

Warwick School District
Lititz, PA 17543

January 7, 2025

A special voting meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, January 7, 2025 at 7:00 p.m. The meeting was made available virtually as well.

CALL TO ORDER

Mrs. Zimmerman, President, called the meeting to order at approximately 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Board Secretary called the roll of the Board: Michael Brown, James Koelsch, Scott Landis, Angie Lingo, Amy Martin, Reggie Weaver, Kirk Wolfe, Daniel Woolley, Emily Zimmerman, and Zoe Wiker, were present.

Others attending the meeting in person: Dr. Steve Szobocsan, Acting Superintendent; Dr. Melanie Calender, Assistant Superintendent; Nathan Wertsch, Chief Financial Officer and Board Treasurer; Noelle Brossman; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Carolyn Besjak; Kevin Martzall; Melissa Weitzel; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Annie Wiker

And approximately **15** individual viewers were present throughout the meeting and able to observe via YouTube. No names are available through YouTube.

RECOGNITION OF CITIZENS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

APPROVAL OF AGENDA

Mr. Koelsch moved, Mr. Woolley seconded, the motion to approve the agenda as presented.
Motion passed 9-0.

APPROVAL OF MINUTES

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the Minutes of the [regular meeting](#) of December 17, 2024, as presented.
Motion passed 9-0.

COMMUNICATIONS

Dr. Szobocsan shared that all communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

REPORT OF THE SUPERINTENDENT

1. **PERSONNEL**

A. **Retirement**

It was recommended that the Board approve the retirement of the following individual:

Non-Instructional

Ayoka Graves as a Special Programs Assistant at Lititz Elementary School, effective December 19, 2024.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the retirement of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

B. Resignations

It was recommended that the Board approve the resignation of the following individuals:

Non-Instructional

Lisa Thompson as a Special Programs Assistant at Warwick High School, effective December 20, 2024.

Steffie Bruckhart as a Student Support Assistant at Kissel Hill Elementary School, effective December 10, 2024.

Amber Salgado as a Student Support Assistant at Lititz Elementary School, effective January 10, 2025.

Andrea Vanderella as a Special Programs Assistant at Lititz Elementary School, effective December 17, 2024.

Extra-Curricular/Extra-Duty

Shane Houser as an Assistant Football Coach at Warwick High School, effective December 11, 2024.

Rebecca Owsinski as an Assistant Girls Lacrosse Coach at Warwick High School, effective December 29, 2024.

Eric Wagaman as an Assistant Track Coach at Warwick High School, effective December 18, 2024.

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the resignation of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

C. Elections

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements and clearance checks:

Instructional - LTS

Cassidie Amand-Blose as a Long-Term Substitute (LTS) World Languages Teacher at Warwick High School (40%) and at Warwick Middle School (60%), at the annual salary of \$61,614.00, effective January 27, 2025. This is an extension of Ms. Amand-Blose's current assignment and will continue through the end of the 2024/2025 school year.

Non-Instructional

James Bernardo as a Building Services employee at Warwick High School, 8.0 hours/day, at the hourly rate of \$14.99, effective pending receipt of the appropriate paperwork. Mr. Bernardo is replacing Troy Graffius who received a change of status.

Charlee Crosby as a Food & Nutrition Services Head Cook at John Beck Elementary School, 8.0 hours/day, at the hourly rate of \$16.51, effective pending receipt of the appropriate paperwork. Ms. Crosby is replacing Ariana Pacheco who resigned.

Danielle Haus as a Student Support Assistant at John Beck Elementary School, 5.75 hours/day, at the hourly rate of \$15.30, effective pending receipt of the appropriate paperwork. Ms. Haus is replacing Jennifer Gravely who resigned.

Connor Mull as a Building Services employee at John R. Bonfield Elementary School, 4.0 hours/day, at the hourly rate of \$14.39, effective pending receipt of the appropriate paperwork. Mr. Mull is replacing James Fisher who received a change of status.

Eugene (JR) Horton as a Building Services employee at Lititz Elementary School, 4.0 hours/day, at the hourly rate of \$14.69, effective pending receipt of the appropriate paperwork. Mr. Horton is replacing James Fisher who received a change of status.

Extra-Curricular/Extra-Duty

Alicia Gochnauer as an Elementary Musical Director (50%) at John Beck Elementary School, at the annual salary of \$579.50, effective pending receipt of the appropriate paperwork. Ms. Gochnauer is replacing Valerie McClain who resigned and will be sharing this position with Aiyana Argulski.

Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective January 8, 2025, until a resignation is submitted or active status is changed by the district:

Nathan Fry Luis Munoz Santiago Julianne Semrau Brad Zimmerman
Gabriela Martinez

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

2. CHANGE OF STATUS REQUESTS

It was recommended that the Board approve the change of status requests for the following individuals:

Instructional

Wendy Andrews from a Learning Facilitator at Lititz Elementary School for the first semester of the 2024/2025 school year, to a Learning Facilitator at Lititz Elementary School, effective for the second semester of the 2024/2025 school year. Mrs. Andrews is replacing a staff member who received a sabbatical leave of absence.

Non-Instructional

Carol Evans from a Student Support Assistant at Lititz Elementary School, 5.75 hours/day, to a Student Support Assistant at John Beck Elementary School, 5.75 hours/day, effective January 6, 2025. Ms. Evans is replacing Jasmine Grubic who resigned.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the change of status requests of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

3. APPROVAL OF SCHOOL RESOURCE OFFICER LETTER OF INTEREST

It was recommended that the Board approve the School Resource Office (SRO) Letter of Interest with Lititz Borough and Lititz Borough Police Department, as presented on [ATTACHMENT #1](#).

Mrs. Martin moved, Mr. Weaver seconded, the motion to approve the School Resource Office (SRO) Letter of Interest with Lititz Borough and Lititz Borough Police Department as presented above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

4. APPROVAL OF HIGH SCHOOL RENOVATION PROJECT CHANGE ORDER

It was recommended that the Board approve the change order associated with the high school renovation project as presented on [ATTACHMENT #2](#).

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve change order associated with the high school renovation project, as presented above.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

5. APPROVAL OF OUT-OF-STATE/OVERNIGHT TRIP REQUEST

It was recommended that the board approval the Out-of-State/Overnight Trip Request as presented below: *(The Student Activities Committee communicated electronically and made this recommendation for board approval.)*

- a. HS students and staff to Bethlehem, PA, from December 27, 2024, through December 29, 2024, to participate in the Bethlehem Holiday Wrestling Classic.

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve Out-of-State/Overnight Trip Request, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin,
Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

6. APPROVAL OF EXTENSION OF STATE MANDATED HALF-YEAR/HALF-PAY STUDY SABBATICAL 2024/2025 – SECOND SEMESTER

It was recommended that the Board approve the extension of a State Mandated Half-Year/Half-Pay Study Sabbatical request for Andrea Shertzer to begin on the first day of the second semester of the

2024/2025 school year (*now full-year/half-pay*). The anticipated return-to-work date is the first day of the first semester of the 2025/2026 school year.

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the extension of a State Mandated Half-Year/Half-Pay Study Sabbatical request, as presented above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

7. APPROVAL OF SERVICES AGREEMENT

It was recommended that the Board approve the services agreement with Vista Autism Services, Hershey, PA, as presented on [ATTACHMENT #3](#).

Mrs. Martin moved, Mr. Woolley seconded, the motion to approve the services agreement with Vista Autism Services, as presented above.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

8. APPROVAL OF SETTLEMENT AGREEMENT & GENERAL RELEASE

It was recommended that the Board approve the Settlement Agreement & General Release, as presented on [ATTACHMENT #4](#).

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the Settlement Agreement & General Release, as presented above.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, Mrs. Zimmerman

Abstain: None

Nays: None

Absent: None

Information from the Acting Superintendent

Dr. Szobocsan had no items to share at this time, but will provide more information at the next meeting of the board on January 21, 2025.

COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

NONE

ADJOURNMENT

There being no further business, Miss Wiker moved to adjourn the meeting. Mrs. Martin seconded the motion and the meeting adjourned at 7:10 p.m.

Respectfully submitted,

/s/

Janice Boyer, Board Secretary