# Warwick School District

Lititz, PA 17543

A meeting of the Board of School Directors of the Warwick School District convened in the Board Room on Tuesday, January 21, 2025 at 7:00 p.m. The meeting was made available virtually as well.

Students from the ORFF/Music Club from John Beck Elementary School performed in the lobby of the District Office prior to the start of the board meeting. This group is directed by Michele Horton.

Mrs. Zimmerman announced that the board met in executive session on January 14 and January 21, 2025 in order to receive updates from Tom Templeton regarding the superintendent search and to discuss next steps.

## CALL TO ORDER

Mrs. Emily Zimmerman, President, called the meeting to order at approximately 7:00 p.m.

## PLEDGE OF ALLEGIANCE

#### **ROLL CALL**

The Board Secretary called the roll of the Board: Michael Brown, James Koelsch, Scott Landis, Angie Lingo, Amy Martin, Reggie Weaver, Kirk Wolfe, Daniel Woolley, Emily Zimmerman, and Zoe Wiker were present.

Others attending the meeting in person: Dr. Steve Szobocsan, Acting Superintendent; Dr. Melanie Calender, Assistant Superintendent; Nathan Wertsch, Chief Financial Officer and Board Treasurer; Dr. Fred Griffiths; Janice Boyer, Board Secretary; Adrienne Howe; Steven Lin; Carolyn Besjak; Kevin Martzall; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Allen Correll Annie Wiker

Up to **35** concurrent viewers were present and were able to observe this meeting via YouTube. No names are available through YouTube.

## **RECOGNITION OF CITIZENS**

Board Policy 903 addresses public participation at meetings and can be found using this LINK.

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

Allen Correll 316 English Ivy Dr. 109.1 Library Policy Revisions & Lititz, PA Recommendations

## **APPROVAL OF AGENDA**

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the agenda as presented. Motion passed 9-0.

#### **APPROVAL OF MINUTES (Special Voting meeting** of January 7, 2025)

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the Minutes of the Special Voting meeting of January 7, 2025.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman Abstain: None Nays: None Absent: None

## **TREASURERS REPORT**

Mr. Wertsch presented the Treasurer's Report. A copy of the report is attached to these minutes. The Treasurer's Report was accepted 9-0 by the Board.

## PAYMENT OF **BILLS**

The following bills were presented for payment by Mr. Wertsch. A copy of the bills with wire transfer information is attached to these Minutes.

General Fund	\$1,229,746.88
Wire Transfers	\$4,918,874.04
Capital Reserve Fund	None
Capital Projects Fund	\$1,314,954.74
Cafeteria Fund	\$203,974.20
Middle School Fund	\$70.13
High School Fund	\$8,103.97

Mrs. Martin moved, Mr. Weaver seconded, the motion to approve payment of the bills as presented.

#### On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

#### COMMUNICATIONS

All communications to the Board were received through the established email accounts, and have been seen by all members of the Board.

## **REPORT OF THE SUPERINTENDENT**

## 1. **PERSONNEL**

#### A. <u>Retirement</u>

It was recommended that the Board approve the retirement of the following individual:

Daniel Potts as a School Counselor at Warwick High School, effective on the last day of the 2024/2025 school year.

Mr. Koelsch moved, Mr. Woolley seconded, the motion to approve the retirement of the individual named above.

## On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

#### B. Resignation

It was recommended that the Board approve the resignation of the following individual:

**Instructional** 

## Non-Instructional

Regina Rothenberger as a Student Support Assistant at Lititz Elementary School, effective on January 17, 2025.

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the resignation of the individual named above.

#### On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

#### C. <u>Elections</u>

It was recommended that the Board approve the election of the following individuals subject to all preemployment requirements and clearance checks:

#### Non-Instructional

Lynn Miller as a Student Support Assistant at Warwick High School, 5.75 hours/day, 2–3 days week, at the hourly rate of \$16.13, effective pending receipt of the appropriate paperwork. Ms. Miller is being rehired and will be filling an open position.

Susan DeGothseir as a Secretary (10-month) at Warwick Middle School, 5.5 hours/day, at the hourly rate of \$15.50, effective pending receipt of the appropriate paperwork. Ms. DeGothseir is replacing Carrie Pereira who resigned.

Marcus Ramos as a Building Services employee at Kissel Hill Elementary School, 8.0 hours/day, at the hourly rate of \$14.69, effective pending receipt of the appropriate paperwork. Mr. Ramos is replacing Dot Bisking who retired.

Melissa Haas as a Student Support Assistant at Lititz Elementary School, 5.75 hours/day, at the hourly rate of \$15.65, effective pending receipt of the appropriate paperwork. Ms. Haas is replacing Sharon Kready who resigned.

Tonya Haynes as a Secretary (10-month) at Lititz Elementary School, 5.75 hours/day, at the hourly rate of \$15.55, effective pending receipt of the appropriate paperwork. Ms. Haynes is replacing Christine Brumer who received a change of status.

## Extra-Curricular/Extra Duty

Claire Flood as Head Girls Volleyball Coach at Warwick High School, at the annual salary of \$3,670.00, effective pending receipt of the appropriate paperwork. Ms. Flood is replacing Megan Obetz who resigned from this position.

Jennifer Sweeney as Freshman Class Advisor at Warwick High School, at the annual salary of \$579.00, effective January 10, 2025. Ms. Sweeney is replacing Maggie Karstetter who resigned from this position.

Aiyana Argulski as an Elementary Musical Director (50%) at John Beck Elementary School, at the annual salary of \$579.50, effective pending receipt of the appropriate paperwork. Ms. Argulski is replacing Valerie McClain who resigned and she will be sharing this position with Alicia Gochnauer.

#### Independent Volunteers

It was recommended that the Board approve the election of the individuals listed below as independent volunteers, effective January 22, 2025, until a resignation is submitted or active status is changed by the district:

## Volunteer Coaches

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective for the 2024/2025 school year, until a resignation is submitted or active status is changed by the district:

Name	Sport
Ryan Fegley	Track
Jerry McKonly	Football

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the election of the individuals named above. **On voice vote:** 

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

## 2. CHANGE OF STATUS/CHANGE OF RATE REQUESTS

It was recommended that the Board approve the change of status/change of rate requests for the following individuals:

## Change of Status

## Non-Instructional

Jennifer Boyer from a Food & Nutrition Services Assistant Manager at Warwick Middle School, 5.5 hours/day, to a Food & Nutrition Services Assistant Manager, 5.75 hours/day, at Warwick Middle School, effective December 3, 2024.

## Change of Rate

## Non-Instructional

Janice Boyer as Board Secretary for Warwick School District from the annual salary of \$1,000.00 to the annual salary of \$3,500.00, effective January 22, 2025. This salary is for all regular voting sessions and the December reorganization meeting.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the change of status/change of rate requests, as presented.

# On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

## 3. LEAVE OF ABSENCE REQUEST

It was recommended that the Board approve the following leave of absence request:

Employee No. 12837 is requesting an Unpaid Leave of Absence (UPLOA), beginning February 24, 2025 and continuing through March 23, 2025. The anticipated return-to-work date is March 24, 2025.

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the leave of absence request, as presented. On roll call vote:

> Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
> Abstain: None
> Nays: None
> Absent: None

## 4. **TEACHER TENURE**

The following teacher has met the teacher tenure requirements as set forth by the Pennsylvania School Code and is recommended for tenure, effective January 22, 2025.

## Warwick High School

Gabrielle Dannehl

Social Studies Teacher

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve teacher tenure for the individual, as presented.

#### On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

## 5. DISTRICT CALENDAR 2025/2026

It was recommended that the Board approve the District Calendar for the 2025/2026 school year, as set forth on **ATTACHMENT #1**.

Mr. Woolley moved, Mrs. Lingo seconded, the motion to approve the 2025/2026 school year calendar, as presented.

#### On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

#### 6. TUITION STUDENT APPROVAL

It was recommended that the Board approve the student referenced on <u>ATTACHMENT #2</u> to attend the vocational agriculture program at Manheim Central School District during the 2025-2026 school year. The District will be responsible for the tuition of the student while continuing to receive reimbursement for the student as a Warwick enrollee, and the parents will be responsible for transportation.

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the tuition student at Manheim Central School District, as presented.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

#### 7. BOARD POLICY REVISION - SECOND READING

It was recommended that the Board approve, as a second reading, the policy revisions to the policies listed below, and as presented on <u>ATTACHMENT #3</u>.

<b>Policy No.</b>	Title
109.1	School Library (Programs)
233	Suspension and Expulsion (Pupils)
317.1	Educator Misconduct (Employees)
336	Personal Necessity Leave (Employees)
336.1	Military Leave ( <i>Employees</i> )
339	Uncompensated Leave (Employees)
807	Opening Exercises/Moment of Silence/Flag Displays (Operations)
824	Maintaining Professional Adult/Student Boundaries (Operations)

Mrs. Martin moved, Mr. Woolley seconded, the motion to approve, as a second reading, the policy revisions to the policies listed above, as presented.

#### On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

## 8. BOARD POLICY REVISION – FIRST READING

It was recommended that the Board approve, as a first reading, the policy revisions to the policies listed below, and as presented on **ATTACHMENT #4**.

Policy No.	Title
113.1	Discipline of Students With Disabilities (Programs)
113.2	Behavior Support (Programs)
202	Eligibility of Nonresident Students (Pupils)
236.1	Threat Assessment (Pupils)
254	Educational Opportunity for Military Students ( <i>Pupils</i> )
607	Tuition Income (Finances)

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve, as a first reading, the policy revisions to the policies listed above, as presented.

#### On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

#### 9. LIBRARY MATERIALS REVIEW COMMITTEE

It was recommended that the Board approve the elimination of the Library Materials Review Committee effective January 22, 2025.

Mrs. Lingo moved, Mr. Weaver seconded, the motion to approve the elimination of the Library Materials Review Committee, as presented.

## On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

## 10. APPROVAL OF AFFILIATION AGREEMENT FOR INTERNSHIPS

It was recommended that the Board approve the Affiliation Agreement with Commonwealth University of Pennsylvania for internships, as set forth on <u>ATTACHMENT #5</u>.

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the Affiliation Agreement with Commonwealth University of Pennsylvania for internships, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

## **Information from the Superintendent**

Dr. Szobocsan shared the following:

(The highlights which were shared correlate with the photos seen in a slideshow playing concurrently with this update.)

- Our District-wide Talent Show to support The Four Diamonds Fund (MiniTHON) will occur this Saturday at 7:00 pm. It will feature a variety of student acts including The Mr. Four Diamonds Pageant, a sports team dance-off, and a performance from the Warriorettes. The cost is \$10 to attend and more information can be found on our website.
- Our Annual Resilience Event will take place next Wednesday. Make sure to check out our website and Facebook page for more information on the event. We'll have food trucks, student performances, community resources, and a fantastic presentation from renowned authors Gregg Behr and Ryan Rydzewski.
- Last week, we held our Kindergarten Expo to welcome new families to Warwick. If you missed this informational night, you can find more information on our website or by contacting your building principal.
- Seniors Claire Diffenbach, Linnea Miller, and Isaac Widders won the Congressional App Challenge for House Representatives - District 11 for their app, Plant Pulse, which can be used to monitor plant conditions, including light levels, soil moisture, temperature, and humidity. In April, these three will get to travel to Washington, D.C., to attend the prestigious #HouseOfCode event where they'll be able to meet with industry leaders, other high schoolers, and members of the House.
- Seniors Jacob Soslow (Percussion) and Gannon Ziegler (Tenor 1) qualified for The National Association for Music Education Eastern Division Honors Ensembles. They were some of the few students chosen out of over 2,000 applicants. They will perform in Hartford, CT at the end of April.
- Ms. Rakiewicz took her Broadcast students on a field trip to The Candy Factory where they were able to tour the podcast and media studios.
- The High School English Department organized for Dan Kostelec, the creator of 'Shakespeare Approves!,' to visit and recreate different Shakespearean plays with the students. This was made possible due to a grant from the Warwick Education Foundation.
- The high school raised over \$1,850.00 from their annual stall day event where teachers who sign up can't start teaching class until they've counted all of the coins students bring in.
- Dr. Ryan Farris, Professor of Biomedical Engineering at Messiah University and co-inventor of the Indego exoskeleton, visited our Bonfield 5th graders and Mr. Christner's High School Metal Manufacturing I classes.
- Mr. Jenkin's class has been running an in-class game of Survivor. They have tribes, challenges, immunity idols the whole gambet! We cannot wait to see who will outwit, outplay, and outlast the others!

Dr. Szobocsan also shared that the Future City Team recently completed at the regional level and will be moving on again this year to the national competition in Washington, D.C. which will be held in February.

## **COMMITTEE REPORTS**

## **Student Representative**

The Student Representative, Zoe Wiker, provided an overview of student activities across the district in December.

## **Budget & Finance Committee**

The Budget & Finance Committee did not meet in January, but was able to review the 2025-26 Lancaster County Career and Technology Center budget electronically. The committee had the following recommendation for Board approval:

1. It was recommended that the Board approve the 2025-26 Lancaster County Career and Technology Center budget as presented on **ATTACHMENT #6**.

Mr. Woolley moved, Mrs. Martin seconded, the motion to approve the 2025-26 Lancaster County Career and Technology Center budget, as presented.

#### On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

## **Building & Property Committee**

The Building & Property Committee did not meet in January and did not have any recommendations for the Board at this time.

## **Education Committee**

The Education Committee met on Monday, January 13, 2025. Mrs. Lingo welcomed the members of the education committee and public. Ms. Zoe Wiker provided the student representative report. Mrs. Stump and Mrs. Martin provided an update on the Library - K-12 Curriculum. Ms. Dannehl and Ms. Miller proposed a new course entitled The Art of History. Updates to the Gifted Curriculum were provided by Mr. Smith. Dr. Calender shared Comprehensive Plan updates and asked for feedback from the Education Committee members who will also serve as part of the Comprehensive Plan Steering Committee. The public will have an opportunity to review the Comprehensive Plan mid-February thru mid-March. The next committee meeting is scheduled for February 10, 2025. The committee had the following recommendations for board approval

1. It was recommended that the board approve the update of the K-12 Library curriculum.

Mrs. Lingo moved, Mr. Landis seconded, the motion to approve the update of the K-12 Library curriculum, as presented.

#### On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

2. It was recommended that the board approve the new course, The Art of History, at Warwick High School.

Mrs. Lingo moved, Mr. Landis seconded, the motion to approve the new course, The Art of History, at Warwick High School, as presented.

#### On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman

## Abstain: None Nays: None Absent: None

3. It was recommended that the board approve the update of the Secondary Gifted curriculum at Warwick Middle School and Warwick High School.

Mrs. Lingo moved, Mr. Landis seconded, the motion to approve the update of the Secondary Gifted curriculum at Warwick Middle School and Warwick High School, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

## **Student Activities Committee**

The Student Activities Committee met on Thursday, January 2, 2025, in the boardroom of Warwick School District, and was open to the public. Mr. Brown welcomed committee members to the meeting. Dr. Szobocsan provided the report on extra-curricular activities throughout the district. The committee also considered the creation of an activity account for the Warwick High School Science Olympiad as well as reviewed several Out of State/Overnight Trip Requests. The next committee meeting is scheduled for Thursday, February 6, 2025. The committee had the following recommendations for board approval:

1. It was recommended that the board approve the creation of an activity account ASN for the Warwick High School Science Olympiad.

Mr. Brown moved, Mr. Koelsch seconded, the motion to approve the creation of an activity account ASN for the Warwick High School Science Olympiad, as presented.

#### On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman
Abstain: None
Nays: None
Absent: None

- 2. It was recommended that the board approve the Out-of-State/Overnight Trip Requests as presented below:
  - a. HS students and staff to Bethlehem, PA, from December 27, 2024, through December 29, 2024, to participate in the Bethlehem Holiday Wrestling Classic. (*was approved by the Board at the January 7, 2025 Special Voting Mtg*)
  - b. HS students and staff to East Stroudsburg South High School, East Stroudsburg, PA, from March 6, 2025, through March 9, 2025, to participate in the PMEA Region V Band Festival.
  - c. HS students and staff to Kalahari Resort, Pocono Manor, PA, from April 9, 2025, through April 12, 2025, to participate in the PMEA All-State Band, Choir, and Orchestra.
  - d. HS students and staff to Hartford, Connecticut, from April 24, 2025, through April 27, 2025, to participate in the NAFME All-Eastern Music Festival.

Mr. Koelsch moved, Mr. Brown seconded, the motion to approve the Out-of-State/Overnight Trip Request, as presented.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo, Mrs. Martin, Mr. Weaver, Mr. Wolfe, Mr. Woolley, and Mrs. Zimmerman Abstain: None Nays: None Absent: None

## **Executive Session/Personnel Committee**

Mrs. Zimmerman announced that an Executive Session is scheduled to immediately follow this Board meeting.

#### Labor and Management Committee

Mrs. Zimmerman reported that no meeting was held in January.

#### **Lititz Recreation Center Representative**

Mr. Koelsch reported that the child services and full board meetings were held recently. Child Services is pleased to announce that they are fully staffed and have openings for students. They are shifting from a monthly rate to a weekly rate to be more accommodating to families. Registration for the summer programs will be opening in March of 2025.

#### Legislative Committee

Mr. Weaver shared that there was not much to report at this time. New representatives were seated on January 7<sup>th</sup>. The Governor's address should be given in early February.

#### **IU Representative**

Mr. Woolley reported that a meeting was held last Wednesday, January 15, 2025 at the IU Conference Center. The IU Board approved \$21 million in disbursements during this meeting. Policy 916 – Volunteers was reviewed to update it to current requirements. The Lancaster Lebanon Education Foundation appointed a new leader. Donations of books were made to honor and to recognize board members for their service.

#### Lancaster County Career and Technology Center Representative

Mrs. Zimmerman reported that the JOC has not meet since their December reorganization meeting. The next meeting will be held on Thursday, January 23, 2025 at the Brownstown Campus and updates from this meeting will be shared at the February board meeting.

## **PRIOR BUSINESS**

WHS Renovation Change Orders - LINK

NONE

## **NEW BUSINESS**

NONE

## **INFORMATION**

Right-To-Know Database – LINK

NONE

## COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding items not specific to the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

Mrs. Lingo shared that the Wellness Committee meet recently and shared an update from this meeting. She also noted that information can be found on the website (under District Info>Wellness).

Mrs. Zimmerman shared that an update regarding the superintendent search went out last week, and has been posted to the website.

## ADJOURNMENT

There being no further business, Zoe Wiker moved to adjourn the meeting. Mrs. Martin seconded the motion and the meeting adjourned at **7:44** p.m. (9-0)

Respectfully submitted,

Janice E. Boyer, Board Secretary