024, and continuing through June 11, 2025. The anticipated return-to-work date is first day of the first semester of the 2025/2026 school year.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the leave of absence requests, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

4. BOARD POLICY REVISION – SECOND READING

It was recommended that the Board approve, as a second reading, the policy revisions to the policies listed below, and as presented on [ATTACHMENT #1](#).

<u>Policy No.</u>	<u>Title</u>
218	Sudent Discipline (Pupils)
218.1	Weapons (Pupils)
218.2	Terroristic Threats (Pupils)
803	School Calendar (Operations)
805	Emergency Preparedness (Operations) with Attachment A

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve, as a second reading, the policy revisions to the policies listed above, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

5. **BOARD POLICY REVISION – FIRST READING**

It was recommended that the Board approve, as a first reading, the policy revisions to the policies listed below, and as presented on [ATTACHMENT #2](#).

<u>Policy No.</u>	<u>Title</u>
805.1	Relations with Law Enforcement Agencies (Operations)
805.2	School Security Personnel (Operations)
806	Child Abuse (Operations)
815.1	Use of Generative Artificial Intelligence in Education (Operations)
904	Public Attendance at School Events (Community) with Attachment A
909	Municipal Government Relations (Community)

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve, as a first reading, the policy revisions to the policies listed above, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

6. **APPROVAL OF AFFILIATION AGREEMENT**

It is recommended that the Board approve the Affiliation Agreement with the Albright College, as set forth on [ATTACHMENT #3](#).

Mr. Woolley moved, Mrs. Lingo seconded, the motion to approve the Affiliation Agreement with Albright College, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

7. **SUBSTITUTE GUEST TEACHER PROGRAM**

It was recommended that the Board approve the list of STS substitutes enrolled in the Guest Teacher program, as per [ATTACHMENT #4](#). A listing of active Guest Teachers will be updated on a quarterly basis as needed.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the list of STS substitutes enrolled in the Guest Teacher program, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

8. **APPROVAL OF SERVICE AGREEMENT**

It was recommended that the Board approve the Service Agreement with AnthroMed Education, 30 South Wacker Drive, Suite 1450, Chicago, IL, beginning August 26, 2024 and continuing through July 31, 2025, and as set forth on [ATTACHMENT #5](#).

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the Service Agreement with AnthroMed Education, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

9. **APPROVAL OF MEMORANDUM OF AGREEMENT (MOA)**

It was recommended that the Board approve the Memorandum of Agreement with the Warwick Education Association (WEA), effective October 10, 2024 and continuing through June 30, 2025, and as set forth on [ATTACHMENT #6](#).

Mr. Woolley moved, Mrs. Lingo seconded, the motion to approve the Memorandum of Agreement with the Warwick Education Association (WEA), as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

Information from the Superintendent

Dr. Szobocsan shared the following:

- Ms. Miller’s Foundations of Drawing class is currently working on their first unit of the semester which focuses on lines. Because of the renovation project, there are several visible pipes and wires exposed in the ceilings outside her classroom. She challenged her students to choose a spot in the ceiling and create a drawing using charcoal. This was especially cool for students because several of the electricians working on the project saw the students hanging up their work and they were so impressed by the detail and skills of these students.
- Mrs. Craig’s class read about monarch butterflies and then got to release two butterflies, who had recently emerged from their chrysalis’, into nature!
- Miss Mohr’s class learned about the characteristics of a good friend through the story, “Love Monster,” their writing challenge, and their arts and crafts project.
- Students really enjoy learning in our newly renovated spaces!
- The Class of 1974 celebrated their 50th class reunion last month and we were thrilled to show them around our school!
- Jacob Soslow was recognized by the National Merit Scholarship Corporation with a Letter of Commendation for his exceptional academic promise.
- Students in Ms. Dannehl’s AP World History class were split into small groups and challenged with a Region Makeover project where they needed to depict the changes within empires/civilizations over time within a specific region. Specifically, they looked for the changes in politics, innovation, the economy, the culture, the environment, and social norms.
- Warwick Marching Band finished with a score of 83.4 at their Band Competition this past weekend. They captured first and high percussion in the Yankee Open and first in the entire show of 14 bands!

COMMITTEE REPORTS

Student Representative

The Student Representative, Zoe Wiker, provided an overview of student activities across the district in October.

Building and Property Committee

The Building & Property Committee did not meet in October and did not have any recommendations for the Board at this time.

Education Committee

The Education Committee will meet on Monday, October 21, 2024, and did not have any recommendations for the board at this time.

Finance and Legal Committee

The Finance & Legal Committee met on Tuesday, October 1, 2024. The committee welcomed new members and reviewed the role/purpose statement, 2025-26 budget calendar, 2023-24 audit and fund balances, and obsolete equipment. The committee had the following recommendations for Board approval:

1. It was recommended that the Board approve the transfer of \$2,500,000 from the General Fund to the Capital Reserve Fund for 2023-24.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the transfer of \$2,500,000 from the General Fund to the Capital Reserve Fund for 2023-24, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

2. It was recommended that the Board approve the disposal of obsolete equipment as presented on [ATTACHMENT #7](#).

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the disposal of obsolete equipment, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

Student Activities Committee

The Student Activities Committee met on Thursday, October 3, 2024, in the boardroom of Warwick School District, and was open to the public. Dr. Szobocsan and Mr. Brown welcomed committee members and visitors to the meeting. Ms. Wiker shared her Student Representative Report recapping activities and events throughout the district. She also shared information about how the Homecoming Court is now chosen via teacher recommendation. Mr. Hazel provided his report on extra-curricular activities through the district. Dr. Szobocsan shared information regarding 23-24 Parent Group Fiscal Statements and their review by the committee. The next committee meeting is scheduled for Thursday, November 7, 2024 (*this date was corrected*). The committee had the following recommendation for board approval:

1. It was recommended that the board approve the following Out-of-State/Overnight Trip Request as presented:
 - a. Elementary students and staff from JB, JRB, KHE & LE to Washington, D.C. on May 15, 2025. This trip will cover several subject areas throughout the entire 6th-grade curriculum, and students will experience and witness topics discussed during class in person rather than in a book.

Mr. Brown moved, Mr. Koelsch seconded, the motion to approve the Out-of-State/Overnight Trip Request, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

Abstain: None

Nays: None

Absent: Mr. Breault, Mrs. Martin

Executive Session/Personnel Committee

It was announced that an Executive Session is scheduled to immediately follow this Board meeting.

Labor and Management Committee

It was reported that a meeting will be held on October 17, 2024.

Lititz Recreation Center Representative

It was reported that the current construction project is scheduled to be completed by the end of November. The recCenter Child Services program currently has a few openings for students and the rec league basketball program registration will be opening up soon.

Legislative Committee

No report was given at this time.

IU Representative

Mr. Woolley reported that a meeting was held last Wednesday, October 9, 2024. Committee meetings are held beginning at 6:30 p.m. prior to the voting meeting. Mr. Woolley also noted that the IU will be hosting their Community Bazaar at the Lancaster location on December 5th from 9:00 a.m. to 1:00 p.m.

Lancaster County Career and Technology Center Representative

Mrs. Zimmerman reported that the CTC is moving forward with a Feasibility Study Committee which Mrs. Zimmerman will be a part of. She also noted that Employee Engagement Fairs are beginning to take place on all the campuses. These events provide feedback to the CTC on student performance. The CTC will once again be offering a CDL program in the evening for adult learners. The next meeting of the JOC will be held on October 24, 2024 at the Willow Street Campus beginning at 7:00 p.m.

PRIOR BUSINESS

WHS Renovation Change Orders – [LINK](#)

NONE

NEW BUSINESS

NONE

INFORMATION

Right-To-Know Database – [LINK](#)

Mrs. Zimmerman shared that an update went out today regarding the progress of the superintendent search to date. A survey will be sent out to stakeholders in the near future. It will be shared in the Lititz Record as well.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

ADJOURNMENT

There being no further business, Zoe Wiker moved to adjourn the meeting. Mr. Weaver seconded the motion and the meeting adjourned at 7:43 p.m.

Respectfully submitted,

/s/

Janice E. Boyer, Board Secretary