

# Warwick School District

Lititz, PA 17543

November 19, 2024

A meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, November 19, 2024 at 7:00 p.m. The meeting was made available virtually as well.

*Dr. Szobocsan, Acting Superintendent, called for a Moment of Silence in honor of Bobby Derr, who served as a teacher and coach for Warwick School District. Mr. Derr passed on Monday, November 11, 2024.*

*Mrs. Zimmerman noted that the board meet in executive session on November 1, 2024 and November 18, 2024 to discuss items related to the Superintendent Search.*

## WEF CHECK PRESENTATION

Mrs. Barbara Mobley, Executive Director, presented information regarding funds in the amount of \$148,988.00 which will fund of 28 approved grants. Mrs. Mobley highlighted the Writing Wizard App at all elementary schools; First Robotics Team – First Tech Challenge at the Middle and High Schools; and Plate Tectonics Models at the High School. All of these opportunities, and many more, were made possible by grants from the Warwick Education Foundation. A reminder was provided that November 22, 2024 is the date of the ExtraGive.

## INTERVIEWS FOR OPEN BOARD SEAT

1. Shawn Anthony
2. Jerry Steinman
3. Kirk Wolfe

## CALL TO ORDER

Mrs. Emily Zimmerman, President, called the meeting to order at approximately 7:50 p.m.

## PLEDGE OF ALLEGIANCE

## ROLL CALL

The Board Secretary called the roll of the Board: Michael Brown, James Koelsch, Scott Landis, Angie Lingo, Amy Martin, Reggie Weaver, Daniel Woolley, Emily Zimmerman, and Zoe Wiker were present.

Others attending the meeting in person: Dr. Steve Szobocsan, Acting Superintendent; Dr. Melanie Calender, Assistant Superintendent; Nathan Wertsch, Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Heriberto Cordero; Joshua Barnas; Carolyn Besjak; Kevin Martzall; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Polly Gainer	Lynn Brubaker	Kay Burky	Susan Heisey
Dori Brown	Jerry Steinman	Cindy Wingenroth	Penny Mason
Kirk Wolfe	Scott Burky	Barb Mobley	Maena Packer
Annie Wiker	Shelly Chmil	Lisa Hochreiter	Arielle Miller
Megan Anthony	Shawn Anthony	Kimberly Regennas	Kellye Martin
Christina Smoker	Mark Mueller	Lisa Colino	Nate Myer
Veronica Myer	Erin Gibson	Kellye McMillion	

Up to **28** concurrent viewers were present and were able to observe this meeting via YouTube. No names are available through YouTube.

## RECOGNITION OF CITIZENS

*Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).*

*The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.*

Kellye McMillion	Comments regarding the rejection letter from the Board
Kay Burky	Process the Board uses to fill a vacancy on School Board
Kimberly Regennas	Vacancy on the Board

### **APPROVAL OF AGENDA**

Mrs. Martin moved, Mr. Weaver seconded, the motion to approve the agenda as presented.  
Motion passed 8-0.

### **APPROVAL OF MINUTES ([Special Voting meeting](#) of November 5, 2024)**

Mr. Weaver moved, Mrs. Martin seconded, the motion to approve the Minutes of the special voting meeting of November 5, 2024.

#### **On voice vote:**

**Ayes:** Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

### **TREASURERS REPORT**

Mr. Wertsch presented the Treasurer's Report. A copy of the report is attached to these minutes.  
The Treasurer's Report was accepted 8-0 by the Board.

### **PAYMENT OF BILLS**

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these Minutes.

General Fund	\$2,102,311.87
Wire Transfers	\$2,520,692.55
Capital Reserve Fund	None
Capital Projects Fund	\$4,861,891.16
Cafeteria Fund	\$172,725.85
Middle School Fund	\$1,392.87
High School Fund	\$6,196.77

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve payment of the bills as presented.

#### **On roll call vote:**

**Ayes:** Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

### **COMMUNICATIONS**

All communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

### **REPORT OF THE SUPERINTENDENT**

1. **PERSONNEL**

A. **Resignations**

It was recommended that the Board approve the resignation of the following individuals:

Instructional

Nikki Rivera as a World Language Teacher at Warwick High School, effective November 27, 2024.

Erin Kulp as a Life Skills Teacher at Warwick Middle School, effective January 6, 2025.

Non-Instructional

Katie Abers as a Secretary at Warwick Middle School, effective November 26, 2024.

Carrie Pereira as a Secretary at Warwick Middle School, effective November 15, 2024.

Ariana Pacheco as a Food & Nutrition Services Head Cook at John Beck Elementary School, effective November 15, 2024.

Extra-Curricular/Extra Duty

Dakota Johnson-Ortiz as an Assistant Football Coach at Warwick High School, effective November 24, 2024.

Nikki Rivera as National Spanish Honor Society Advisor at Warwick High School, effective November 27, 2024.

Nikki Rivera as GSA Advisor at Warwick High School, effective November 27, 2024

Mrs. Lingo moved, Mrs. Martin seconded, the motion to approve the resignation of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

B. **Elections**

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional

Victoria Bowman as a Speech & Language Pathologist at Warwick Middle School (70%), at John Beck Elementary School (10%), and at Kissel Hill Elementary School (20%), at the annual salary of \$69,330.00, effective pending release by her current employer and receipt of the appropriate paperwork. Ms. Bowman is replacing Janece Knapp who resigned.

In-House Substitute

It was recommended that the Board approve the election of the individual listed below, effective as listed below, until a resignation is submitted or active status is changed by the district:

<u>Name</u>	<u>Effective Date</u>	<u>Per Hourly Rate</u>	<u>For</u>	<u>Status</u>
Katherine Abers	November 27, 2024	\$15.85	Middle School Office	As needed during transition period

District Approved Photographer

It was recommended that the Board approve the election of the individual listed below as a district approved photographer, effective for the 2024/2025 school year, until a resignation is submitted or active status is changed by the district:

Stephanie Campbell

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective November 20, 2024, until a resignation is submitted or active status is changed by the district:

Jacob Golden	Youri Litvine	Heidi Mininger	Sydney Weismandel
Erika Jester	Susan Martin	Sasha Munoz	

Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2024/2025 school year, until a resignation is submitted or active status is changed by the district:

<u>Name</u>	<u>Sport</u>
Jack Borden	Wrestling
Shannon English	Wrestling
Leah Graybill	Track
Andrew Martin	Wrestling

Mr. Woolley moved, Mrs. Lingo seconded, the motion to approve the election of the individuals named above.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

2. **LEAVE OF ABSENCE REQUESTS**

It was recommended that the Board approve the following leave of absence requests:

Employee No. 13529 is requesting a Family and Medical Leave of Absence (FMLA), beginning approximately March 3, 2025, and continuing through approximately May 26, 2025. The anticipated return-to-work date is approximately May 27, 2025.

Employee No. 14195 is requesting an Unpaid Leave of Absence (UPLOA), beginning November 6, 2024 and continuing through approximately December 9, 2024. The anticipated return-to-work date is approximately December 10, 2024, pending release by a doctor.

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the leave of absence requests, as presented.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

3. **BOARD POLICY REVISION – SECOND READING**

It was recommended that the Board approve, as a second reading, the policy revisions to the policies listed below, and as presented on [ATTACHMENT #1](#).

<u>Policy No.</u>	<u>Title</u>
805.1	Relations with Law Enforcement Agencies (Operations)
805.2	School Security Personnel (Operations)
806	Child Abuse (Operations)
815.1	Use of Generative Artificial Intelligence in Education (Operations)
904	Public Attendance at School Events (Community) with Attachment A
909	Municipal Government Relations (Community)

Mrs. Martin moved, Mr. Woolley seconded, the motion to approve, as a second reading, the policy revisions to the policies listed above, as presented.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

4. **BOARD POLICY REVISION – FIRST READING**

It was recommended that the Board approve, as a first reading, the policy revisions to the policies listed below, and as presented on [ATTACHMENT #2](#).

<u>Policy No.</u>	<u>Title</u>
146.1	Trauma-Informed Approach ( <i>Programs</i> )
234	Pregnant/Parenting/Married Students ( <i>Pupils</i> )
247	Hazing ( <i>Pupils</i> ) with Attachment A
249	Bullying/Cyberbullying ( <i>Pupils</i> ) with Attachment A
252	Dating Violence ( <i>Pupils</i> ) with Attachment A

Mr. Weaver moved, Mrs. Martin seconded, the motion to approve, as a first reading, the policy revisions to the policies listed above, as presented.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

5. **APPROVAL OF AFFILIATION AGREEMENT FOR FIELD PLACEMENTS**

It was recommended that the Board approve the Affiliation Agreement with Millersville University of Pennsylvania for field placements, as set forth on [ATTACHMENT #3](#).

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the Affiliation Agreement with Millersville University of Pennsylvania for field placements, as presented.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

## 6. SPECIAL EDUCATION LEGAL SERVICES FIRM APPROVAL

It was recommended that the Board make a motion to approve one of the following legal firms for the purpose of providing Special Education legal services per their RFP submission for Warwick School District:

- a. Fox Rothschild LLP
- b. Stock and Leader
- c. **Sweet, Stevens, Katz & Williams LLP**

Mr. Landis moved, Mr. Woolley seconded, the motion to approve Sweet, Stevens, Katz & Williams LLP as the legal firm for the purpose of providing Special Education legal services for Warwick School District, as presented.

### **On roll call vote:**

**Ayes:** Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

### **Information from the Superintendent**

Dr. Szobocsan shared the following:

*(The highlights which were shared correlate with the photos seen in the slideshow playing prior to the start of this meeting)*

- Administrative Coaching Sessions have been taking place.
- 'Tis the season for elementary school field trips! We've had a number of recent field trips including visits to Cherry Crest Farms, Sturgis Pretzel Factory, Biztown, the state Capitol, Gretna Glen, and more!
- Mrs. Mansey's 1st-grade class practiced their sight words through a variety of games they played with some 6th-grade friends!
- Mrs. Ferranti had students outdoors enjoying the sunshine and fresh air while listening to a podcast from 'The Walking Classroom.'
- Miss Griffiths and Mr. Olshan introduced the students in Honors Chemistry to Soundtrap to create podcasts. Students focused on a wide variety of topics that blended science and creativity! Some of the topics were 'The Brain Chemistry Behind Anxiety' and 'The Chemistry Behind Sports Drinks.'
- A few students at the Middle School attended "Construction Wars" hosted by ABC Keystone. During the trip, students learned about different careers in construction. It was a great day!
- We held the Middle School Spelling Bee where Oliver Carsten won and he, Alaina DePaul, and Tenzin Hoffman will all advance to the next level of the Spelling Bee, the Semi-final written test.
- Each building celebrated Veteran's Day with various presentations and recognitions
- The IU13 recognized several staff members for their exceptional work. Congratulations to Kyri Bennett, Janice Beitzel, Alisha Fitzwater, and Morgan Shimer.

## **COMMITTEE REPORTS**

### **Student Representative**

The Student Representative, Zoe Wiker, will provide an overview of student activities across the district in November.

### **Building and Property Committee**

The Building & Property Committee did not meet in November and did not have any recommendations for the Board at this time.

## Education Committee

The Education Committee did not meet in November and did not have any recommendations for the Board at this time.

## Finance and Legal Committee

The Finance & Legal Committee met on Tuesday, November 5, 2024. The committee reviewed the 2023-24 audit report with Brown Plus, reviewed and discussed the 2025-26 budget and opt out resolution, and discussed the potential renaming of the committee. The committee had the following recommendations for Board approval:

1. It was recommended that the Board approve the 2023-24 audit report presented by Brown Plus, resulting in a clean opinion with no findings or observations, as presented on [ATTACHMENT #4](#).

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the 2023-24 audit report presented by Brown Plus, as presented.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

2. It was recommended that the Board approve the 2025-26 Act 1 Accelerated Budget Opt Out Resolution, by which the School Board will not increase real estate taxes (or any other taxes) for the next fiscal year by more than the 4.0% Act 1 Index as presented on [ATTACHMENT #5](#).

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the 2025-26 Act 1 Accelerated Budget Opt Out Resolution, as presented.

**On roll call vote:**

**Ayes:** Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

3. It was recommended that the Board rename the Finance & Legal Committee to the Budget & Finance Committee.

Mr. Woolley moved, Mrs. Martin seconded, the motion to rename the Finance & Legal Committee to the Budget & Finance Committee, as presented.

**On voice vote:**

**Ayes:** Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,  
Mrs. Martin, Mr. Weaver, Mr. Woolley, and Mrs. Zimmerman

**Abstain:** None

**Nays:** None

**Absent:** None

## Student Activities Committee

The Student Activities Committee did not meet in November and did not have any recommendations for the Board at this time.

## Executive Session/Personnel Committee

It was announced that an Executive Session is scheduled to immediately follow this Board meeting.

### **Labor and Management Committee**

It was reported that a meeting will be held on Thursday, November 21, 2024.

### **Lititz Recreation Center Representative**

It was reported that the current construction project is coming to a close with many updates and additions being completed.

### **Legislative Committee**

Mr. Weaver share that the House and Senate were last in session on November 13<sup>th</sup>. The new session will begin on swearing in day in early January. The Governor's will address next year's budget in the coming months.

### **IU Representative**

Mr. Woolley reported that a meeting was held last Wednesday, November 13, 2024. 21 service contracts were approved during the meeting. The IU has begun sending monthly newsletters to its board members with news and updates. Mr. Woolley also noted that the IU will be hosting their Community Bazaar at the Lancaster location on December 5<sup>th</sup> from 9:00 a.m. to 1:00 p.m. You can purchase treats, crafts, plants, and more while interacting with students to help them develop sales and customer service skills!

### **Lancaster County Career and Technology Center Representative**

Mrs. Zimmerman reported that the JOC held a meeting on October 24, 2024 at the Brownstown Campus. The CTC has rebranded itself using the tagline "Education for Do-ers". She noted that the application window is now open for students to enroll for next school year, and suggested that students/families attend open houses which are scheduled for November 19 – 21 at all 3 campuses ([Open House](#)). Also, adult education programs are available through the CTC as well. Mrs. Zimmerman also shared that the CTC received a donation from the Ford Motor Company. A free Lincoln Navigator was donated for students to train on. There will be a special meeting tomorrow evening pertaining to the retirement of Dr. Savin, Executive Director of the LCCTC. The next meeting of the JOC will be held on December 9<sup>th</sup> beginning at 7:00 p.m.

### **PRIOR BUSINESS**

WHS Renovation Change Orders – [LINK](#)

NONE

### **NEW BUSINESS**

Mr. Woolley provided a detailed update on the Superintendent Search.

Mrs. Lingo wished to add discussion regarding the Library Committee to a future agenda.

### **INFORMATION**

Right-To-Know Database – [LINK](#)

### **COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS**

*The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.*

Mark Mueller

"Assassination Classroom" - How does a book like this get on the list? How does it get approved by the committee?



Mr. Weaver shared that he had the opportunity to visit the Middle School last Thursday along with Dr. Szobocsan. Mr. Weaver and Dr. Szobocsan were escorted by 4 students who were the guides for this visit. It was a great way to see the building which did not look that same as when he was a student. Thank you for the opportunity.

**ADJOURNMENT**

There being no further business, Zoe Wiker moved to adjourn the meeting. Mr. Landis seconded the motion and the meeting adjourned at **8:45** p.m. (8-0)

Respectfully submitted,

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Janice E. Boyer, Board Secretary